

**MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

September 28, 2015

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL AND EXECUTION OF MINUTES

- A. Special Meeting of the Board of Commissioners, September 10, 2015
- B. Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Thursday, September 24, 2015 at 8:30 a.m. to Thursday, September 24, 2015 at 4:30 p.m.

IV. PUBLIC COMMENTS

V. REPORTS

- A. Report from the Chair
- B. Chief Executive Officer
 - 1. Airport Project Manager Summary, Period Ending August 31, 2015 **Page 1**
 - 2. Airport Activity Statistics Report, Period Ending August 31, 2015 **Page 14**
 - 3. Employee and Organizational Recognitions..... **Page 28**
- C. Attorney
 - 1. JMAA Policy on Surplus Property **Page 29**
 - 2. Tax-Exempt Financing Compliance Procedure **Page 32**

VI. ACTION ITEMS

A. Financial Matters

- 1. Financial Reports for August 2015:
 - (a) Balance Sheet: Accept **Page 45**

(b)	Income Statement: Accept	Page 46
(c)	Claims Docket for August 2015: Approve	Page 49
2.	Fiscal Year 2016 Operating Budget, JMAA: Approve.....	Page 55
3.	Early Issues.....	Page 57
B.	Service Agreements	
1.	Airport Minority Advisory Council Regional Forum, JMAA: Authorize Amendment to Agreement and Increase Project Budget.....	Page 58
2.	Advertising Services at Jackson State University Football Events, JAN: Authorize Agreement (Capturion Network, LLC).....	Page 62
3.	Annual Chiller Preventive Maintenance and Inspection, JAN: Authorize Agreement (Metro Building Services).....	Page 64
4.	Tree Trimming and Removal, JAN: Authorize Agreement (Delta Tree Service, Inc. of Jackson (Authorize Agreement).....	Page 67
5.	Hardware and Software Licenses and Support Agreement, JMAA: Authorize Renewals.....	Page 69
6.	Employee Drug and Alcohol Use Screening Services; JMAA: Authorize Agreement	Page 73
C.	Construction Project	
1.	JMAA Project No. 11-13, Roadway Signage Improvements, JAN: Authorize Amendment (Dale Partners P.A.).....	Page 76
D.	Procurements	
1.	JMAA Fiscal Year 2016 Property, Casualty and Liability Insurance Renewal: Accept Proposal (Porter’s Insurance Agency, Inc. and Hub International Midwest d/b/a/ Hub International Gulf South (“PIA”))... Page 80	Page 80
E.	Grants	
F.	Other Matters	
1.	Board Travel - Update	
(a)	AAAE – 2015 F. Russell Hoyt – National Airports Conference Savannah, GA – September 20 th – 22 nd .	

G. New Business

H. JMAA Board of Commissioners Elections

VII. ADJOURNMENT