

JACKSON MUNICIPAL AIRPORT AUTHORITY

**SPECIAL MEETING
NOVEMBER 8, 2024
JACKSON-MEDGAR WILEY EVERS
INTERNATIONAL AIRPORT**

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened a Special Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi on Friday, November 8, 2024. A copy of the Board Meeting Notice is attached hereto.

Chairman Warren Herring, called the Meeting to order at 8:32 a.m. and called the Commissioners roll.

Warren Herring, Board Chairman – present (online)
Sharon Bridges, Vice Chairman – present (online)
Rickey D. Jones, Commissioner – present (online)
Rica Lewis-Payton, Commissioner – present (online)
Jean Frazier, Commissioner – present (online)

Chairman Herring announced that a quorum was present and stated that the meeting would proceed with a discussion of the agenda. Chairman Herring welcomed Jean Frazier as a new Board Commissioner.

The following other persons were also present at the Meeting:
Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION

Commissioner Lewis-Payton offered the invocation.

C. Public Comments – None.

D. Action Items

Motion to enter into closed session to consider need for executive session.
Motion: Commissioner Bridges
Second: Commissioner Lewis-Payton
Yes: Unanimous

Motion to enter into executive session to discuss personnel and litigation.
Motion: Commissioner Bridges
Second: Commissioner Lewis-Payton
Action: Unanimous

1. Discussion of litigation

2. Chief Executive Officer performance review

Commissioner Bridges departed during the closed session.

Return to Open Session

Chair Herring stated that the Board decided to move forward with identification of legal counsel to represent JMAA with the understanding that Kaplan Kirsch and the General Counsel and attorney Herb Irwin are to agree on the identification of local counsel.

3. Finance

Motion to approve Schindler maintenance invoice to be paid.

Motion: Commissioner Jones

Second: Commissioner Lewis-Payton

Yes: UNANIMOUS

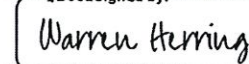
E. Adjournment – The meeting adjourned at 11:04 a.m.

Motion: Commissioner Frazier

Second: Commissioner Lewis-Payton

Yes: UNANIMOUS

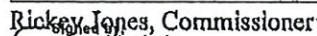
Respectfully submitted,

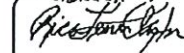


Warren Herring, Commissioner and Chairman

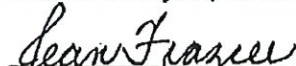


Sharon Bridges, Commissioner and Vice Chairwoman


Rickey Jones, Commissioner



Rica Lewis-Payton, Commissioner



Jean Frazier, Commissioner

JACKSON MUNICIPAL AIRPORT AUTHORITY

**WORK SESSION MEETING
NOVEMBER 21, 2024**

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its regular monthly Work Session Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi. A copy of the Board Meeting Notice is attached hereto.

Chairman Warren Herring, present online, called the meeting to order at 8:34 a.m. and called the roll of Commissioners.

Sharon Bridges, Vice Chairman – present in-person
Jean Frazier, Commissioner – present in-person
Rickey D. Jones, Commissioner – present online
Rica Lewis-Payton, Commissioner – present online

Chairman Herring announced that a quorum was present and stated that the meeting would proceed as indicated on the agenda. The following other persons were also present at the meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION – Commissioner Jones offered the invocation.

C. PUBLIC COMMENTS – None.

D. CONTRACT AGREEMENTS – Reports as follows were presented to the board:

1. Fuel flowage increase proposal – presented by Elshad Garayev
 2. Investment allocation update – presented by Elshad Garayev
 3. Restroom improvements project at JAN – presented by Sam Washington
 4. Emergency service for pipe leak – presented by Patrick Minor
 5. Gate entry equipment upgrade at JAN and HKS – presented by Eric Stewart
 6. IT software renewal – presented by Eric Stewart
- Inmate labor from Mississippi Department of Corrections – presented by Patrick Minor

Motion to enter into closed session.

Motion: Bridges
Second: Jones
Yes: UNANIMOUS

The Board entered closed session.

Motion to enter into executive session.

Motion: Bridges
Second: Lewis-Payton

Yes: Herring, Bridges, Lewis-Payton, Frazier
Abstention: Jones

The Board entered executive session.

