

**RESCHEDULED REGULAR MONTHLY MEETING OF JACKSON MUNICIPAL  
AIRPORT AUTHORITY BOARD OF COMMISSIONERS  
SEPTEMBER 22, 2016**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its Rescheduled Regular Monthly Board Meeting in the Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 4:00 p.m. on Thursday, September 22, 2016 (the “Meeting”), pursuant to proper notice. A copy of the Notice is attached as an exhibit to the September 22, 2016 Rescheduled Board Meeting Minutes.

Chairman Rosie L.T. Pridgen, Ph.D., presided, called the Meeting to order at 4:00 p.m. and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call, for a quorum at the Board Meeting:

Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman  
Pastor James L. Henley, Jr., Commissioner and Vice Chairman  
LaWanda D. Harris, Commissioner  
Vernon W. Hartley, Sr., Commissioner  
Evelyn O. Reed, Commissioner

Chairman Dr. Pridgen announced that a quorum was present at the Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Rescheduled Regular Monthly Meeting of the Board scheduled for 4:00 p.m. on Thursday, September 22, 2016, in the Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi. The following other persons were also present at the Meeting:

Carl D. Newman, A.A.E., JMAA’s Chief Executive Officer  
Perry Miller, JMAA’s Chief Operating Officer  
John L. Walker, Esq., Walker Group, PC, Attorneys at Law  
Regina May, Esq., The May Law Firm, PLLC, Attorneys at Law  
John R. May, Jr., Esq., The May Law Firm, PLLC, Attorneys at Law  
And persons listed on **EXHIBIT A: [Sign in Sheet for 9-22-16](#)**

**II. INVOCATION**

Vice Chairman Pastor Henley gave the Invocation.

**III. APPROVAL AND EXECUTION OF THE AUGUST 25, 2016 RESCHEDULED  
REGULAR WORK SESSION MINUTES AND THE AUGUST 29, 2016**

## **RESCHEDULED REGULAR BOARD MEETING MINUTES**

- A. Rescheduled Regular Work Session of the Board of Commissioners, August 25, 2016.
- B. Rescheduled Regular Meeting of the Board of Commissioners, August 29, 2016.

## **RESOLUTION CY-2016-120**

### **APPROVAL AND EXECUTION OF THE MINUTES OF THE AUGUST 25, 2016 RESCHEDULED WORK SESSION AND THE AUGUST 29, 2016 RESCHEDULED REGULAR BOARD MEETING**

After discussion and review and upon the motion made by Commissioner Hartley, seconded by Vice Chairman Pastor Henley, the Minutes of the Rescheduled Work Session, August 25, 2016 and the Rescheduled Regular Board Meeting, August 29, 2016, were approved by the unanimous vote of the Commissioners (5-0-0), and the following resolution was made and entered.

**RESOLVED**, that the Board hereby approves the Minutes of the Rescheduled Work Session, August 25, 2016, and the Rescheduled Regular Board Meeting, August 29, 2016, as presented, and directs that said Minutes be filed in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

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#### **IV. APPROVAL OF THE NOTICES OF THE RESCHEDULING OF THE SEPTEMBER 22, 2016 REGULAR MONTHLY WORK SESSION TO SEPTEMBER 21, 2016; THE RESCHEDULING OF THE SEPTEMBER 29, 2016 REGULAR MONTHLY BOARD MEETING TO SEPTEMBER 22, 2016 AND THE COMMISSIONERS ATTENDING THE 2016 ACI-NA/WORLD ANNUAL CONFERENCE/WORLD ANNUAL GENERAL ASSEMBLY, AT THE PALAIS DES CONGRÉSS DE MONTRÉAL IN MONTRÉAL, QUEBEC, CANADA, DURING THE PERIOD OF SEPTEMBER 23, 2016 THROUGH SEPTEMBER 28, 2016**

- A. Notice of the Rescheduling of the September 2016 Monthly Work Session
- B. Notice of the Rescheduling of the September 2016 Regular Monthly Meeting
- C. Notice Regarding the Board of Commissioners of the Jackson Municipal Airport Authority Attending the 2016 ACI-NA/World Annual Conference/World Annual General Assembly, at the Palais des congréss de Montréal in Montréal, Quebec,

Canada, during the period of September 23, 2016 through September 28, 2016

**RESOLUTION CY-2016-121**

**APPROVAL OF THE NOTICES OF THE RESCHEDULING OF THE SEPTEMBER 22, 2016 REGULAR MONTHLY WORK SESSION TO SEPTEMBER 21, 2016; THE RESCHEDULING OF THE SEPTEMBER 29, 2016 REGULAR MONTHLY BOARD MEETING TO SEPTEMBER 22, 2016 AND THE COMMISSIONERS ATTENDING THE 2016 ACI-NA/WORLD ANNUAL CONFERENCE/WORLD ANNUAL GENERAL ASSEMBLY, AT THE PALAIS DES CONGRÉSS DE MONTRÉAL IN MONTRÉAL, QUEBEC, CANADA, DURING THE PERIOD OF SEPTEMBER 23, 2016 THROUGH SEPTEMBER 28, 2016**

After discussion and review, and upon the motion made by Vice Chairman Pastor Henley, seconded by Commissioner Hartley, and approved by the affirmative vote of all Commissioners present, the following resolution was made and entered.

