

**RESCHEDULED REGULAR MONTHLY MEETING OF JACKSON MUNICIPAL  
AIRPORT AUTHORITY BOARD OF COMMISSIONERS  
OCTOBER 27, 2015**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its Rescheduled Regular Meeting in the Terminal Building, Hawkins Field Airport (“HKS”), West Ramp Road, in Jackson, Mississippi, at 4:00 p.m. on Tuesday, October 27, 2015 (the “Meeting”), pursuant to proper notice. A copy of the notice is attached as an Exhibit to the October 27, 2015 Board Meeting Minutes.

Chairman Dr. Rosie L.T. Pridgen, presided, called the Meeting to order at 4:00 p.m. and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call for a quorum at the Board Meeting.

Dr. Rosie L.T. Pridgen, Commissioner and Chairman  
Pastor James L. Henley, Jr., Commissioner and Vice Chairman  
LaWanda D. Harris, Commissioner  
Vernon W. Hartley, Sr., Commissioner  
Evelyn O. Reed, Commissioner

Chairman Dr. Pridgen announced that a quorum was present at the Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Regular Monthly Meeting of the Board rescheduled for 4:00 p.m. on Tuesday, October 27, 2015 in the Terminal Building, Hawkins Field Airport (“HKS”), West Ramp Road, in Jackson, Mississippi. The following other persons were also present at the Meeting.

Carl D. Newman, Chief Executive Officer  
Bonnie Wilson, JMAA Chief Operating Officer  
John L. Walker, Walker Group, PC Attorneys at Law  
Kevin Bass, Walker Group, PC Attorneys at Law  
Regina Quinn, The May Law Firm, PLLC  
And persons listed on [EXHIBIT A: Sign in Sheet for 10-27-15](#)

**II. INVOCATION**

Vice-Chair Pastor James L. Henley, Jr., gave the Invocation.

**III. APPROVAL AND EXECUTION OF SEPTEMBER 2015 WORK SESSION AND  
REGULAR BOARD MEETING MINUTES AND APPROVAL OF RESCHEDULED  
OCTOBER 26, 2015 WORK SESSION AND RESCHEDULED OCTOBER 27, 2015**

## **REGULAR BOARD MEETING NOTICES**

- A. Regular Work Session of the Board of Commissioners, September 24, 2015
- B. Regular Meeting of the Board of Commissioners, September 28, 2015
- C. Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners of the Jackson Municipal Airport Authority from Thursday, October 22, 2015 at 8:30 a.m. to Monday, October 26, 2015 at 8:30 a.m.
- D. Notice of the Rescheduling of the Regular Monthly Board Meeting of the Board of Commissioners of the Jackson Municipal Airport Authority from Monday, October 26, 2015 at 4:00 p.m. to Tuesday, October 27, 2015 at 4:00 p.m.

## **RESOLUTION CY-2015-157**

### **APPROVAL AND EXECUTION OF SEPTEMBER 2015 MINUTES**

After discussion and review and upon the motion made by Vice-Chair Pastor Henley, seconded by Commissioner Harris, the Minutes of the Regular Work Session, September 24, 2015 and the Regular Meeting, September 28, 2015 were approved by the affirmative votes of all Commissioners present, and the following resolution was made and entered.

**RESOLVED**, that the Board hereby approves the Minutes of the Regular Work Session, September 24, 2015 and the Regular Meeting of the Board of Commissioners, September 28, 2015, as presented and directs that said Minutes be filed in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Henley, Pridgen, Reed  
Nays: None  
Abstentions: None

October 27, 2015

## **RESOLUTION CY-2015-158**

### **APPROVAL OF THE NOTICE OF THE RESCHEDULING OF THE OCTOBER 20, 2015 WORK SESSION TO OCTOBER 26, 2015 AND THE NOTICE OF THE RESCHEDULING OF THE OCTOBER 26, 2015 REGULAR BOARD MEETING TO OCTOBER 27, 2015**

After discussion and review, and upon the motion made by Commissioner Reed, seconded by Vice-Chair Pastor Henley, and approved by the affirmative vote of all Commissioners present, the following resolution was made and entered.

**RESOLVED**, that the Board hereby approves the Notice of the Rescheduling of the October 20, 2015 Work Session Meeting to October 26, 2015 and the Notice of the Rescheduling of the October 26, 2015 Regular Board Meeting to October 27, 2015 and directs the filing of said Notices in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

**IV. PUBLIC COMMENTS**

None

**V. REPORTS**

**A. Chairman Dr. Pridgen**

Chairman Dr. Pridgen reported about her attendance at the 2015 ACI-NA Annual Conference and Exhibition – Long Beach, CA, October 4-7, 2015 which was also attended by Vice Chairman Pastor Henley and Commissioners Harris and Reed. It is a premier event for airport industry professionals. It provides attendees the opportunity to network with some of the foremost leaders in the airport industry and visit the exhibit hall to see the latest and most innovative products and services in the industry. Attendees learned about counterparts across the globe and how they are changing and adapting to keep up with aviation technology, security and the needs of passengers.

