

**RESCHEDULED REGULAR MEETING  
OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**September 22, 2016**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

**II. INVOCATION**

**III. APPROVAL AND EXECUTION OF MINUTES**

- A. Rescheduled Work Session of the Board of Commissioners, August 25, 2016
- B. Rescheduled Regular Meeting of the Board of Commissioners, August 29, 2016

**IV. APPROVAL OF BOARD NOTICES**

- A. Notice of the Rescheduling of the September 2016 Regular Monthly Work Session
- B. Notice of the Rescheduling of the September 2016 Regular Monthly Meeting
- C. Notice Regarding the Board of Commissioners of the Jackson Municipal Airport Authority Attending the 2016 ACI-NA/World Annual Conference/World Annual General Assembly, at the Palais des congr  s de Montr  al in Montr  al, Quebec, Canada, during the period of September 23, 2016 through September 28, 2016.

**V. PUBLIC COMMENTS**

**REPORTS**

**A. Report from the Chairman**

**B. Chief Executive Officer**

- 1. Airport Project Manager Summary, Period Ending August 31, 2016 ..... **Page 1**
- 2. Airport Activity Statistics Report, Period Ending August 31, 2016 ..... **Page 12**

**C. Attorney**

## **VI. ACTION ITEMS**

### **A. Financial Matters**

1. FY 2016 Operating and Maintenance Budget Amendment, JMAA:  
Approve Amendment..... **Page 26**
2. Financial Reports for August 2016:
  - (a) Balance Sheet: Accept ..... **Page 27**
  - (b) Income Statement: Accept ..... **Page 29**
  - (c) Claims Docket for August 2016: Approve ..... **Page 32**
3. Early Issues
  - (a) McAfee3 Architects and General Services, JMAA Approve  
Early Issue Payment ..... **Page 37**

### **B. Service Agreements**

1. Project Management Support Services, JMAA: Authorize  
Execution of Agreement, (Kimley-Horn and Associates) ..... **Page 38**

### **C. Construction Projects**

1. JMAA Project No. 003-15, Fifth Floor Environmental  
Remediation and Renovation, JAN: Authorize Award and  
Execution of Contract for Construction  
(Barnard and Sons Construction, LLC.) ..... **Page 42**
2. JMAA Project 001-15 Roadway Signage Improvements, JAN:  
Authorize Award and Execution of Contract for Construction  
(Headrick Signs and Graphics, Inc.) and Authorize Request to  
Withdraw Bid (Munn Enterprises, Inc.) ..... **Page 46**
3. JMAA Project 017-15 Concession Improvements, JAN: Authorize  
Advertisement for Bids for Competitive Bids for Construction and  
Approve Project Budget..... **Page 51**

### **D. Procurements**

1. Virtual Server Hardware and Software Procurement, JMAA:  
Authorize Publication of Solicitation for Competitive Quotes, and  
Approve Proposed Budget..... **Page 54**

2. Emergency Fuel Storage and Transport Services, JMAA: Authorize Execution of Agreement (Specialty Fuel Services, LLC)..Page 57
3. Fiscal Year 2017 Property, Casualty and Liability Insurance Renewal, JMAA: Accept Proposal and Authorize Execution of Agreements (Porter’s Insurance Agency, Inc. and Hub International Midwest Limited d/b/a Hub International Gulf South).....Page 60

**E. Grants**

**F. Other Matters**

1. Revisions to Jackson Municipal Airport Authority Ground Transportation Rules and Regulations, JMAA: Adopt Amended Rules and Regulations and Authorize Publication .....Page 63
2. Fiber Optic Communications Cable Installation and Easement, JAN: Authorize Agreement and Easement (Bellsouth Telecommunications, LLC d/b/a/ AT&T of Mississippi)..... Page 98
3. Contracts for Services Entered Into by the CEO Pursuant To Section 1.3 of the Signatory Authorities Policies & Procedures .....Page 100
4. Board Travel
  - (a) American Association of Airport Executives Aviation Issues Conference, January 8-12, 2017; Grand Hyatt Kauai, Hawaii Volcanoes National Park, USA

**G. New Business**

**H. JMAA Board of Commissioners Elections**

**VII. ADJOURNMENT**