**RESOLVED**, that the Board hereby approves the Notices of: the Rescheduling of the September 22, 2016 Regular Monthly Work Session to September 21, 2016; the Rescheduling of the September 29, 2016 Regular Monthly Board Meeting to September 22, 2016; and the Board of Commissioners of the Jackson Municipal Airport Authority Attending the 2016 ACI-NA/World Annual Conference/World Annual General Assembly, at the Palais des congréss de Montréal in Montréal, Quebec, Canada, during the period of September 23, 2016 through September 28, 2016.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

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**V. PUBLIC COMMENTS**

None

**REPORTS**

**A. Report from the Chairman**

Chairman Dr. Pridgen greeted all those present and gave the Board Chair Report consisting of three (3) components, which she entitled “ABCs”:

**A-APPRECIATION**

First, Dr. Pridgen expressed sincere gratitude to the Board, JMAA Staff and strategic

partners for their contributions made toward the success of JMAA during her tenure as Chairman of the JMAA Board of Commissioners. She stated that “No woman, man or organization can excel or thrive alone,” and commented about her opportunity to learn and grow during her tenure. In recognizing the past Chairpersons, she added that one writer noted “If we stand tall, it is because we stand on the shoulders of those who have come before us.” She then stated “We stood tall because we honored our past, our history; acknowledged our present responsibilities; and relentlessly preserved our future. Together this Board served for the greater good of JMAA, Jackson, and our state. Fellow Commissioners, thank you for allowing me to serve.”

### **B-BACKWARD GLANCE AS WE CONTINUE BUILDING FOR ONGOING BETTERMENT**

Secondly, she challenged everyone to look at the past year in retrospect and know that overall JMAA had more “good” than “bad,” and stated “So yes, we glance (not gaze - or we may get distracted) at the past year and we say unequivocally, ‘Praise God for His Grace and Mercy’ He brought us through. He wants us to use the lessons and keep on being His servants for ongoing Betterment.”

### **C-OFFER A CHALLENGE**

Thirdly, Chairman Pridgen challenges all those who will hear, read and/or review this report to continue to contribute their individual and collective creative gifts, talents, skills, and expertise to repeal Senate Bill 2162. She stated:

“Your airports have served well over the past 88 years. Your airports are being positioned to serve even better in the future. It would be a tragedy, during your and my times of service and citizenship, if we did not protect your airport system.

As I take my place in the arena of other past chairs of JMAA Board of Commissioners, I pledge my continued commitment to the goals, mission, vision, and plans for JMAA’s bright future. I look forward to working with the Chair to be elected today – who will start to serve on October 1.

JMAA works, let us let it work without threat of interference from those who would seek to change its structure for reasons that do not meet any standard of helping to promote reasonable, sound, practical, business-friendly economic development sense.”

She then stated “It has been my honor and privilege to serve this past year as Chairman. Thank you again.”

Chairman Dr. Pridgen’s complete report is attached as an exhibit to the September 22, 2016 Rescheduled Board Meeting Minutes.

Chairman Dr. Pridgen then introduced Mr. Newman, CEO, to present his reports

**B. Chief Executive Officer**

Next, Mr. Newman addressed comments to the Board, as he went through Agenda items and made references to supporting documentation in the Packet for September 22, 2016 Rescheduled Regular Meeting (“Meeting Packet”). The Meeting Packet is attached as an Exhibit, to the September 22, 2016 Rescheduled Regular Board Meeting Minutes.

- 1. Airport Project Manager Summary, Period Ending August 31, 2016..... Page 1<sup>1</sup>*
- 2. Airport Activity Statistics Report, Period Ending August 31, 2016.....Page 12*

**C. Attorney**

Attorney John L. Walker commended Chairman Dr. Pridgen for her leadership, service and diligence during her tenure as Chairman of the Jackson Municipal Airport Authority Board of Commissioners.

Next, Attorney Walker recommended that the Board take up one matter during the Board Travel portion of the Agenda and Chairman Dr. Pridgen present said matter for consideration at that time.

**VI. ACTION ITEMS**

**A. Financial Matters**

- 1. FY 2016 Operating and Maintenance Budget Amendment, JMAA: Approve Amendment.....Page 26*

**RESOLUTION CY-2016-122**

**RESOLUTION AUTHORIZING FY 2016 OPERATING AND MAINTENANCE BUDGET AMENDMENT**

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by a unanimous vote (5-0-0).

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<sup>1</sup> The page numbers herein are the page numbers contained in the Meeting Packet which is attached as an Exhibit to the September 22, 2016 Rescheduled Regular Board Meeting Minutes.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to amend the FY2016 Operating and Maintenance Budget by reducing the projected federal and State of Mississippi grant revenues associated with certain projects; and

**WHEREAS**, the reduction will apply to the federal grant revenue account in the gross amount of \$11,096,376.00 and the Mississippi state grant revenue account in the gross amount of \$810,850.20 for the applicable months during the fiscal year 2016 during which grant funds were projected but were not received; and

**WHEREAS**, the requested budget amendment does not request any additional funds; and

**WHEREAS**, the Board finds that such request, which is explained in the Memorandum dated September 21, 2016, at page 26 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to amend the FY2016 Operating and Maintenance Budget by reducing the projected federal and State of Mississippi grant revenues associated with certain projects; and

**IT IS THEREFORE, FURTHER RESOLVED** that the reduction will apply to the federal grant revenue account in the gross amount of \$11,096,376.00 and the Mississippi state grant revenue account in the gross amount of \$810,850.20 for the applicable months during the fiscal year 2016 during which grant funds were projected but were not received; and

**IT IS THEREFORE, FUTURE RESOLVED** that regarding this amendment, no additional funds are being requested and the Board finds that such request is fully explained in the Memorandum dated September 21, 2016, at page 26 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

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**2. *Financial Reports for August 2016:***

- a. Balance Sheet: Accept.....Page 27
- b. Income Statement: Accept.....Page 29
- c. Claims Docket for August 2016: Approve.....Page 32

**RESOLUTION CY-2016-123**

**RESOLUTION ACCEPTING/APPROVING AUGUST 2016 FINANCIAL REPORTS**

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the Authority's Balance Sheet and Income Statement ("the Financial Reports") for the month and period ending August 31, 2016, which were included in the Meeting Packet, at pages 27-31, and distributed to the Board prior to the September 22, 2016 Rescheduled Monthly Meeting of the Board.