The printed outline of the report of Chairman Dr. Pridgen is attached as an Exhibit to the October 27, 2015 Regular Monthly Meeting Minutes. Also, said ACI-NA Conference and Exhibition schedule is attached as an Exhibit to the October 27, 2015 Board Meeting Minutes.

**B. Chief Executive Officer**

Mr. Carl D. Newman, CEO, addressed comments to the Board as he went through Agenda items and made references to supporting documentation in the **Packet for 10-27-15 (“Meeting Packet”)**. The Meeting Packet is attached as an Exhibit to the October 27, 2015 Regular Monthly Meeting Minutes.

1. *Airport Project Manager Summary, Period Ending September 30, 2015..... Page 1<sup>1</sup>*
2. *Airport Activity Statistics Report, Period Ending*

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<sup>1</sup> “Page #” refers to the page number in the meeting Packet.

September 30, 2015..... *Page 14*

**C. Attorney**

Attorney Walker

- 1. Resolution Adopting the Amended Conflicts of Interest and Gratuities Policy.....Page 28**

**RESOLUTION CY-2015-159**

**RESOLUTION ADOPTING THE AMENDED CONFLICTS OF INTEREST AND GRATUITIES POLICY OF JACKSON MUNICIPAL AIRPORT AUTHORITY (JMAA)**

Upon motion by Vice Chair Pastor Henley, seconded by Commissioner Harris, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, all actions of JMAA shall be free from improper or inappropriate influence; and

**WHEREAS**, the Board of Commissioners and employees of JMAA shall abide by Mississippi’s ethics statutes, as set forth in Section 25-4-101, et seq. of the Mississippi Code of 1972, as amended; and

**WHEREAS**, each employee of JMAA and person or entity doing business with JMAA shall be required to sign and submit a certification confirming the receipt of JMAA’s Conflicts of Interests and Gratuities Policy; and

**WHEREAS**, the Board desires to amend its Policy and Procedure entitled “Conflicts of Interest and Gratuities,” along with the Certification Forms attached as Exhibit A and Exhibit B, as set forth on Pages 28-31 of the Meeting Packet.

**NOW BE IT THEREFORE, RESOLVED** that the Board of Commissioners amends its “CONFLICTS OF INTEREST AND GRATUITIES” as set forth in the October 27, 2015 Board Meeting Packet at pages 28-31, and also attached as Exhibit A to this resolution.

Yeas: Harris, Hartley, Henley, Pridgen, Reed  
Nays: None  
Abstentions: None

October 27, 2015

- 2. Adoption of the Resolution appointing Vice-Chair Pastor James L. Henley to serve as the Board Audit Contact Representative of the Board of Commissioners.**

**RESOLUTION CY-2015-160**

**RESOLUTION APPOINTING VICE-CHAIR PASTOR JAMES L. HENLEY TO SERVE AS THE BOARD AUDIT CONTACT REPRESENTATIVE OF THE BOARD OF COMMISSIONERS TO THE AUDIT TEAM OF JACKSON MUNICIPAL AIRPORT AUTHORITY (JMAA)**

Upon motion by Commissioner Reed, seconded by Commissioner Harris, the following resolution was made and unanimously adopted.

**WHEREAS**, JMAA’s Board of Commissioners authorized a professional service agreement with Breazeale, Saunders & O’Neil LTD, on October 27, 2015, to conduct annual audits of JMAA’s financial statements for Fiscal Years 2015-2017 and provide ad hoc financial consulting to JMAA on an “as needed basis;” and

**WHEREAS**, the Board of Commissioners of JMAA desire to appoint Vice-Chair Pastor James L. Henley, Jr. to serve as the Board of Commissioners’ Audit Contact Representative to JMAA’s Audit Team.

**NOW BE IT THEREFORE RESOLVED**, that Vice-Chair Pastor James L. Henley, Jr. is hereby appointed to serve as the Board of Commissioners’ Audit Contact Representative to JMAA’s Audit Team and he shall provide the Board of Commissioners with status updates as to the audit.

Yeas: Hartley, Henley, Harris, Pridgen, Reed  
Nays: None  
Abstentions: None

October 27, 2015

Also, Attorney Walker reported that during the November 2015 meetings further information would be provided as to the Healthcare Corridor project.

**VI. ACTION ITEMS**

**A. Financial Matters**

**1. *Financial Reports for September 2015:***

- a. Balance Sheet: Accept..... Page 32
- b. Income Statement: Accept..... Page 33

Chairman Dr. Pridgen directed the Board’s attention to the Balance Sheet, Income Statement and the Claims Docket for September, 2015 included in the Packet.

**RESOLUTION CY-2015-161**

**RESOLUTION ACCEPTING/APPROVING SEPTEMBER 2015 FINANCIAL REPORTS**

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

**WHEREAS**, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered the Authority's Balance Sheet and Income Statement ("the Financial Reports") for the month and period ending September 30, 2015, which was included in the Packet, pages 32-35, and was distributed to the Board prior to the October 2015 Regular Meeting of the Board.

