

SPECIAL MEETING  
OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS

September 29, 2008

The Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") met in the Main Terminal Building, Jackson-Evers International Airport ("JEIA"), in Jackson, Mississippi, at 4:00 p.m. on Monday, September 29, 2008 (the "Meeting"), pursuant to proper notice, a copy of which is attached as an exhibit to the minutes of the Meeting.

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.

Chair Sylvia Stewart presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

Dr. Sylvia Stewart, Chair  
Dr. Glenda Glover, Vice Chair  
George E. Irvin, Sr.  
Johnnie P. Patton, R. Ph.

Commissioner Earle Jones joined the meeting by telephone. He was able to hear all discussion at the Meeting, and everyone at the Meeting was able to hear his comments.

Chair Stewart noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Bonnie Wilson, JMAA Chief Operating Officer  
Gary Cohen, JMAA Chief Financial Officer  
Denson Stasher, JMAA Director of Operations and Security  
Woody Wilson, JMAA Vice President for Facilities  
René Woodward, JMAA Director of Human Resources & Administration  
Joyce Tillman, JMAA Facilities Engineer  
Larry Davis, JMAA Compliance Analyst  
Kilvin Griffin, JMAA Facilities Department  
Rhonda Knight, JMAA Department of Human Resources and Administration  
Clifford Ray, JMAA Facilities Department  
Alan Moore, Baker Donelson Bearman Caldwell & Berkowitz, P.C.  
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz, P.C.

Chuck Lott, Neel-Schaffer, Inc.

Chair Stewart noted that Dirk Vanderleest, Chief Executive Officer of the Authority, was not present because his wife had surgery earlier in the day. Chair Stewart said that Bonnie Wilson, Chief Operating Officer of the Authority, would discuss agenda matters with the Board in Mr. Vanderleest's absence.

II. APPROVAL AND EXECUTION OF MINUTES.

A. **Meeting of Administrative Committee on August 25, 2008.**

B. **Regular Board Meeting on August 25, 2008.**

C. **Regular Work Session and Special Meeting on September 18, 2008.**

The Board considered the minutes of the Administrative Committee Meeting and the Regular Monthly Board Meeting on August 25, 2008, and the Regular Board Work Session and Special Meeting on September 18, 2008.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the minutes were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

III. PUBLIC COMMENTS.

None.

IV. REPORTS.

A. **Chief Executive Officer.**

1. Airport Project Manager Summary, Ending August 31, 2008.
2. Airport Activity Statistics Report, Ending August 31, 2008.

Ms. Wilson directed the Board's attention to the Airport Project Manager Summary and the Airport Activity Statistics Report, as found in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed these reports and various other projects with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

3. Employee Recognitions.

a. Employee of the Month.

- (1) September 2008: Rhonda Knight, Human Resources Analyst, Department of Human Resources and Administration.

Ms. Wilson recognized and commended Ms. Knight as Employee of the Month for September 2008.

b. Professional Development Recognitions.

(1) Kilvin Griffin, Equipment Operator, Facilities Department.

(a.) Achievement of Excellence, Airport News & Training Network.

(b.) AAAE Airport Training & Safety Institute.

Ms. Wilson introduced and commended Mr. Griffin on receiving an Achievement of Excellence from the Airport News and Training Network.

(2) Clifford Ray, Equipment Operator, Facilities Department.

(a.) Achievement of Excellence, Airport News & Training Network.

Ms. Wilson introduced and commended Mr. Ray on receiving an Achievement of Excellence from the Airport News and Training Network

4. Organizational Changes.

Ms. Wilson advised the Board of the following organizational changes.

a. Woody Wilson had been promoted to Senior Director of Capital Programming to facilitate the long term capital planning process and ensure proper resource and facility coordination takes place. Jack Weldy and Joyce Tillman will join Mr. Wilson in this new division.

b. Jack Thomas had been employed as JMAA's Director of Disadvantaged Business Enterprises and Community Development, effective November 1, 2008.

c. Denson Stasher, Director of Operations and Security, had an increase in his current managerial scope as well as his emergency responder role, and added responsibilities in environmental compliance.

d. Rhonda Knight had been promoted to Human Resource Specialist to facilitate more of the day-to-day operations of Human Resources. Joann Slater and Bessie Kimbrough will be reporting through Ms. Knight.