**IT IS THEREFORE, RESOLVED** that the Board hereby accepts and approves the August 2016 Financial Reports: Balance Sheet and Income Statement for August, 2016.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

c. Claims Docket for August 2016: Approve.....Page 32

Mr. Newman announced to the Board that the Claims Docket has been adjusted since the September 21, 2016 Work Session. He stated that Claim No. 92460 and Warrant No. 050853, payable to Robert J. Young Company, was inadvertently included in the Amounts Project Column previously, and said claim has since been moved to the Amount Operating Column where it appears in the Claims Docket included in the Meeting Packet distributed prior to the September 22, 2016 Rescheduled Board Meeting.

**RESOLUTION CY-2016-124**

**RESOLUTION APPROVING THE CLAIMS DOCKET FOR THE MONTH AND PERIOD ENDING AUGUST 31, 2016**

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote 5-0-0.

**WHEREAS**, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered the Authority's Claims Docket ("Claims") for the month and period ending August 31, 2016, which was included in the Meeting Packet, at pages 32-36, and was distributed to the Board prior to the September 22, 2016 Rescheduled Monthly Meeting of the Board.

**IT IS THEREFORE, RESOLVED** that the Board hereby authorizes payment of the Claims in the amount of \$573,354.15.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None  
Abstentions: None  
September 22, 2016

**2. Early Issues**

- (a) McAfee3 Architects and General Services, JMAA Approve Early Issue Payment.....Page 37

Mr. Newman, CEO, announced that the Staff is requesting authority to make an early issue payment of two (2) claims that were filed timely by McAfee3 Architects. Due to an oversight, the claims were not included in the August 2016 Docket. Mr. Newman recommended that the Board approve the early issue payment to McAfee3

**RESOLUTION CY-2016-125**

**RESOLUTION AUTHORIZING AN EARLY ISSUE PAYMENT TO MCAFEE3**

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by majority vote (3-1-1).

**WHEREAS**, the Board has considered the request of JMAA’s Staff for the authority to make payments of \$30,717.50, for services provided as to Tenant Design Standards, and \$17,438.00, for services provided as to Terminal Upgrades, to McAfee3 Architects, pursuant to JMAA’s previous contractual engagements of McAfee3 Architects; and

**WHEREAS**, the Board finds that such request, which is fully explained in a Memorandum dated September 21, 2016, at page 37 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to pay the amounts of \$30,717.50, for services provided as to Tenant Design Standards, and \$17,438.00, for services provides as to Terminal Upgrades, to McAfee3 Architects pursuant to JMAA’s previous contractual engagements of McAfee3 Architects. The Board finds that such request is fully explained in the Memorandum dated September 21, 2016, at page 37 of the Meeting Packet.

Yeas: Hartley, Pridgen, Reed  
Nays: Henley  
Abstentions: Harris

September 22, 2016

**B. Service Agreements**

- 1. *Project Management Support Services: JMAA: Authorize Execution of Agreement, (Kimley-Horn and Associates)*.....Page 38



**RESOLUTION CY-2016-126**

**RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORNE AND ASSOCIATES FOR MANAGEMENT SUPPORT SERVICES**

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by majority vote (3-2-0).

**WHEREAS**, the Board has considered the request of JMAA's Staff for authority to execute a professional services agreement with Kimley-Horn and Associates, Inc. ("Kimley-Horn"), a North Carolina corporation, with offices in Ridgeland, Mississippi, to provide project management support services for up to twenty (20) distinct projects identified in the 2016 Capital Improvement Program ("CIP") and the JMAA Strategic Plan 2021 ("Strategic Plan"); and

**WHEREAS**, the projects will be undertaken at both the Jackson-Medgar Wiley Evers International Airport ("JAN") and the Hawkins Field Airport ("HKS"); and

**WHEREAS**, the agreement will be for an initial term of two (2) calendar years, with JMAA's sole option to extend for two (2) additional calendar years and thereafter for one (1) additional calendar year, for a maximum of three (3) additional calendar years; and

**WHEREAS**, total fees for services and expenses for the initial two (2) year period are not to exceed \$3,810,066.00; and

**WHEREAS**, all extensions of the Agreement will be at JMAA's sole discretion, and can be exercised by JMAA at any time JMAA deems it appropriate in relation to ongoing projects; and

**WHEREAS**, Waggoner Engineering, Inc. (a Jackson based engineering and planning services firm), JBHM Architecture (a Tupelo based multidiscipline design firm), AJA Management and Technical Services, Inc. (a Jackson based certified Disadvantaged Business Enterprise ("DBE")), Faith Group, LLC (a woman owned certified DBE specializing in the planning and design of security, safety and IT systems), Advanced Environmental Consultants (a Jackson based and woman owned certified DBE firm specializing in environmental regulation and remediation), and Connico, Inc. (a certified DBE firm specializing in cost estimating, scheduling and project management) will provide support services to Kimley-Horn, as sub-consultants; and

**WHEREAS**, JMAA published a DBE goal of 30% and the DBE participation proposed by Kimley-Horn for the project is 31%; and

**WHEREAS**, the Board finds that such request, which is explained in the Memorandum dated August 18, 2016, found at pages 38-41 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that Staff is authorized to execute a professional services agreement with Kimley-Horn, a North Carolina corporation, with offices in Ridgeland, Mississippi, to provide project management support services for up to twenty (20) distinct projects identified in the 2016 Capital Improvement Program and the JMAA Strategic Plan 2021; and

**IT IS THEREFORE, FURTHER RESOLVED** that these projects will be undertaken at both the Jackson-Medgar Wiley Evers International Airport and the Hawkins Field Airport; and

**IT IS THEREFORE, FURTHER RESOLVED** that the agreement will be for an initial term of two (2) calendar years, with JMAA's sole option to extend for two (2) additional calendar years and thereafter for one (1) additional calendar year, for a maximum of three (3) additional calendar years; and

**IT IS THEREFORE, FURTHER RESOLVED** that the total fees for services and expenses for the initial two (2) year period are not to exceed \$3,810,066.00; and

