

**MINUTES OF THE WORK SESSION MEETING
OF THE BOARD OF COMMISSIONERS
OF JACKSON MUNICIPAL AIRPORT AUTHORITY
October 16, 2025, at 8:30 A.M. CST**

A. CALL TO ORDER / ROLL CALL / DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its Work Session Monthly Meeting at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi. A copy of the Meeting Notice is attached hereto.

Vice Chairman Rickey Jones called the Meeting to order at **8:31 a.m.** and called the roll of Commissioners:

- Warren Herring, Chairman – Present, virtually (arrived at 9:40 a.m.)
- Rickey D. Jones, Vice Chairman – Present, virtually
- Sharon F. Bridges, Esq., Commissioner – Present, virtually
- Jean C. Frazier, Commissioner – Present, in person
- Rica Lewis-Payton, Commissioner – Present, virtually

Vice Chairman Jones announced that a quorum was present and declared the Meeting duly convened and ready to proceed in accordance with the agenda. Also present were:

- Chief Executive Officer Rosa Beckett
- Members of the executive and management staff

B. INVOCATION

Commissioner Frazier offered the invocation.

C. CHIEF EXECUTIVE OFFICER’S REPORT

Chief Executive Officer Rosa Beckett requested consideration to enter a closed session to provide two presentations regarding property negotiations. Dale Johnson of TimberCorp, Inc. and F. Barr Biggs of Valbridge Property Advisors were both present in person to provide overviews of their corresponding analyses.

Motion to Enter Closed Session by Commissioner Frazier.

Seconded by Commissioner Bridges.

Motion carried unanimously. **The meeting was closed at 8:35 a.m.**

Motion to enter Executive Session by Commissioner Bridges.

Seconded by Commissioner Lewis-Payton.

Motion carried unanimously. **The meeting entered executive session at 8:36 a.m.**

CLOSED AND EXECUTIVE SESSIONS

The Board entered closed and executive sessions to discuss matters related to property negotiations.

RETURN TO OPEN SESSION

Motion to exit Closed Session and enter Open Session by Commissioner Bridges.

Seconded by Commissioner Frazier.

Motion carried unanimously. The Board returned to open session at 9:28 a.m.

Upon returning to open session, Vice Chairman Jones noted that no action had been taken.

D. ACTION ITEMS – NEW BUSINESS

The following items were presented and discussed:

1. **Apron Lighting Upgrades Project at JAN (CIP 2026-001):** Director of Capital Programming Samuel Washington presented a proposal to advertise a Request for Bids (RFB) for construction services for apron lighting upgrades at Jackson-Medgar Wiley Evers International Airport (JAN) from a total project budget not to exceed \$4,200,000.00.
2. **100 Cross Street Renovation Project at JAN (PROP 2026-002):** Properties Manager Jerone Benjamin presented a proposal to advertise a Request for Bids for renovations of the 100 Cross Street building for TSA office spaces using a total project budget not to exceed \$2,314,018.80.
3. **Hardware & Software Licenses, Subscriptions, and Support Renewals (IT 2026-003):** Director of Information Technology Eric R. Stewart presented a proposal to renew hardware and software licenses, subscriptions, and support agreements expiring between November 2025 and February 2026 in an amount not to exceed \$319,508.25.
4. **ParetoHealth Captive, Dental, Vision, and Benefits Program (HR 2026-004):** Chief of Staff Michael Gater presented a proposal to join the ParetoHealth Captive using the United HealthCare Choice Plus network, select UMR, Inc. as the Third Party Administrator and SmithRx as the Pharmacy Benefit Manager, authorize a restricted claims funding account, continue ancillary plans with Sun Life, Zurich, and Unum, and approve a Captive budget not to exceed \$1,099,434.00.

5. **GA Minimum Standards Adoption (OPS 2026-005):** Interim Chief Financial Officer Jana Greene requested presented a proposal to renew the professional services agreement with Unison Consulting, Inc. for aviation financial consulting services for the term ending September 30, 2026, in an amount not to exceed \$134,000.00.

E. OTHER UPDATES

- **Mississippi Office of Air Transportation (MS OATS) (SoJAN) Hangar:** CEO Beckett reported that the pre-construction kickoff meeting for the Mississippi OATS state hangar build-out in the SoJAN terminal building occurred on October 2, 2025, and construction activity is expected to begin soon.
- **Elevator/Escalator Project Update:** In response to a query from Commissioner Bridges, Samuel Washington provided an update. The East escalator is progressing well; drive motors are installed, and stairs are being added. Testing is expected in 2-3 weeks, with completion anticipated in mid-to-late November. Work will then move to the West escalator. The "five-stop" elevator cab is installed, and hydraulics are assembled. Final wiring is pending, with completion also expected in November. Work will then begin on the "seven-stop" elevator (control tower).

F. ADJOURNMENT

There being no further business, **a motion was made to adjourn at 9:57 a.m.**

Motion to adjourn by Commissioner Bridges.

Seconded by Vice Chairman Jones.

Motion carried unanimously.

Respectfully Submitted,

Mr. Warren Herring, Commissioner and Chairman

Mr. Rickey D. Jones, Commissioner and Vice Chairman

Ms. Sharon Bridges, Esq., Commissioner

Ms. Rica Lewis-Payton, Commissioner

Ms. Jean Frazier, Commissioner