MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

September 28, 2015

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL AND EXECUTION OF MINUTES

A. Special Meeting of the Board of Commissioners, September 10, 2015

B. Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Thursday, September 24, 2015 at 8:30 a.m. to Thursday, September 24, 2015 at 4:30 p.m.

IV. PUBLIC COMMENTS

V. REPORTS

A. Report from the Chair

B. Chief Executive Officer

1. Airport Project Manager Summary, Period Ending August 31, 2015 ............................................................. Page 1


3. Employee and Organizational Recognitions.......................... Page 28

C. Attorney

1. JMAA Policy on Surplus Property ........................................ Page 29

2. Tax-Exempt Financing Compliance Procedure ..................... Page 32

VI. ACTION ITEMS

A. Financial Matters

1. Financial Reports for August 2015:

   (a) Balance Sheet: Accept .............................................. Page 45
(b) Income Statement: Accept .................................................. Page 46

(c) Claims Docket for August 2015: Approve ......................... Page 49

2. Fiscal Year 2016 Operating Budget, JMAA: Approve .......... Page 55

3. Early Issues ................................................................. Page 57

B. Service Agreements

1. Airport Minority Advisory Council Regional Forum, JMAA: Authorize Amendment to Agreement and Increase Project Budget ……….. Page 58

2. Advertising Services at Jackson State University Football Events, JAN: Authorize Agreement (Capturion Network, LLC) ………..... Page 62

3. Annual Chiller Preventive Maintenance and Inspection, JAN: Authorize Agreement (Metro Building Services) ………………….. Page 64

4. Tree Trimming and Removal, JAN: Authorize Agreement (Delta Tree Service, Inc. of Jackson (Authorize Agreement)) ……… Page 67

5. Hardware and Software Licenses and Support Agreement, JMAA: Authorize Renewals ……………………………………………………… Page 69

6. Employee Drug and Alcohol Use Screening Services; JMAA: Authorize Agreement …………………………………………………………… Page 73

C. Construction Project

1. JMAA Project No. 11-13, Roadway Signage Improvements, JAN: Authorize Amendment (Dale Partners P.A.) …………………….. Page 76

D. Procurements


E. Grants

F. Other Matters

1. Board Travel - Update

G. New Business

H. JMAA Board of Commissioners Elections

VII. ADJOURNMENT