**IT IS THEREFORE, FURTHER RESOLVED** that all extensions of the Agreement will be at JMAA's sole discretion, and can be exercised by JMAA at any time JMAA deems it appropriate in relation to ongoing projects; and

**IT IS THEREFORE, FURTHER RESOLVED** that Waggoner Engineering, Inc. (a Jackson based engineering and planning services firm), JBHM Architecture (a Tupelo based multidiscipline design firm), AJA Management and Technical Services, Inc. (a Jackson based certified Disadvantaged Business Enterprise ("DBE")), Faith Group, LLC (a woman owned certified DBE specializing in the planning and design of security, safety and IT systems), Advanced Environmental Consultants (a Jackson based and woman owned certified DBE firm specializing in environmental regulation and remediation), and Connico, Inc. (a certified DBE firm specializing in cost estimating, scheduling and project management) will provide support services to Kimley-Horn, as sub-consultants; and

**IT IS THEREFORE, FURTHER RESOLVED** that JMAA published a DBE goal of 30% and the DBE participation proposed by Kimley-Horn for the project is 31%; and

**IT IS THEREFORE, FURTHER RESOLVED** that the Board finds that such request is fully explained in the Memorandum dated August 18, 2016, found at pages 38-41 of the Meeting Packet.

Yeas: Hartley, Pridgen, Reed

Nays: Harris, Henley

Abstentions: None

September 22, 2016

**C. Construction Projects**

1. ***JMAA Project No. 003-15, Fifth Floor Environmental Remediation and Renovation, JAN: Authorize Award and Execution of Contract for Construction (Bernard and Sons Construction, LLC).....Page 42***

**RESOLUTION CY-2016-127**

**RESOLUTION AUTHORIZING THE AWARD TO AND EXECUTION OF A CONTRACT AS TO BARNARD AND SONS CONSTRUCTION, LLC AS TO PROJECT NO. 003-15**

Upon motion by Commissioner Hartley, seconded by Vice Chairman Pastor Henley, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the request of JMAA’s Staff to award the construction agreement as to the Fifth Floor Environmental Remediation and Renovation to Barnard and Sons Construction, LLC (“Barnard”), a Mississippi limited liability company located in Mendenhall, Mississippi and execute a contract with Barnard; and

**WHEREAS**, on August 10, 2016, JMAA received two (2) bids in connection with the construction of the Fifth Floor Environmental Remediation and Renovation at the Jackson-Medgar Wiley Evers International Airport (“JAN”); and

**WHEREAS**, it is both Staff and M3A Architecture, PLLC’s recommendation that the contract be awarded to the lowest and best bidder in an amount not to exceed \$899,675.00, which will be comprised of a Base Bid of \$898,000.00 and Alternate No. 1 Bid of \$1,675.00; and

**WHEREAS**, the bids were reviewed by JMAA staff and the project architect, M3A Architecture, PLLC, for accuracy and correctness; and

**WHEREAS**, Barnard will be supported by Electric Works, Inc. and JL Interiors Construction, LLC, of Jackson, Mississippi, and Burton Construction of Meridian, Mississippi, both of which are certified Disadvantaged Business Enterprises (“DBE”); and

**WHEREAS**, the Board finds that such request, which are explained in the Memorandum dated September 7, 2016, found at pages 42-45 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to award the construction agreement as to the Fifth Floor Environmental Remediation and Renovation to Barnard and Sons Construction, LLC, (“Barnard”) a Mississippi limited liability company located in Mendenhall, Mississippi and execute a contract with Barnard; and

**IT IS THEREFORE, FURTHER RESOLVED** that Barnard will be supported by Electric Works, Inc. and JL Interiors Construction, LLC, of Jackson, Mississippi, and Burton Construction of Meridian, Mississippi, both of which are certified Disadvantaged Business Enterprises (“DBE”); and

**IT IS THEREFORE, FURTHER RESOLVED** that the Board finds that said request is fully explained in the Memorandum dated September 7, 2016, found at pages 42-45 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

- 2. *JMAA Project 001-15 Roadway Signage Improvements, JAN: Authorize Award and Execution of Contract for Construction (Headrick Signs and Graphics, Inc.) and Authorize Request to Withdraw Bid (Munn Enterprises, Inc.).....Page 46*

**RESOLUTION CY-2016-128**

**RESOLUTION AUTHORIZING THE AWARD AND EXECUTION OF A CONTRACT AS TO HEADRICK SIGNS AND GRAPHICS, INC. AND WITHDRAWAL OF BID (MUNN ENTERPRISE, INC.)**

Upon motion by Commissioner Hartley, seconded by Vice Chairman Pastor Henley, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the recommendations of JMAA Staff and Dale Partners, PA (“Dale Partners”) to award a contract for construction of Roadway Signage and Improvements at the Jackson-Medgar Wiley Evers International Airport (“JAN”) to Headrick Signs and Graphics, Inc. (“Headrick”), a Mississippi corporation located in Laurel, Mississippi and execute a contract with Headrick; and

**WHEREAS**, on August 12, 2016, JMAA received two (2) bids in connection with the construction of Roadway Signage and Improvements project which were reviewed by JMAA Staff and the project architect, Dale Partners, for accuracy and correctness; and

**WHEREAS**, Headrick’s base bid amount of \$556,803.02 and the Additive Alternate No. 1 in the amount of \$14,218.68, which totaled \$571,021.70, was the lowest and best bid and is within JMAA’s construction budget of \$620,000.00; and

**WHEREAS**, Exquisite Koncepts dba EK Signs, of Jackson, Mississippi; Tri-State Guardrail and Sign Company, Inc. of Collierville, Tennessee; and Atwood Fence Company, Inc. of Kosciusko, all of which are Mississippi certified Disadvantaged Business Enterprises

("DBE"), will provide support services and receive approximately 15.5% of the contract amount of \$571,021.70 or \$88,467.74 ; and