- e. The ITT division had been shifted to Human Resources and Administration under the direction of the Director of HR and Administration to more effectively address the needs of JMAA data and information management. Shawn Hanks will supervise two persons in this area: Gary O'Quinn, Systems Support Technician, and a contract position as Document Technician.
- f. The Customer Service team had been shifted under the direction of the Director of HR and Administration, which will assume responsibility for implementation of the JMAA customer service plan. Chad Parker will supervise two positions in this area: Javores McKinney, Customer Service Representative II, and a vacant Customer Service Representative I, which will be filled soon.

**B. Attorney.**

Mr. Moore advised the Board of the following matters:

1. Legislative Committee Report.

For the first time, the Senate Highways and Transportation Committee and the House Transportation Committee met in joint session on September 23, 2008, for the specific purpose of hearing a presentation on the Multi-Modal Transportation Improvement Fund, which has been a grant source for JMAA over the last several years. Mr. Moore said the committee members were very supportive of the Multi-Modal Transportation Improvement Fund and intermodal transportation in general, and were especially interested in the role of airports as multi-modal transportation centers. He was optimistic that the Multi-Modal Transportation Improvement Fund would continue to be funded at its current or an increased level.

2. Air National Guard.

Mr. Moore reminded the Board that Mr. Vanderleest had indicated at the September 18, 2008, Regular Board Work Session that JMAA had requested a meeting with the Mississippi Air National Guard (the "Guard") leadership at JEIA to discuss an environmental report recently conducted for and received by the Guard. Mr. Moore said that the meeting took place on the afternoon of September 18, 2008, and was very positive. The Guard agreed to provide a copy of the report to the Authority so the Authority could undertake an independent review of the findings and make an independent determination of how to proceed in light of the report.

3. Hangar Lease with CB Aviation, LLC.

Mr. Moore said he had been advised by the attorney representing CB Aviation, LLC ("Community Bank") that it had additional questions regarding the

proposed lease terms. Accordingly, Community Bank had requested that this matter not be taken up by the Board at this Meeting.

V. ACTION ITEMS.

A. **Financial Matters.**

1. Financial Reports for August 2008: Accept.
  - a. Balance Sheet.
  - b. Income Statement.
2. Claims Docket for August 2008: Approve.

Ms. Wilson discussed with the Board the Financial Reports for the Authority for the month of August 2008 and the Claims Docket for August 2008, as found in the Packet.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING FINANCIAL REPORTS FOR AUGUST 2008  
AND APPROVING AND AUTHORIZING PAYMENT OF CLAIMS  
DOCKET FOR AUGUST 2008**

**WHEREAS**, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority”) has reviewed and considered (i) certain financial statements for the Authority for the month and period ending August 31, 2008 (the “Financial Reports”), and (ii) the Claims Docket of the Authority for the month of August 2008 (the “Claims”), both the Financial Reports and the Claims being (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board, and (ii) incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby (i) accepts the Financial Reports and (ii) approves and authorizes payment of the Claims in the total amount of \$606,835.11.

B. **Service Agreements.**

1. JMAA Project No. 001-05, Contract No. 001-05-165-3, Intermodal Center, JEIA: Approve Supplement to Agreement.
2. JMAA Project No. 055-06, Contract No. 055-06-291, Interior Plants for Terminal Building, JEIA: Approve Renewal of Service Contract.
3. JMAA Project No. 018-08, Solid Waste Removal, JMAA: Authorize Advertisement for Bids.
4. JMAA Contract No. 004-07-301, Radio System Maintenance Agreement, JMAA: Authorize Renewal.

