

**MINUTES OF THE WORK SESSION MEETING
OF THE BOARD OF COMMISSIONERS
OF JACKSON MUNICIPAL AIRPORT AUTHORITY
September 25, 2025, at 8:30 A.M. CDT**

A. CALL TO ORDER / ROLL CALL / DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its Work Session Monthly Meeting at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi. A copy of the Meeting Notice is attached hereto.

Vice Chairman Rickey Jones called the Meeting to order at 8:17 a.m. and called the roll of Commissioners:

- Warren Herring, Chairman – Absent
- Rickey D. Jones, Vice Chairman – Present, virtually
- Sharon F. Bridges, Esq., Commissioner – Present, virtually
- Jean C. Frazier, Commissioner – Present, in person
- Rica Lewis-Payton, Commissioner – Present, virtually

Vice Chairman Jones announced that a quorum was present and declared the Meeting duly convened and ready to proceed in accordance with the agenda. Also present were:

- Patrick Minor, Chief Operating Officer (presiding in the absence of Chief Executive Officer Rosa Beckett)
- Members of the executive and management staff

B. INVOCATION

Commissioner Frazier offered the invocation.

C. PUBLIC COMMENTS

No public comments were received.

D. ACTION ITEMS – NEW BUSINESS

Contracts and Agreements

The memos for September 2025 were presented to the Board of Commissioners for review, as follows:

1. **Sole Source Contract – Parking System Maintenance (Designa) (OPS 2025-052):** Chief of Operations Patrick Minor presented for review a one-year sole source preventative maintenance agreement with Designa Access Corporation for its proprietary parking system equipment and software in an amount not to exceed \$101,000.
2. **RFP – Parking Management and Services (OPS 2025-053):** Patrick Minor presented for review a Request for Proposals (RFP) for comprehensive parking management services at Jackson–Medgar Wiley Evers International Airport (JAN). Following receipt and evaluation of proposals, staff will return to the Board with a recommendation for award.
3. **Approval of FY 2026 Property, Casualty, and Liability Insurance Renewal (PROP 2025-054):** Properties Manager Jerone Benjamin presented for review Porter’s Insurance Agency, Inc.’s insurance renewal proposal for fiscal year 2026. The insurance will include property, casualty, and liability insurance in an amount not to exceed \$787,354.83.
4. **Acceptance of Foundation for the Mid-South Employment Grant (HR 2025-055):** Chief of Staff Michael Gater presented for review a \$75,000 grant from the Foundation for the Mid-South to be used for workforce development activities.
5. **MOA with FAA for Navigation, Communication, and Weather Aids (JAN) (OPS 2025-056):** Patrick Minor presented for review an on-airport MOA with the FAA for the construction, operation, and maintenance of FAA-owned navigation, communication, and weather aids at JAN for a term of 20 years (October 1, 2025, to September 30, 2045).

E. ADJOURNMENT

There being no further business, the Meeting was adjourned at 8:54 a.m.

Motion to adjourn by Commissioner Bridges.

Seconded by Commissioner Frazier.

Motion Approved, Unanimous. (Ayes: Commissioner Lewis-Payton, Commissioner Bridges, Vice Chairman Jones, Commissioner Frazier)

Respectfully Submitted,

Mr. Warren T. Herring, Commissioner and Chairman

Mr. Rickey D. Jones, Commissioner and Vice Chairman

Ms. Sharon F. Bridges, Esq., Commissioner

Ms. Rica Lewis-Payton, Commissioner

Ms. Jean C. Frazier, Commissioner