**WHEREAS**, the Board has further considered Staff's recommendation that Munn Enterprises, Inc. ("Munn") be allowed to withdraw the bid and bid bond submitted by it, without penalty, due to an error in Munn's submission to JMAA; and

**WHEREAS**, the Board finds that such requests, which are explained in the Memorandum dated September 7, 2016, along with the letter from Munn Enterprises, Inc.'s Vice President, Harold Munn, requesting that Munn Enterprises, Inc.'s bid be withdrawn, found at pages 46-50 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that Staff is authorized to award a contract for construction of Roadway Signage and Improvements at the Jackson-Medgar Wiley Evers International Airport ("JAN") to Headrick Signs and Graphics, Inc. ("Headrick"), a Mississippi corporation located in Laurel, Mississippi and execute a contract with Headrick; and

**IT IS THEREFORE, FURTHER RESOLVED** that on August 12, 2016, JMAA received two (2) bids in connection with the construction of Roadway Signage and Improvements project which were reviewed by Staff and the project architect, Dale Partners for accuracy and correctness; and

**IT IS THEREFORE, FURTHER RESOLVED** that Headrick's base bid amount of \$556,803.02 and the Additive Alternate No. 1 the amount of \$14,218.68, which totaled \$571,021.70, was the lowest and best bid and is within JMAA's construction budget of \$620,000.00; and

**IT IS THEREFORE, FURTHER RESOLVED** that Exquisite Koncepts dba EK Signs, of Jackson, Mississippi; Tri-State Guardrail and Sign Company, Inc. of Collierville, Tennessee; and Atwood Fence Company, Inc. of Kosciusko, all of which are Mississippi certified Disadvantaged Business Enterprises ("DBE"), will provide support services and receive approximately 15.5% of the contract amount of \$571,021.70 or \$88,467.74; and

**IT IS THEREFORE, FURTHER RESOLVED** that Munn Enterprises, Inc. ("Munn") is allowed to withdraw the bid and bid bond submitted by it, without penalty, due to an error in Munn's submission to JMAA; and

**IT IS THEREFORE, FURTHER RESOLVED** that the Board finds that such requests are fully explained in the Memorandum dated September 7, 2016, along with the letter from Munn Enterprises, Inc.'s Vice President, Harold Munn, requesting that Munn Enterprises, Inc.'s bid be withdrawn, found at pages 46-50 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

3. ***JMAA Project 017-15 Concession Improvements, JAN: Authorize Advertisement for Bids for Competitive Bids for Construction and Approve Budget.....Page 51***

Mr. Newman informed the Board that Memorandum No. CP 2016-28 has been amended since the Work Session. He stated that the line item for Architectural Services has been corrected to show the accurate amount of \$222,800.00, and this corrected line item amount will not affect the total.

**RESOLUTION CY-2016-129**

**RESOLUTION AUTHORIZING JMAA TO ADVERTISE FOR COMPETITIVE BIDS FOR CONSTRUCTION SERVICES AND APPROVING THE PROJECT BUDGET**

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by unanimous vote

**WHEREAS**, the Board has considered the request of JMAA's Staff for: (i) authority to advertise for competitive bids for construction services in connection with the Concession Improvements program at the Jackson-Medgar Wiley Evers International Airport; and (ii) approval of the total project budget of \$2,500,000.00; and

**WHEREAS**, the services are for construction of: (i) an approximately 3,481 square foot addition to the West Concourse; (ii) 1,415 square feet of combined new construction and renovation construction of existing Gate 1 for use as a news and gifts concessions location; and (iii) 501 square feet of new construction to expand the existing food and beverage concessions on the East Concourse at JAN; and

**WHEREAS**, the Board finds that such requests, which are explained in the Memorandum dated September 21, 2016, found at pages 51-53 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that: (i) JMAA's Staff to advertise for competitive bids for construction services in connection with the Concession Improvements program at the Jackson-Medgar Wiley Evers International Airport; and (ii) the total project budget of \$2,500,000.00 is approved; and

**IT IS THEREFORE, FURTHER RESOLVED** that the bid advertisement is for construction of: (i) an approximately 3,481 square foot addition to the West Concourse; (ii) 1,415 square feet of combined new construction and renovation construction of existing Gate 1 for use as a news and gifts concessions location; and (iii) 501 square feet of new construction to expand the existing food and beverage concessions on the East Concourse at JAN; and

**IT IS THEREFORE, FURTHER RESOLVED** that such requests are fully explained in the Memorandum dated September 21, 2016, found at pages 51-53 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

**D. Procurements**

- 1. *Virtual Server Hardware and Software Procurement, JMAA: Authorize Publication of Solicitation for Competitive Quotes, and Approve Proposed Budget.....Page 54*

**RESOLUTION CY-2016-130**

**RESOLUTION AUTHORIZING JMAA TO SOLICIT PROPOSALS FOR EQUIPMENT, SOFTWARE, TECHNICAL SUPPORT AND INSTALLATION SERVICES AND APPROVING THE PROJECT BUDGET**

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for: (i) authority to publish a Request for Proposals (“RFP”) to provide equipment, software, technical support and installation services as to the proposed VMware upgrade to the current virtual server hardware and software system infrastructure for the Jackson Municipal Airport Authority (“JMAA”); and (ii) approval of the proposed project budget total amount not to exceed \$100,000.00; and

**WHEREAS**, the new virtual server hardware and software will be installed at the Jackson-Medgar Wiley Evers International Airport; and

**WHEREAS**, the Board finds that such requests, which are explained in the Memorandum dated September 18, 2016, found at pages 54-56 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that: (i) JMAA’s Staff is authorized to publish a Request for Proposals (“RFP”) to provide equipment, software, technical support and installation services as to the proposed VMware upgrade to the current virtual server hardware and software system infrastructure for the Jackson Municipal Airport Authority; (ii) and the proposed project budget total amount not to exceed \$100,000.00 is approved; and