Commissioner Frazier departs at 9:45 a.m.
Commissioner Lewis-Payton departs at 11:00 a.m.

Motion to return to open session.
Motion: Bridges
Second: Herring
Yes: Herring, Bridges
Abstention: Jones

The Board entered open session.

Chairman Herring stated that while in executive session, the Board discussed legal issues and matters concerning lease negotiations but took no action.

E. ADJOURNMENT – The meeting adjourned at 11:25 a.m.

Motion: Commissioner Bridges
Second: Commissioner Jones
Action: UNANIMOUS

Respectfully submitted,

Warren Herring

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Mr. Warren Herring, Commissioner and Chairman

Sharon Bridges

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Ms. Sharon Bridges, Commissioner and Vice-Chairwoman

Rica Lewis-Payton

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Ms. Rica Lewis-Payton, Commissioner

~~Mr. Rick Jones, Commissioner~~

Jean C Frazier

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Ms. Jean Frazier, Commissioner

JACKSON MUNICIPAL AIRPORT AUTHORITY

**REGULAR BOARD MEETING
NOVEMBER 25, 2024**

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its regular monthly Board Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi on Monday, November 25, 2024.

Chairman Warren Herring presided, called the Meeting to order at 4:04 p.m., and called the Commissioners roll.

Warren Herring, Chairman, present
Sharon Bridges, Vice Chairman, present
Jean Frazier, Commissioner, present
Rickey D. Jones, Commissioner, present
Rica Lewis-Payton, Commissioner, present (online)

The Chairman announced that a quorum was present. The following other persons were also present at the Meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION

Chairman Herring offered the invocation.

Commissioner Bridges moved to add the election of officers to the agenda.

1. Motion to approve: Commissioner Bridges
2. Second: Commissioner Lewis-Payton
3. Action: PASSED (Unanimous)

Chairman Herring noted that there were state representatives joining the meeting online and a closed session was needed.

Motion to enter closed session: Commissioner Bridges
Second: Commissioner Frazier
Action: PASSED (Unanimous)

CLOSED SESSION:

The room was cleared. The Commissioners discussed the need to enter executive session to

discuss real estate and legal matters.

1. Motion to enter executive session: Commissioner Frazier
2. Second: Commissioner Bridges
3. Action: PASSED (Unanimous)

1. Motion to return to Open Session: Commissioner Bridges
2. Second: Commissioner Frazier
3. Action: PASSED (Unanimous)

OPEN SESSION

Chairman Herring announced that property, tenant lease negotiations and other legal matters were discussed during executive session. In addition, Chairman Herring reported that the Board decided to select additional outside legal counsel and discussed security issues.

C. APPROVAL OF BOARD NOTICES

Special Board Meeting, November 8, 2024

Work Session Meeting, November 21, 2024

Regular Board Meeting, November 25, 2024

1. Motion to approve: Commissioner Jones
2. Second: Commissioner Bridges
3. Action: PASSED (Unanimous)

D. APPROVAL OF MINUTES

Regular Board Meeting, October 28, 2024

1. Motion to approve: Commissioner Bridges
2. Second: Commissioner Frazier
3. Action: PASSED (Unanimous)

E. PUBLIC COMMENTS

None.

F. EMPLOYEE RECOGNITION

CEO Rosa Beckett recognized Kenneth Mann, an architect, who recently joined the capital team.

CEO Beckett thanked JMAA employees for the completion of a successful Part 139 inspection, which was completed November 6-8, 2024.

G. PRESENTATION (CAROLINA CONCESSIONS) (this item was moved to another part of the meeting)

H. BOARD CHAIR REPORT

None.

I. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Rosa M. Beckett provided a summary of passenger, cargo and other metrics at the Jackson-Medgar Wiley Evers International Airport and Hawkins Field.

J. DIVISION REPORTS

a. Chief Operating Officer Pat Minor reported findings from the recent Part 139 inspection and discussed plans to rectify problem areas identified during the inspection.

b. Capital Improvement Program Director Sam Washington reported on the status of airport capital improvement projects as of November 2024.

c. Disadvantage Business Enterprise (DBE) Program Manager Veronica Christmas provided updates on DBE certifications, contract compliance and outreach events for DBEs and concessionaires.

d. General Counsel Kimberly Carlisle reported to the board that a consultant, Civic Initiatives, was providing procurement services to JMAA on a temporary basis, pending the hiring of a new procurement director.