Ms. Wilson directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Jones, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS  
WITH RESPECT TO CERTAIN SERVICE AGREEMENTS**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize certain actions with respect to certain service agreements identified below, all as more particularly described in certain memoranda which were (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board, and (ii) incorporated herein by reference (separately, each a "Memorandum;" collectively, the "Memoranda"); and

**WHEREAS**, the Board has reviewed and considered the Memoranda and considered the recommendations by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board approves and authorizes negotiation and execution of a supplement (the "DMJM Supplement") to the professional services agreement with DMJM+Harris for professional services in connection with preparation of a Title VI program for accessing certain Bus and Bus Facilities grant funds from the Federal Transit Administration and finalization of a grant application and related services, the DMJM Supplement to be in such form and to contain such terms and conditions

consistent with the Memorandum dated September 15, 2008, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

2. The Board approves and authorizes negotiation and execution of an extension to the agreement (the "FDS Agreement") with Rushingreen, Inc. dba Foliage Design Systems, for provision and maintenance of interior plants in the Main Terminal Building at Jackson-Evers International Airport ("JEIA"), the FDS Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum dated September 15, 2008, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
3. The Board approves and authorizes preparation and publication of a request for proposals to provide solid waste collection/disposal and recycling at JEIA and Hawkins Field, as more particularly described in the Memorandum dated September 15, 2008, relating to this matter.
4. The Board approves and authorizes negotiation and execution of a one (1) year renewal of the existing agreement (the "M/A-COM Renewal Agreement") with M/A-COM, Inc. for maintenance, repair and oversight services for the Authority's 700/800 MHz radio system, said M/A-COM Renewal Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum dated September 12, 2008, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

C. **Construction Projects.**

1. JMAA Project No. 002-08, Contract No. 002-08-338, Rental Car Overflow Lot, JEIA: Approve Change Order.
2. JMAA Project No. 016-07, Contract No. 016-07-324, Refurbishment of Departure Canopy, JEIA: Approve Change Order.
3. JMAA Project No. 014-08, Contract No. 014-08-341, Airfield Marking Enhancements, JEIA: Approve Change Order.
4. JMAA Project No. 004-08, Passenger Boarding Bridges, JEIA: Authorize Advertisement of Request for Qualifications for Engineering Services.

Ms. Wilson directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS  
WITH RESPECT TO CERTAIN CONSTRUCTION PROJECTS**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize certain actions with respect to certain construction projects identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board (separately, each a “Memorandum;” collectively, the “Memoranda”) and (ii) incorporated herein by reference; and

**WHEREAS**, the Board has reviewed the Memoranda and considered the recommendations by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board approves and authorizes execution and accomplishment of Change Order No. 1 to Contract No. 002-08-338 with Hemphill Construction Company, Inc. for construction of the Rental Car Overflow Lot at Jackson-Evers International Airport (“JEIA”), as more particularly described in the Memorandum dated September 15, 2008, relating to this matter, and the attachments thereto relating to this matter.
2. The Board approves and authorizes execution and accomplishment of Change Order No. 1 to Contract No. 016-07-324 with U. S. Coating Specialties and Supplies, Inc. for refurbishment of the Departure Canopy at JEIA, as more particularly described in the Memorandum dated September 15, 2008, relating to this matter, and the attachments thereto relating to this matter.
3. The Board approves and authorizes execution and accomplishment of Change Order No. 1 to Contract No. 014-08-341 with Traffic Control Products Co, Inc. for airfield marking enhancements at JEIA, as more particularly described in the Memorandum dated September 15, 2008, relating to this matter, and the attachments thereto relating to this matter.
4. The Board approves and authorizes preparation and publication of a request for qualifications for design and construction/installation oversight in connection with the procurement of five new passenger boarding bridges at JEIA, as more particularly described in the Memorandum dated September 15, 2008, relating to this matter.



