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JACKSON MUNICIPAL AIRPORT AUTHORITY

WORK SESSION MEETING
DECEMBER 19, 2024

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its regular monthly Work Session Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi. A copy of the Board Meeting Notice is attached hereto.

Vice Chairman Rickey D. Jones, called the meeting to order at 8:30 a.m. and called the roll of Commissioners.
Sharon Bridges, Commissioner – present online
Jean Frazier, Commissioner – present in-person
Rickey D. Jones, Commissioner – present online
Rica Lewis-Payton, Commissioner – present online

Vice Chairman Jones announced that a quorum was present and stated that the meeting would proceed as indicated on the agenda. The following other persons were also present at the meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION – Commissioner Frazier offered the invocation.

Chairman Herring joined the meeting at 8:35 a.m. and proceeded to preside at the meeting.

C. APPROVAL OF BOARD NOTICES

1. Work Session, December 19, 2024
2. Regular Board Meeting, December 23, 2024

D. APPROVAL OF INVOICE DOCKET NOVEMBER 30, 2024

1. Motion to Approve: Vice Chairman Bridges
2. Second: Commissioner Frazier
3. ACTION: PASSED (Unanimous)

E. CONTRACT AGREEMENTS – Reports (memoranda) as follows were presented to the board:

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1. Contract extension with Green Oaks Florist – presented by Pat Minor

2. Advertisement for East Terminal Roof Repair at JAN– presented by Sam Washington

3. Contract extension for on-call electrician services by Tony Watson Electric, Inc. – presented by Pat Minor

Chairman Herring exited the meeting at 8:59 a.m. and Vice Chairman Jones commenced presiding at the meeting.

F. LEGAL UPDATE

CEO advised the board of a need to provide a legal status update in executive session.

MOTION FOR CLOSED SESSION:

1. Motion: Commissioner Bridges
2. Second: Commissioner Lewis-Payton
3. ACTION: Passed (Unanimous)

MOTION TO ENTER INTO EXECUTIVE SESSION:

1. Motion: Commissioner Bridges
2. Second: Commissioner Frazier
3. ACTION: Passed (Unanimous)

The Board of Commissioners entered into Executive Session at 9:04 a.m.

MOTION TO RECONVENE IN OPEN SESSION

1. Motion: Commissioner Bridges
2. Second: Commissioner Frazier
3. ACTION: Passed (Unanimous)

The Board of Commissioners meeting resumed in open session at 9:43 a.m.

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Vice Chairman Jones announced that the Board discussed legal matters in executive session, but no action was taken.

G. ADJOURNMENT – The meeting adjourned at 9:45 a.m.

Motion: Commissioner Bridges
Second: Commissioner Frazier
Action: UNANIMOUS

Respectfully submitted,

DocuSigned by:
Warren Herring
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Mr. Warren Herring, Commissioner and Chairman

Mr. Rickey D. Jones, Commissioner and Vice Chairman

Sharon Bridges

Ms. Sharon Bridges, Commissioner

Jean Frazier

Ms. Jean Frazier, Commissioner

Signed by:
Rica Lewis-Payton
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Ms. Rica Lewis-Payton, Commissioner

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JACKSON MUNICIPAL AIRPORT AUTHORITY

REGULAR BOARD MEETING
DECEMBER 23, 2024

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its regular monthly Board Meeting at Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi on Monday, December 23, 2024.

Chairman Warren Herring presided, called the Meeting to order at 4:00 p.m., and called the Commissioners roll.
Warren Herring, Chairman, present
Rickey D. Jones, Vice Chairman, present
Commissioner Sharon Bridges, present (online)
Commissioner Jean Frazier, present
Commissioner Rica Lewis-Payton, absent

The Chairman announced that a quorum was present and stated that the meeting would proceed according to the agenda. The following other persons were also present at the Meeting:

Chief Executive Officer Rosa Beckett
Members of the executive and management staff

B. INVOCATION

Vice Chairman Rickey D. Jones offered the invocation.

C. APPROVAL OF BOARD NOTICES

Work Session Meeting, December 19, 2024
Regular Monthly Meeting, December 23, 2024
1. Motion to approve: Commissioner Frazier
2. Second: Vice Chairman Jones
3. Action: Motion Approved: Unanimous

D. APPROVAL OF MINUTES

Work Session Meeting, November 21, 2024
Regular Board Meeting, November 25, 2024
1. Motion to approve: Commissioner Frazier
2. Second: Vice Chairman Jones
3. Action: Motion Approved: Unanimous

E. PUBLIC COMMENTS

None.

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F. EMPLOYEE RECOGNITION

CEO Rosa Beckett recognized Mr. Michael Gater, who has joined JMAA as Chief of Staff.

G. BOARD CHAIR REPORT

None.

CEO Rosa Beckett advised the Board of the need to consider a closed meeting and executive session to discuss legal and governmental affairs matters.

