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JACKSON MUNICIPAL AIRPORT AUTHORITY

WORK SESSION MEETING
OCTOBER 24, 2024

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its regular monthly Work Session Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi on October 24, 2024. A copy of the Board Meeting Notice is attached hereto.

Chairman Warren Herring, present online, called the meeting to order at 8:31 a.m. and called the roll of Commissioners.
Sharon Bridges, Vice Chairman – present online
Rickey D. Jones, Commissioner – present online
Rica Lewis-Payton, Commissioner – present online

Chairman Herring announced that a quorum was present and stated that the meeting would proceed as indicated on the agenda. The following other persons were also present at the meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff
Erica Sitler, Crystal McDowell, Afia Polk from Maris, West, and Baker
Greg Chappell from Unison Consulting, Inc.
Steve Luben from Airways Consulting, Inc.

B. INVOCATION – Chairman Herring offered the invocation.

C. PUBLIC COMMENTS – None.

D. GUEST PRESENTATION – L'Sherie Dean introduced guests from Maris, West, and Baker who discussed the status of identity modernization for the organization's image and website redesign.

E. CHIEF EXECUTIVE OFFICER'S REPORT – None.

Contract Agreements – the Board reviewed memoranda listed below and engaged in discussion. No action was taken.

1. Multi-Modal Marching Grant Acceptance for TAP3 Project (2024-115), Presented by Sam Washington
2. Upgrade Network Hardware Equipment at JAN (2024-116), Presented by Eric Stewart
3. Tree Removal Services (2024-117), Presented by Pat Minor
4. Unison Consulting Inc. Professional Service Agreement renewal (2024-118), Presented by Elshad Garayev

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F. **ADJOURNMENT** – The meeting adjourned at 9:20 a.m.

Motion: Commissioner Lewis-Payton
Second: Commissioner Herring
Action: PASSED

Respectfully submitted,

DocuSigned by:
Warren Herring
1500AC3AA00040F...

Mr. Warren Herring, Commissioner and Chairman

Signed by:
CAD248EDB090426...

Ms. Sharon Bridges, Commissioner and Vice Chairwoman

Signed by:
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Ms. Rica Lewis-Payton, Commissioner

Mr. Rickey Jones, Commissioner

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JACKSON MUNICIPAL AIRPORT AUTHORITY

REGULAR BOARD MEETING
OCTOBER 28, 2024

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its regular monthly Board Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi on Monday, October 28, 2024.

Chairman Warren Herring presided, called the Meeting to order at 4:00 p.m., and called the Commissioners roll.
Warren Herring, Chairman, present (online)
Sharon Bridges, Vice Chairman, present (online)
Rickey D. Jones, Commissioner, present
Rica Lewis-Payton, Commissioner, present

The Chairman announced that a quorum was present and stated that the meeting would proceed according to the agenda. The following other persons were also present at the Meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION

Chairman Herring offered the invocation.

C. APPROVAL OF BOARD NOTICES

Work Session Meeting, October 24, 2024
Regular Monthly Meeting, October 28, 2024
1. Motion to approve: Jones
2. Second: Bridges
3. Yes: Unanimous

Commissioner Jones moved that the next Board Meeting be held at Hawkins Field.
1. Motion: Jones
2. Second: Bridges
3. Yes: Unanimous

D. APPROVAL OF MINUTES

Work Session Meeting, September 19, 2024
Regular Board Meeting, September 30, 2024
Work Session Meeting, October 24, 2024
1. Motion to approve: Bridges
2. Second: Jones

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3. Yes: Unanimous

E. PUBLIC COMMENTS

None.

F. EMPLOYEE RECOGNITION

Management recognized all employees who managed and contributed to a successful Hawkins tenant appreciation event.

G. BOARD CHAIR REPORT

None.

H. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Rosa M. Beckett summarized recent industry highlights.

I. DIVISION REPORTS

1. Chief Operating Officer Pat Minor provided a report on monthly operations at JAN and HKS.

2. Director Eric Williams reported on the solicitation activities and recent CEO signature authority activities.

3. DBE Administrator Veronica Christmas reported on DBE activities.

J. ACTION ITEMS – OLD BUSINESS

None.

K. ACTION ITEMS – NEW BUSINESS

FINANCE

Chief Financial Officer Elshad Garayev provided the monthly financial report including a review of the balance sheet, income statement, and invoice docket.

Approval of Invoice Docket for September 30, 2024
Motion to approve: Lewis-Payton
Second: Jones
Abstention: Bridges
Yes: Herring, Jones, Lewis-Payton

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CONTRACT AGREEMENTS

ACTION ITEMS

1. Multi-Modal Matching Grant Acceptance for TAP3 Project (2024-115)
   Motion to approve: Lewis-Payton
   Second: Jones
   Yes: Herring, Lewis-Payton, Jones
   Abstention: Bridges

2. Upgrade Network Hardware Equipment at JAN (2024-116)
   Motion to approve: Lewis-Payton
   Second: Jones
   Yes: Herring, Lewis-Payton, Jones
   Abstention: Bridges

3. Tree Removal Services (2024-117)
   Motion to approve: Bridges
   Second: Lewis-Payton
   Yes: Herring, Bridges, Jones, Lewis-Payton

4. Unison Consulting Inc. Professional Service Agreement renewal (2024-118)
   Motion to approve: Bridges
   Second: Lewis-Payton
   Yes: Herring, Bridges, Lewis-Payton
   Abstention: Jones

Motion to enter into closed session.
Motion: Jones
Second: Herring
Yes: Herring, Bridges, Jones, Lewis-Payton

The Board entered closed session.

Motion to enter into executive session.
Motion: Jones
Second: Herring
Yes: Herring, Bridges, Jones, Lewis-Payton

The Board entered executive session.

Motion to intervene in a legal matter.
Motion: Bridges
Second: Lewis-Payton
Yes: Herring, Bridges, Jones, Lewis-Payton

Motion to fill position of Chief of Staff.
Motion: Bridges
Second: Lewis-Payton
Yes: Herring, Bridges, Jones, Lewis-Payton

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Motion to return to open session.
Motion: Bridges
Second: Lewis-Payton
Yes: Herring, Bridges, Lewis-Payton
Abstention: Jones

The Board entered open session.

Chairman Herring stated that while in executive session, the Board decided to enter as a party into a legal matter and approved an offer of employment to fill the Chief of Staff position.

L. ADJOURN

Motion to adjourn: Jones
Second: Lewis-Payton
Yes: Herring, Bridges, Jones, Lewis-Payton

The meeting adjourned at 6:16 p.m.

Respectfully submitted,

DocuSigned by:
Warren Herring
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Mr. Warren Herring, Commissioner and Chairman

Signed by:
CAD248EDB090426...
Ms. Sharon Bridges, Commissioner and Vice Chairwoman

Mr. Rickey Jones, Commissioner

Signed by:
BC0090EEE7A4404...
Ms. Rica Lewis-Payton, Commissioner