

**MINUTES OF THE WORK SESSION MEETING
OF THE BOARD OF COMMISSIONERS
OF JACKSON MUNICIPAL AIRPORT AUTHORITY
August 21, 2025**

A. CALL TO ORDER / ROLL CALL / DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its Regular Monthly Meeting at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi. A copy of the Meeting Notice is attached hereto.

Vice Chairman Rickey Jones called the Meeting to order at 8:32 a.m. and called the roll of Commissioners:

- Warren Herring, Chairman – Present (via online at ____)
- Rickey D. Jones, Vice Chairman – Present (via online)
- Sharon F. Bridges, Esq., Commissioner – Present (via online)
- Jean C. Frazier, Commissioner – Present
- Rica Lewis-Payton, Commissioner – Present (via online)

Vice Chairman Jones announced that a quorum was present and declared the Meeting duly convened and ready to proceed in accordance with the agenda. Also present were:

- Chief Executive Officer Rosa Beckett
- Members of the executive and management staff
- Attorney Ronnie Musgrove

B. INVOCATION

Commissioner Lewis-Payton offered the invocation.

C. CHIEF EXECUTIVE OFFICER’S REPORT

Chief Executive Officer Rosa Beckett requested consideration to enter into a closed session to provide a litigation update in person. Attorney Musgrove was present to provide the update. A time limit of 10-15 minutes was requested for the presentation.

A motion was made to move into a closed session by Commissioner Bridges, seconded by Commissioner Frazier. The motion carried, and the meeting entered a closed session at approximately 9:10 a.m.

The meeting returned from closed session to open session. No decisions were made during the closed session.

CEO Beckett provided two updates:

- A representative from Delta Airlines was invited by the Vice Chair to provide a quick industry update to the board.
- AECOM will give a 10–15-minute executive overview of the infrastructure assessment project. Both presentations will be on Monday's agenda.

D. ACTION ITEMS – NEW BUSINESS

The following items were presented and discussed:

1. **Acceptance of FAA Grant (CIP 2025-040):** Director of Capital Programming Samuel Washington requested authorization to accept FAA Airport Improvement Grant No. 3-28-0037-075-2025 for Jackson-Medgar Wiley Evers International Airport in an amount up to \$3,167,722.40, execute the Grant Agreement, and obtain City Council approval.
2. **Acceptance of FAA Grant (CIP 2025-041):** Samuel Washington requested authorization to accept FAA Airport Improvement Grant No. 3-28-0037-077-2025 for Jackson-Medgar Wiley Evers International Airport in an amount up to \$1,500,000.00, execute the Grant Agreement, and obtain City Council approval.
3. **GAT Lease Extension Amendment (PROP 2025-042):** Properties Manager Jerone Benjamin requested approval to extend the existing lease with GAT Airline Ground Support, Inc. through August 31, 2026, with a month-to-month term thereafter.
4. **Minimum Standards Adoption (OPS 2025-043):** Chief Operating Officer Pat Minor requested adoption of proposed minimum standards for aeronautical activities at Jackson-Medgar Wiley Evers International Airport to ensure safe and efficient operations consistent with FAA guidance.
5. **GA Minimum Standards Adoption (OPS 2025-044):** Pat Minor requested adoption of proposed minimum standards for general aviation aeronautical activities at Hawkins Field Airport to promote quality services, safety, and orderly development.
6. **GAT Contract Amendment (OPS 2025-045):** Pat Minor requested approval to amend Contract #2024-053 with GAT Airline Ground Support, Inc. to extend aviation worker screening and exit-lane security services through September 30, 2025, and authorize payment of remaining FY 2025 funds.
7. **Hardware and Software Renewals Authorization (IT 2025-046):** Director of Information Technology Eric Stewart requested authorization to renew hardware and software licenses, subscriptions, and support agreements for FY 2026 in an amount not to exceed \$217,971.62, subject to legal review.
8. **Sole Source Procurement – Airfield Signage (OPS 2025-047):** Pat Minor requested authorization to procure FAA-approved airfield signage from sole-source vendor Lumacurve Airfield Signs in an amount not to exceed \$9,846.88.

9. **Acceptance of SEC-AAAE Internship Grants (HR 2025-048):** Chief of Staff Michael Gater requested authorization to accept three SEC-AAAE internship grants totaling \$7,500 and execute the associated grant agreements.
10. **East Terminal Roof Overlay (CIP 2025-049):** Samuel Washington requested ratification of a waiver of procurement policy to procure roof overlay services from R & R Roofing and Sheet Metal in the amount of \$286,750.00 from the FY 2024-2025 Capital Programming Budget.
11. **HMI Prime Electrical Services Upgrades (CIP 2025-050):** Samuel Washington requested ratification of a waiver of procurement policy to procure HMI prime electrical software upgrades and preventive maintenance services in the amount of \$136,961.50 from the FY 2024-2025 Capital Programming Budget.
12. **Acceptance of MDOT Multi-Modal Matching Grant (CIP 2025-051):** Samuel Washington requested authorization to accept MDOT Multi-Modal Matching Grant No. MM-0038-0426 for \$200,000.00 for the Apron Joint Seal project at Hawkins Field Airport.

E. RESOLUTIONS

The following resolutions were presented by Attorney Kimberly Carlisle. A motion was made to consolidate these resolutions for approval by Commissioner Lewis-Payton and seconded by Commissioner Frazier. The motion carried unanimously. Therefore, the resolutions will be read and voted on in a consolidated manner at the August 2025 regular board meeting.

- **Resolution CY 2025-06:** Resolution to accept the Airport Improvement Program Grant offered by the FAA for up to \$3,160,722.40.
- **Resolution CY 2025-07:** Resolution to accept the Airport Infrastructure Grant from the FAA for up to \$1,500,000.
- **Resolution CY 2024-08 (corrected to CY 2025-08):** Resolution to accept the Multimodal Grant offered by the Mississippi Department of Transportation for \$200,000.

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F. ADJOURNMENT

Commissioner Bridges left the meeting at 9:56 a.m.

There being no further business, a motion was made to adjourn.

Motion to adjourn by Commissioner Lewis-Payton.

Seconded by Commissioner Frazier. Motion carried unanimously.

Respectfully Submitted,

Mr. Warren Herring, Commissioner and Chairman

Mr. Rickey D. Jones, Commissioner and Vice Chairman

Ms. Sharon Bridges, Esq., Commissioner

Ms. Rica Lewis-Payton, Commissioner

Ms. Jean Frazier, Commissioner