General Counsel Kim Carlisle advised the Board of a need to approve a change in the order of the agenda to allow the Board to conduct the closed and executive sessions earlier in the meeting.

1.Motion to Change Agenda Order: Commissioner Bridges
2.Second: Commissioner Fraizer
3.Action: Motion Approved: Unanimous

1.Motion to Close Meeting: Commissioner Bridges
2.Second: Commissioner Fraizer
3.Action: Motion Approved: Unanimous

Closed Session:

During the closed session, the Board discussed the need to enter executive session to hear from Elevate Government Affairs regarding legislative and legal matters.

1. Motion to Enter Executive Session: Vice Chairman Jones
2. Second: Commissioner Frazier
3. Action: Motion Approved: Unanimous

The Board entered Executive Session at 4:10 p.m.

Return to Open Session

Chairman Herring announced that, during Executive Session, the Board discussed legal and legislative matters but no action was taken.

H. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Rosa M. Beckett provided a summary of passenger, cargo and other metrics at the Jackson-Medgar Wiley Evers International Airport and Hawkins Field.

I. DIVISION REPORTS

1. Chief Operating Officer Pat Minor provided a report on monthly operations at JAN and

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HKS. In addition, CEO Rosa Beckett extended kudos to the operations and capital teams for garnering positive feedback from the new airport inspector.

2. Capital Improvement Program Director Sam Washington reported on the status of airport capital improvement projects. In response to questions from Commissioner Jones, Mr. Washington advised that minority firms will be encouraged to bid on the bathroom renovation project. DBE Administrator Veronica Christmas added that she will solicit bids for the project from DBE contractors listed in the B2G program and also listed with the Mississippi Department of Transportation (MDOT).

3. General Counsel Kimberly Carlisle reported on active procurement solicitations and bid awards.

4. DBE Administrator Veronica Christmas reported on the status of DBE certifications.

J. ACTION ITEMS – OLD BUSINESS

None.

K. ACTION ITEMS – NEW BUSINESS

FINANCE

Chief Financial Officer Elshad Garayev provided the monthly financial report including a review of the balance sheet and income statement.

CFO Garayev also reported on recommendations to establish more time for the preparation payment of invoices.

CONTRACT AGREEMENTS

ACTION ITEMS

1. Service Agreement with Green Oak (2024-129)
   Motion to approve: Commissioner Bridges
   Second: Vice Chairman Jones
   Action: Motion approved. Unanimous

2. Request for Bids ("RFB") terminal roof repair (2024-130)
   Motion to approve: Vice Chairman Jones
   Second: Commissioner Frazier
   Action: Motion Approved: Unanimous

3. Tony Watson Electric contract extension (2024-131)
   Motion to approve: Commissioner Frazier
   Second: Commissioner Bridges
   Action: Motion Approved: Unanimous

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L. ADJOURN

Chairman Herring wished everyone a Merry Christmas, and Commissioner Frazier thanked all JMAA employees for the work that they do.

Motion to Adjourn: Vice Chairman Jones.
Second: Commissioner Bridges
Action: Motion Approved: Unanimous

The meeting adjourned at 5:43 p.m.

Respectfully submitted,

DocuSigned by:
Warren Herring
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Mr. Warren Herring, Commissioner and Chairman

Sharon Bridges
Ms. Sharon Bridges, Commissioner and Vice Chairwoman

Mr. Rickey Jones, Commissioner

Signed by:
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Ms. Sylvia Lewis-Payton, Commissioner

Jean C Frazier
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Ms. Jean Frazier, Commissioner

JACKSON MUNICIPAL AIRPORT AUTHORITY

Your Connection to the World

BOARD OF COMMISSIONER'S – WORK SESSION- SIGN-IN SHEET

NO.	DATE	NAME	COMPANY
1	12/19/24	Valorie Garrot	JMAA
2	12/19/24	Eric Stewart	JMAA
3	12/19/24	Veronica Christmas	JMAA
4	12.19.24	Linda Norwood	JMAA
5	12/19/24	Aundra Moore	JMAA
6	12/19/24	Jana Greene	JMAA
7	12/19/24	Kurt Ferguson	JMAA
8	12/19/24	Troy Reeves	JMAA
9	12/19/24	Tuja [illegible]	JMAA
10	12.19.24	Sherie Dean	Jmaa

JACKSON MUNICIPAL AIRPORT AUTHORITY

Your Connection to the World

BOARD OF COMMISSIONER'S – WORK SESSION- SIGN-IN SHEET

NO.	DATE	NAME	COMPANY
1	12/19/24	Trevell Dean	JMAA
2	12/19/24	Samuel L. Washington	JMAA
3	12/19/24	Jerome Benjamin	JMAA
4			
5			
6			
7			
8			
9			
10			