**IT IS THEREFORE, FURTHER RESOLVED** that the new virtual server hardware and software will be installed at the Jackson-Medgar Wiley Evers International Airport; and

**IT IS THEREFORE, FURTHER RESOLVED** that such requests are fully explained in the Memorandum dated September 18, 2016, found at pages 54-56 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

2. *Emergency Fuel Storage and Transport Services, JMAA: Authorize Execution of Agreement (Specialty Fuel Services, LLC).....Page 57*

**RESOLUTION CY-2016-131**

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH SPECIALTY FUEL SERVICES, LLC FOR EMERGENCY FUEL STORAGE AND TRANSPORTATION SERVICES**

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to execute an agreement with Specialty Fuel Services, LLC (“SFS”), a Mississippi limited liability corporation located in Kosciusko, Mississippi, to provide storage and transport services for previously purchased dyed diesel and unleaded fuel; and

**WHEREAS**, the fee for storage services will total 24,750.00 gallons at a fixed rate of \$.035 per gallon per month, equaling a total storage fee amount per month of \$866.25, with an annual cost of \$10,395.00; and the fee for transport services is \$200.00 per hour for each needed transport vehicle.

**WHEREAS**, the proposed term of the agreement with SFS is for one (1) calendar year, commencing October 1, 2016, and ending September 30, 2017, with JMAA solely having an option to renew for up to four (4) additional years; and

**WHEREAS**, the State of Mississippi Department of Finance and Administration (“DFA”) executed an agreement with SFS to provide fuel storage and associated transportation services to governmental agencies in Mississippi for the above listed fee amounts, and the DFA negotiated and established the fees for services; and

**WHEREAS**, JMAA’s option to renew is contingent upon the DFA continuing its agreement with SFS; and

**WHEREAS**, the Board finds that such request, which is explained in the Memorandum dated September 9, 2016, found at pages 57-59 of the Meeting Packet, ought to be granted.



**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to execute an agreement with Specialty Fuel Services, LLC (“SFS”), a Mississippi limited liability corporation located in Kosciusko, Mississippi, to provide storage and transport services for previously purchased dyed diesel and unleaded fuel; and

**IT IS THEREFORE, FURTHER RESOLVED** that the fee for storage services will total 24,750.00 gallons at a fixed rate of \$.035 per gallon per month, equaling a total storage amount per month of \$866.25, with an annual cost of \$10,395.00; and the fee for transport services is \$200.00 per hour for each needed transport vehicle.

**IT IS THEREFORE, FURTHER RESOLVED** that the proposed term of the agreement with SFS is for one (1) calendar year, commencing October 1, 2016, and ending September 30, 2017, with JMAA solely having an option to renew for up to four (4) additional years; and

**IT IS THEREFORE, FURTHER RESOLVED** that the State of Mississippi Department of Finance and Administration (“DFA”) executed an agreement with SFS to provide fuel storage and associated transportation services to governmental agencies in Mississippi for the above listed fee amounts, and the DFA negotiated and established the fees for services; and

**IT IS THEREFORE, FURTHER RESOLVED** that JMAA’s option to renew is contingent upon the DFA continuing its agreement with SFS; and

**IT IS THEREFORE, FURTHER RESOLVED** that the Board finds that such request is fully explained in the Memorandum dated September 9, 2016, found at pages 57-59 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

3. *Fiscal Year 2017 Property, Casualty and Liability Insurance Renewal, JMAA: Accept Proposal and Authorize Execution of Agreements (Porter’s Insurance Agency, Inc. and Hub International Midwest Limited d/b/a Hub International Gulf South).....Page 60*

**RESOLUTION CY-2016-132**

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE FISCAL YEAR 2017 INSURANCE PROPOSAL BY PORTER’S INSURANCE AGENCY AND HUB INTERNATIONAL MIDWEST LIMITED D/B/A HUB INTERNATIONAL GULF SOUTH.**

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Reed, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the board has considered the request of JMAA’s Staff for authority to: (i) accept the Fiscal Year 2017 insurance renewal proposal by Porter’s Insurance Agency, Inc. (“Porter’s”) & Hub International Midwest Limited d/b/a Hub International Gulf South (“Hub”) (Porter’s and Hub collectively, “JMAA’s Insurance Agent”); (ii) bind and purchase the new policies; and (iii) accept any lower quotes should they be submitted in time for JMAA’s Insurance Agent’s evaluation and recommendation before the new policies are bound; and

**WHEREAS**, the Board finds that such requests, which are fully explained in the Memorandum dated September 9, 2016, at pages 60-62 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE RESOLVED** that the Board hereby authorizes JMAA’s Staff to: (i) accept the Fiscal Year 2017 insurance renewal proposal by Porter’s Insurance Agency, Inc. (“Porter’s”) & Hub International Midwest Limited d/b/a Hub International Gulf South (“Hub”) (Porter’s and Hub collectively, “JMAA’s Insurance Agent”); (ii) bind and purchase the new policies; and (iii) accept any lower quotes should they be submitted in time for JMAA’s Insurance Agent’s evaluation and recommendation before the new policies are bound; and

**IT IS FURTHER RESOLVED** that the Board finds that such requests are fully explained in the Memorandum dated September 9, 2016, at pages 60-62 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed  
Nays: None  
Abstentions: None

September 22, 2016

**E. Grants**

None

**F. Other Matters**

- 1. Revisions to Jackson Municipal Airport Authority Ground Transportation Rules and Regulations, JMAA: Adopt Amended Rules and Regulations and Authorize Publication.....Page 63*

**RESOLUTION CY-2016-133**

**RESOLUTION APPROVING AND ADOPTING AMENDED GROUND**

**TRANSPORTATION RULES AND REGULATIONS**

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for adoption of JMAA’s Amended Ground Transportation Rules and Regulations for Jackson-Medgar Wiley Evers International (“JAN”) and Hawkins Field Airports (“HKS”) (“Amended Rules”), to replace the current Ground Transportation Rules and Regulations adopted April 25, 2016 (“Current Rules”).