D. **Procurements.**

1. **Fiscal Year 2009 Insurance Proposal, JMAA: Accept Proposal.**

Ms. Wilson directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

During discussion, Commissioner Irvin requested that Mr. Cohen, JMAA Chief Financial Officer, provide certain information relating to the financial strength of the various carriers included in the insurance proposal for fiscal year 2009. Mr. Cohen provided such information to the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING RENEWAL OF  
COMMERCIAL INSURANCE PROGRAM WITH SOUTHGROUP  
INSURANCE SERVICES FOR FISCAL YEAR 2009**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority renew the Authority's commercial insurance program for fiscal year 2009 (the "Commercial Insurance Program") at a total annual premium cost of \$508,144.00, as more particularly set forth in that certain memorandum dated September 8, 2008, a copy of which is (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board (the "Memorandum") and (ii) incorporated herein by reference; and

**WHEREAS**, the Board has reviewed the Memorandum and considered said recommendation by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, the Board hereby does, approve and authorize renewal of the Commercial Insurance Program at a total annual premium cost of \$508,144.00, as proposed by SouthGroup Insurance Services, said renewal to be in such form and to contain such terms and conditions consistent with the Memorandum which describes this matter as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

E. **Lease and Concession Agreements.**

1. Pinnacle Airlines, Inc., Airport Use Permit, JEIA: Approve Amendment.
2. SkyWest Airlines, Airport Use Permit, JEIA: Approve Agreement.

Ms. Wilson directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Jones, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS  
RELATING TO LEASE AND CONCESSION AGREEMENTS**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize certain actions with respect to certain lease and concession agreements identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board (separately, each a "Memorandum;" collectively, the "Memoranda") and (ii) incorporated herein by reference; and

**WHEREAS**, the Board has reviewed the Memoranda and considered said recommendations by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, the Board hereby does, take the following action:

1. The Board approves and authorizes negotiation and execution of an amendment (the "Pinnacle Amendment") to the Airport Use Permit and Lease Agreement between the Authority and Pinnacle Airlines, Inc. ("Pinnacle"), whereby Pinnacle will provide services on behalf of Delta Airlines, Inc. at Jackson-Evers International Airport ("JEIA"), all as more particularly set out in the Memorandum dated September 8, 2008, relating to this matter, said Pinnacle Amendment to be in such form and to contain such terms and conditions consistent with said Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
2. The Board approves and authorizes negotiation and execution of an amendment (the "SkyWest Amendment") to the Airport Use Permit and Lease Agreement between the Authority and SkyWest Airlines ("SkyWest"), a subsidiary of SkyWest, Inc., whereby SkyWest will provide services on behalf

of Delta Airlines, Inc. at JEIA, all as more particularly set out in the Memorandum dated September 8, 2008, relating to this matter, said SkyWest Amendment to be in such form and to contain such terms and conditions consistent with said Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

F. **Other Matters.**

1. **Sale of Surplus Equipment, JMAA: Approve Sale.**

Ms. Wilson directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION DECLARING CERTAIN EQUIPMENT TO BE SURPLUS  
AND AUTHORIZING TRANSFER OF SAID EQUIPMENT TO THE  
CITIES OF CRYSTAL SPRINGS, BOLTON, HAZLEHURST AND  
HICKORY, MISSISSIPPI**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has advised the Board of Commissioners (the "Board") of the Authority that certain communications equipment (the "Equipment"), as more particularly described in that certain memorandum dated September 12, 2008, which is (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board (the "Memorandum") and (ii) incorporated herein by reference, are no longer needed by the Authority for the conduct of its business and should be declared surplus, and has further advised the Board that the Cities of Crystal Springs, Bolton, Hazlehurst, and Hickory, Mississippi (the "Cities"), have expressed a need for the Equipment and a willingness to pay a nominal amount to the Authority for said Equipment, as set out in the Memorandum; and

