

**SPECIAL BOARD MEETING OF THE  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**April 11, 2023**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its Special Board Meeting in the Community Room of the Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi at 3:00 p.m. on Tuesday, April 11, 2023. A copy of the Board Meeting Notice is attached as Exhibit "A" hereto.

Chairman Herring presided, called the Meeting to order at 3:12 p.m., and called the roll of Commissioners.

Warren Herring, Chairman, ("Herring"), present  
Sharon Bridges, Vice Chairwoman, ("Bridges"), present  
Rickey Jones, Commissioner, ("Jones"), present  
Rica Lewis-Payton, Commissioner, ("Lewis-Payton")

Chairman Herring announced that a quorum was present and stated that the meeting would proceed with a discussion of the agenda (the "Agenda"). The following other persons were also present at the Meeting:

John Means, Acting CEO  
Regina Q. May, Esq., Board Counsel for JMAA ("May")  
Steven G. Williams, Esq., Legal Officer for JMAA ("Williams")

And persons listed on the sign-in sheet for the April 11, 2023 Meeting, Exhibit "B" hereto.

**II. INVOCATION – Chairman Herring**

**III. APPROVAL OF BOARD NOTICES**

Notice of Special Meeting of the Board of Commissioners scheduled for Tuesday, April 11, 2023 at 3:00 p.m. in the Community Room, Jackson-Medgar Wiley Evers International Airport in Jackson, MS. Vice Chairwoman Bridges made the motion to approve which was seconded by Commissioner Lewis-Payton, and passed 4-0.

**IV. REPORTS**

A. Report from the Chairman – None.

B. Report from the Acting Chief Executive Officer

1. Temporary Engineering Consultant Services (no Board Memorandum was available). The Acting CEO explained that two (2) engineers recently left JMAA and that engineering support was necessary for ongoing projects. The Acting CEO provided a spreadsheet showing all current projects with urgent projects highlighted in yellow. The Acting CEO proposed that Allen Engineering be hired for urgent matters but that an RFP would be drafted for more permanent assistance. There was a discussion of the level of completion for these projects.

At 3:35 p.m. Vice Chairwoman Bridges made a motion for the Board to go into Closed Session to determine if Executive Session were necessary. Commissioner Payton-Lewis seconded and the motion passed 4-0.

At 3:36 p.m. the Board was in Closed Session and the room was cleared. The Commissioners discussed what would be considered in Executive Session and that consisted of personnel issues. Vice Chairwoman Bridges made a motion to enter into Executive Session to discuss said issues. Commissioner Payton-Lewis seconded and the motion passed 4-0.

At 3:39 p.m. the Board was in Executive Session.

At 5:00 p.m. Vice Chairwoman Bridges made a motion to leave Executive Session. The motion was seconded by Commissioner Jones and passed 4-0.

Back in Open Session, Chairman Herring announced that the Board had discussed personnel matters but that no action was taken.

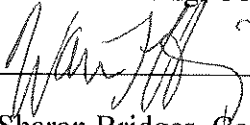
At this time the Board completed its review of the pending projects which need engineering support. Chairman Herring made a motion to approve Allen Engineering for urgent matters not to exceed \$50,000.00. Any work in excess of \$50,000.00 would need Board approval. Motion was seconded by Vice Chairwoman Bridges and passed 4-0. Commissioner Lewis-Payton made a motion to proceed with the RFP process for engineering support until in-house engineers could be hired. This motion was seconded by Vice Chairwoman Bridges and passed 4-0.

At 5:15 p.m. Commissioner Lewis-Payton made a motion to adjourn which was seconded by Vice Chairwoman Bridges and which passed 4-0.

The meeting was adjourned.

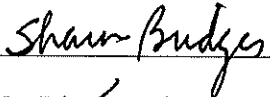
Respectfully submitted,

Mr. Warren Herring, Commissioner and Chairman



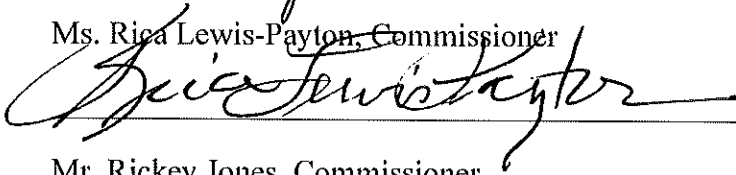
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Ms. Sharon Bridges, Commissioner and Vice Chairwoman



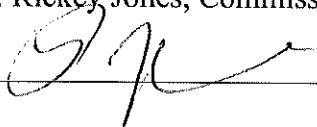
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Ms. Rica Lewis-Payton, Commissioner



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Mr. Rickey Jones, Commissioner



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