**WHEREAS**, the Board finds that such request, which is explained in the Memorandum dated September 20, 2016, along with a redlined copy of the Amended Ground Transportation Rules and Regulations and the applications and examples of needed licenses attached thereto, found at pages 63-97 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Amended Ground Transportation Rules and Regulations for Jackson-Medgar Wiley Evers International (“JAN”) and Hawkins Field Airports (“HKS”) (“Amended Rules”) are hereby adopted and will replace the current Ground Transportation Rules and Regulations adopted April 25, 2016 (“Current Rules”); and

**IT IS THEREFORE, FURTHER RESOLVED** that the Board finds that such request is fully explained in the Memorandum dated September 20, 2016, along with a redlined copy of the Amended Ground Transportation Rules and Regulations and the applications and examples of needed licenses attached thereto, found at pages 63-97 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed  
Nays: None  
Abstentions: None

September 22, 2016

Commissioner Harris confirmed with the other Commissioners and Mr. Newman that the Board will review the uninsured motorist insurance coverage limits for ground transportation vehicle drivers at a future Board Meeting.

- 2. *Fiber Optic Communications Cable Installation and Easement, JAN: Authorize Agreement and Easement (Bellsouth Telecommunications, LLC d/b/a AT & T of Mississippi).....Page 98*

**RESOLUTION CY-2016-134**

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH BELLSOUTH TELECOMMUNICATIONS RE UTILITY EASEMENT**

Upon motion by Commissioner Hartley, seconded by Chairman Dr. Pridgen, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the request of JMAA's Staff for authority to enter into an agreement with Bellsouth Telecommunications, LLC d/b/a AT&T Mississippi ("AT&T") giving AT&T a utility easement to install an underground fiber optic communications cable at Jackson-Medgar Wiley Evers International Airport ("JAN"); and

**WHEREAS**, the Board finds that such request, which is explained in the Memorandum dated September 13, 2016, found at pages 98-99 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA's Staff is authorized to enter into an agreement with Bellsouth Telecommunications, LLC d/b/a AT&T Mississippi ("AT&T") giving AT&T a utility easement to install an underground fiber optic communications cable at Jackson-Medgar Wiley Evers International Airport ("JAN"); and

**IT IS THEREFORE, FURTHER RESOLVED** that such request is fully explained in the Memorandum dated September 13, 2016, found at pages 98-99 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

3. *Contracts for Services Entered Into by the CEO Pursuant To Section 1.3 of the Signatory Authorities Policies and Procedures.....Page 100*

**RESOLUTION CY-2016-135**

**RESOLUTION ACCEPTING AND APPROVING THE REPORTING SCHEDULE FOR CONTRACTS ENTERED INTO BY CEO PURSUANT TO SIGNATORY AUTHORITY**

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board has considered the request of JMAA's Staff for approval of the proposed reporting schedule as to contracts for services entered into by Carl D. Newman, CEO, pursuant to the Signatory Authorities Policy and Procedure #1-400; and

**WHEREAS**, to ensure accurate and timely reporting, it is necessary for Staff to establish a schedule of events to include preparation of reports, review for inclusion, and submission to the Executive Department for addition to the monthly Board Packages; and

**WHEREAS**, in recognition of the production cycle, Staff will prepare and present monthly reports reflecting activity between the 16<sup>th</sup> day of the initial month through the 15<sup>th</sup> day of the

reporting month; and

**WHEREAS**, the Board has further considered the request of JMAA's Staff for approval and acceptance of the report on contracts for services entered into by Mr. Carl Newman, CEO, from August 16, 2016 through September 15, 2016, as provided in the attachment to Memorandum No. 2016 18, at page 100 of the Packet; and

**WHEREAS**, the Board finds that such requests, which are explained in the Memorandum dated September 21, 2016 and attached exhibit, found at pages 100-101 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that the proposed reporting schedule as to contracts for services entered into by Carl D. Newman, CEO, pursuant to the Signatory Authorities Policy and Procedure #1-400 is approved; and

**IT IS THEREFORE, FURTHER RESOLVED** that in recognition of the production cycle, Staff will prepare and present monthly reports reflecting activity between the 16<sup>th</sup> day of the month before the reporting month through the 15<sup>th</sup> day of the reporting month; and

**IT IS THEREFORE, FURTHER RESOLVED** that the report on contracts for services entered into by Mr. Carl Newman, CEO, from August 16, 2016 through September 15, 2016, as provided in the attachment to Memorandum No. 2016-18, at page 100 of the Packet is approved and accepted; and

**IT IS THEREFORE, FURTHER RESOLVED** that the Board finds that such requests are fully explained in the Memorandum dated September 21, 2016 and attached exhibit, found at pages 100-101 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

September 22, 2016

**4. Board Travel**

- (a) **American Association of Airport Executives Aviation Issues Conference, January 8-12, 2017; Grand Hyatt Kauai, Hawaii Volcanoes National Park, USA**

**RESOLUTION CY-2016-136**

**RESOLUTION APPROVING CHAIRMAN DR. ROSIE L.T. PRIDGEN; VICE CHAIRMAN PASTOR JAMES L. HENLEY, JR.; COMMISSIONER EVELYN O. REED; AND COMMISSIONER LAWANDA D. HARRIS TRAVELING TO AND PARTICIPATING IN THE AMERICAN ASSOCIATION OF AIRPORT**

## **EXECUTIVES' 31<sup>st</sup> ANNUAL AVIATION ISSUES CONFERENCE**

Upon motion by Vice Chairman Pastor Henley seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by a majority vote (4-0-1).