General Counsel Carlisle also recognized Betty A. Mallett as the new Legal Counsel for JMAA.

K. ACTION ITEMS – OLD BUSINESS

None.

L. ACTION ITEMS – NEW BUSINESS

FINANCE

Chief Financial Officer Elshad Garayev provided the monthly financial report including a review of the balance sheet, income statement, and invoice docket.

Approval of Invoice Docket for October 31, 2024

Motion to approve: Commissioner Bridges

Second: Commissioner Jones

Abstention: Lewis-Payton

Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, and Commissioner Jones

ACTION: PASSED

CONTRACT AGREEMENTS

1. Fuel Flowage increase proposal (2024-12)
Motion to approve: Commissioner Bridges
Second: Commissioner Lewis-Payton
Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, Commissioner Lewis-Payton
Abstention: Commissioner Jones
ACTION: PASSED

2. Investment Allocation Update (2024-121)
Motion to approve: Commissioner Bridges
Second: Commissioner Frazier
Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, and Commissioner Lewis-Payton
Abstention: Commissioner Jones
ACTION: PASSED

3. Restroom improvements Project at JAN (2024-123)
Motion to approve: Commissioner Jones
Second: Commissioner Bridges
Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, and Commissioner Jones
Abstention: Commissioner Lewis-Payton
ACTION: PASSED

4. Emergency Service for pipe leak (2024-124)
Motion to approve: Commissioner Bridges
Second: Commissioner Frazier
Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, and Commissioner Jones
Abstention: Commissioner Lewis-Payton
ACTION: PASSED

5. Gate entry equipment upgrade at JAN & HKS (2024- 125)

Motion to approve: Commissioner Bridges
Second: Commissioner Jones
Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, and Commissioner Jones
Abstention: Commissioner Lewis-Payton
ACTION: PASSED

6. IT software renewal (2024-126)

Motion to approve: Commissioner Frazier
Second: Commissioner Bridges
Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, Commissioner Jones, and Commissioner Lewis-Payton
ACTION: PASSED (UNANIMOUS)

7. Inmate Labor from Mississippi Department of Corrections (2024-17)

Motion to approve: Commissioner Bridges

Second: Commissioner Frazier

Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, Commissioner Jones, Commissioner Lewis-Payton

ACTION: PASSED (UNANIMOUS)

ELECTION OF OFFICERS

Commissioner Lewis-Payton made a motion to retain Chairman Herring and Vice Chairwoman Bridges in their current offices. Commissioner Bridges declined the nomination as vice president. The motion died for lack of a second.

Commissioner Lewis-Payton moved to re-elect Chairman Herring as Chairman of the Board.

Second: Commissioner Bridges

Yes: Commissioner Bridges, Commissioner Herring, Commissioner Lewis-Payton

No: Commissioner Frazier, Commissioner Jones

ACTION: PASSED

Commissioner Bridges moved to elect Commissioner Jones as Vice Chairman of the Board.

Second: Commissioner Frazier

Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, and Commissioner Jones

Abstain: Lewis-Payton

ACTION: PASSED

M. The next regular monthly meeting of the Board of Commissioners is scheduled for December 19, 2024.

N. ADJOURN

Motion to adjourn: Commissioner Bridges

Second: Commissioner Jones

Yes: Commissioner Bridges, Commissioner Frazier, Commissioner Herring, Commissioner Jones, and Commissioner Lewis-Payton

ACTION: PASSED (UNANIMOUS)

The meeting adjourned at 6:48p.m.

Respectfully submitted,

DocuSigned by:

Warren Herring

Mr. Warren Herring, Commissioner and Chairman

Mr. Rickey Jones, Commissioner and Vice Chairwoman

Sharon Bridges

Ms. Sharon Bridges, Commissioner.

Signed by:
Rica Lewis-Payton

Ms. Rica Lewis-Payton, Commissioner

Signed by:
Jean C. Frazier

Ms. Jean Frazier, Commissioner