**WHEREAS**, the Board has reviewed the Memorandum and considered said recommendation by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby finds and determines that (i) the Equipment is surplus and no longer needed for Authority purposes and is not to be used in the Authority's operations; (ii) the Cities have expressed a need and use for the Equipment, as set out in the Memorandum; and (iii) the sale of the Equipment to the Cities for a nominal amount will promote and foster the development and improvement of the Authority, the community in which it is located, and the Cities, and the civic, social, educational, cultural, moral, economic or industrial welfare thereof; and in furtherance thereof, the Board hereby approves and authorizes the sale of the Equipment to the Cities of

Crystal Springs, Bolton, Hazlehurst, and Hickory, Mississippi, for \$1.00 from each City, subject to proper documentation in accordance with applicable law.

2. Disadvantaged Business Enterprise Goal for FY2009, JMAA: Approve Goal.

Ms. Wilson directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

During discussion, the Commissioners asked questions about the process by which the DBE goal was determined; confirmed with Ms. Wilson and Larry Davis, JMAA Compliance Analyst, that the goal is a goal and not a ceiling; and expressed a desire that the Authority seek to exceed the DBE goal wherever possible.

After discussion, upon motion duly made by Commissioner Jones, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING DBE GOAL FOR FISCAL YEAR 2009**

**WHEREAS**, under 49 CFR Part 26, the Jackson Municipal Airport Authority (the "Authority") is required to establish goals for participation by Disadvantaged Business Enterprises ("DBEs") in U. S. Department of Transportation-assisted contracts for each fiscal year; and

**WHEREAS**, the applicable federal regulations establish a process by which the Authority must establish its goals for DBE participation each fiscal year; and

**WHEREAS**, the staff of the Authority has followed the required process and determined that an appropriate goal for DBE participation in U. S. Department of Transportation-assisted contracts of the Authority for fiscal year 2009 is 14%, as more particularly described in that certain memorandum dated September 15, 2008, (i) included in the packet distributed to the Board prior to the September 29, 2008, Special Meeting of the Board (the "Memorandum") and (ii) incorporated herein by reference; and

**WHEREAS**, the Board has reviewed the Memorandum and considered said recommendation by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, establish a goal of 14% for DBE participation in U. S. Department of Transportation-assisted contracts of the Authority during fiscal year 2009.

VI. DISCUSSION: STRATEGIC INITIATIVES.

There was no further discussion of Strategic Initiatives at the Meeting.

VII. CLOSED SESSION.

At approximately 4:50 p.m., Chair Stewart requested that the Board enter into Closed Session for the limited purpose of considering whether to enter into Executive Session for the limited purpose of discussing a personnel matter which required confidential treatment.

Upon motion duly made by Commissioner Irvin, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board voted to enter Closed Session.

The Board then asked everyone present to leave the Meeting, except Mr. Moore and Mr. Wagner, who were requested to remain with the Board during the Closed Session. The public then left the Meeting.

At approximately 4:52 p.m., during Closed Session, Chair Stewart asked the Board to enter into Executive Session for the limited purpose of discussion and action regarding a personnel matter which required confidential treatment.

Upon motion duly made by Commissioner Patton, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board voted to enter Executive Session for the limited purpose of discussion and action regarding a personnel matter which required confidential treatment.

VIII. EXECUTIVE SESSION.

At approximately 4:55 p.m., the Board met in Executive Session. Mr. Moore and Mr. Wagner were requested to remain with the Board during Executive Session.

IX. OPEN SESSION.

At approximately 5:15 p.m., the Board reconvened in Open Session, and the public was invited back into the Meeting.

Chair Stewart said that during the Executive Session, the Board had considered but taken no action on a personnel matter which required confidential treatment.

X. ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made by Commissioner Irvin, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

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Dr. Sylvia Stewart, Chair

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Dr. Glenda Glover, Vice Chair

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George E. Irvin, Sr.

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Earle Jones

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Johnnie P. Patton, R. PH.