**WHEREAS**, the AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES (AAAE) Aviation Issues Annual Conference has served as the preeminent gathering of aviation professionals for nearly three decades, bringing together top-level officials from government and all segments of the aviation industry for in-depth discussions of key issues and charting the course for the Washington, D.C. agenda in 2017; and

**WHEREAS**, the 2017 conference will offer a unique, multi-day format with unparalleled opportunity for direct engagement and exchange with decision makers and industry leaders, as well as Washington officials from Capitol Hill, Federal Aviation Administration (FAA) and Transportation Safety Administration (TSA), regarding a multitude of issues of importance to the Jackson Municipal Airport Authority (JMAA), as set forth in the Agenda for the 2017 Conference; and

**WHEREAS**, the Board of Commissioners of JMAA recommends, approves and authorizes the travel, lodging and related expenses for Chairman Dr. Rosie L.T. Pridgen, Vice Chairman Pastor James L. Henley Jr., Commissioner Evelyn O. Reed and Commissioner LaWanda D. Harris to attend and participate in the 2017 AAAE Aviation Issues 31<sup>st</sup> Annual Conference, January 8-12, 2017 in Kauai, Hawaii for the reasons cited above; and

**WHEREAS**, the current Travel Policy for the Board ("Travel Policy") states that travel outside the continental limits of the United States by a Commissioner on behalf of the Authority shall not be permitted at Authority's expense unless there is specific prior approval by the Board and a determination by the Board that such travel would be "extremely beneficial" to the Authority; and

**WHEREAS**, based upon the above, the Board of Commissioners finds that it will be extremely beneficial to the Authority for the Chairman, Vice Chairman and the previously identified Commissioners to attend and participate in the 2017 AAAE Aviation Issues Annual Conference.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby: (i) finds and determines that participation by Chairman Dr. Rosie L.T. Pridgen, Vice Chairman Pastor James L. Henley Jr., Commissioner Evelyn O. Reed and Commissioner LaWanda D. Harris in the 2017 AAAE Aviation Issues Annual Conference, January 8-12, 2017 Kauai, Hawaii, will be extremely beneficial to the Authority for the reasons cited above, and (ii) approves and authorizes payment and reimbursement for travel, lodging and related expenses for Chairman Dr. Rosie L.T. Pridgen, Vice Chairman Pastor James L. Henley Jr., Commissioner Evelyn O. Reed and Commissioner LaWanda D. Harris to attend and participate in the 2017 AAAE Aviation Issues Annual Conference as described above, all in accordance with the Travel Policy of JMAA.

Yeas: Harris, Henley, Pridgen, Reed  
Nays: None  
Abstentions: Hartley

September 22, 2016

#### **G. New Business**

Commissioner Harris congratulated Chairman Dr. Pridgen as to her recent marriage engagement and wished her the best.

#### **H. JMAA Board of Commissioners Elections**

Chairman Dr. Pridgen announced that the Board would conduct elections for new officers for Fiscal Year 2017 in accordance with the Bylaws of JMAA.

#### **RESOLUTION CY-2016-137**

#### **RESOLUTION REGARDING THE ELECTION OF THE CHAIRMAN OF THE BOARD OF COMMISSIONERS OF JMAA FOR FISCAL YEAR 2017**

Upon motion by Commissioner Hartley, seconded by Commissioner Harris, the following **RESOLUTION** was made and adopted by unanimous vote 5-0-0 of all Commissioners

**WHEREAS**, Commissioner Hartley nominated Commissioner Evelyn O. Reed to be Chairman for Fiscal Year 2017 and Commissioner Harris seconded that nomination.

**WHEREAS**, there were no further nominations.

**IT IS THEREFORE, RESOLVED** that Commissioner Evelyn O. Reed, is elected as the Chairman of the JMAA Board of Commissioners during JMAA's Fiscal Year 2017.

Yeas: Harris, Hartley, Henley, Pridgen, Reed  
Nays: None  
Abstentions: None

September 22, 2016

#### **RESOLUTION CY-2016-138**

#### **RESOLUTION REGARDING THE ELECTION OF THE VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS OF JMAA FOR FISCAL YEAR 2017**

Chairman Dr. Pridgen requested nominations for the position of Vice Chairman for JMAA's Fiscal Year 2017 and the following nominations were made.

Commissioner Hartley nominated Chairman Dr. Pridgen for the position of Vice Chairman and Commissioner Reed seconded that nomination.

Next, Vice Chairman Pastor Henley nominated Commissioner Harris for the position of Vice Chairman and Commissioner Harris seconded that nomination.

Chairman Dr. Pridgen called for a vote of the following nominated candidates for Vice Chairman and the Commissioners voted as follows for the following Commissioners nominated:

Regarding the nomination of Chairman Dr. Pridgen: The following Commissioners voted in favor: Chairman Dr. Pridgen, Commissioner Hartley and Commissioner Reed.

Regarding the nomination of Commissioner Harris: The following Commissioners voted in favor: Vice Chairman Pastor Henley and Commissioner Harris.

Chairman Dr. Pridgen announced that Chairman Dr. Pridgen received three (3) votes and Commissioner Harris received two (2) votes. Therefore, Chairman Dr. Pridgen will be the Vice Chairman during JMAA Fiscal Year 2017.

**IT IS THEREFORE, RESOLVED** that Chairman Dr. Pridgen is elected as the Vice Chairman of the JMAA Board of Commissioners during JMAA's Fiscal Year 2017.

For Chairman Dr. Pridgen: Hartley, Pridgen, Reed  
For Commissioner Harris: Harris, Henley  
Abstentions: None

September 22, 2016

## **VII. ADJOURNMENT**

Thereafter, it was moved by Commissioner Hartley, seconded by Commissioner Harris, and unanimously resolved that the meeting of the Board be ADJOURNED at 4:33 p.m.

Respectfully submitted,

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Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman

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Pastor James L. Henley, Jr., Commissioner and Vice Chairman

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Ms. LaWanda D. Harris, Commissioner



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Mr. Vernon W. Hartley, Sr., Commissioner

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Ms. Evelyn O. Reed, Commissioner