**IT IS THEREFORE, RESOLVED** that the Board hereby accepts and approves the Financial Reports: Balance Sheet and Income Statement for September, 2015.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

c. Claims Docket for September, 2015: Approve.....Page 36

**RESOLUTION CY-2015-162**

**RESOLUTION APPROVING CLAIMS DOCKET FOR THE MONTH AND PERIOD ENDING SEPTEMBER 30, 2015 DOCKET**

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by majority vote 4-0-1.

**WHEREAS**, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered the Authority's Claims Docket ("Claims") for the month and period ending September 30, 2015, which was included in the Packet, pages 36-41, and was distributed to the Board prior to the October 27, 2015 Regular Monthly Meeting of the Board.

**IT IS THEREFORE, RESOLVED** that the Board hereby authorizes payment of the Claims in the amount of \$2,052,753.92

Yeas: Hartley, Harris, Pridgen, Reed

Nays: None

Abstentions: Henley

October 27, 2015

- d. Quarterly Statistics.....Page 42

There were no actions taken pertaining to the Quarterly Statistics.

- 2. **Early Issues**.....Page 45

Mr. Newman, CEO, announced that the Staff is requesting that the Authority make an early issue payment of one (1) claim filed after the September 2015 Docket closed.

**RESOLUTION CY-2015-163**

**RESOLUTION AUTHORIZING AN EARLY ISSUE PAYMENT FOR A CLAIM FILED AFTER CLOSING OF THE SEPTEMBER 2015 DOCKET**

Upon motion by Commissioner Harris, seconded by Commissioner Reed, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for the authority to provide payment of \$2,000.00 to Dexter Allen for musical entertainment services provided at the JMAA Tenant Appreciation on October 23, 2015; and

**WHEREAS**, the Board finds that such request, which is fully explained in a Memorandum dated October 27, 2015, at page 45 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to pay the \$2,000.00 to Dexter Allen for musical entertainment services provided at the JMAA Tenant Appreciation on October 23, 2015. The Board finds that such request is fully explained in the Memorandum dated October 27, 2015, at page 45 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed  
Nays: None  
Abstentions: None

October 27, 2015

**B. Service Agreements**

- 1. *Financial Consulting and Auditing Services, JMAA: Authorize Agreement (Breazeale, Saunders & O’Neil, LTD)*.....Page 46

**RESOLUTION CY-2015-164**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FOR FINANCIAL CONSULTING AND AUDITING SERVICES WITH BREAZEALE, SAUNDERS & O’NEIL, LTD**

Upon motion by Vice Chair Pastor Henley, seconded by Commissioner Harris, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to execute a professional services agreement with Breazeale, Saunders & O’Neil, LTD (“Breazeale”) of Jackson, Mississippi, to: (1) conduct annual audits of the financial statements of the Jackson Municipal Airport Authority (JMAA) for Fiscal Year 2015, Fiscal Year 2016, and Fiscal Year 2017; and (2) provide ad hoc financial consulting to JMAA on an “as needed basis.” Fees for the annual auditing services shall not exceed \$43,000.00 per audit. The gross fees for all services provided shall not exceed the authorized total amount of \$55,000 per fiscal year. The term of the agreement will be for a period of thirty-six (36) calendar months, commencing November 1, 2015 and ending October 31, 2018; and

**WHEREAS**, Williams CPA Firm, PLLC (“Williams”) of Ridgeland, MS, a Certified Disadvantaged Business Enterprise (“DBE”), will support the services of Breazeale as a sub-consultant.

**WHEREAS**, the Board finds that such requests, which are explained in the Memorandum dated October 8, 2015, at pages 46-49 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that the Board authorizes JMAA’s Staff to execute a professional services agreement with Breazeale of Jackson, Mississippi, to: (1) conduct annual audits of the financial statements of the Jackson Municipal Airport Authority (JMAA) for Fiscal Year 2015, Fiscal Year 2016, and Fiscal Year 2017; and (2) provide ad hoc financial consulting to JMAA on an “as needed basis.” Fees for the annual auditing services shall not exceed \$43,000.00 per audit. The gross fees for all services provided shall not exceed the authorized total amount of \$55,000 per fiscal year. The term of the agreement will be for a period of thirty-six (36) calendar months, commencing November 1, 2015 and ending October 31, 2018. Further, Williams of Ridgeland, MS, a certified DBE will support the services of Breazeale as a sub-consultant. The Board finds that such requests are fully explained in the Memorandum dated October 8, 2015, at pages 46-49 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

2. *East Side Development – Entergy Qualification JMAA: Authorize Amendment to Agreement (Waggoner Engineering, Inc.).....Page 50*

**RESOLUTION CY-2015-165**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT OF THE PROFESSIONAL SERVICES AGREEMENT WITH WAGGONER ENGINEERING,**



**INC.**

Upon motion by Vice Chair Pastor Henley, seconded by Commissioner Harris, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA's Staff for approval to amend the current professional services contract with Waggoner Engineering, Inc. ("WEI"), a Mississippi Corporation, to (i) extend the period of performance through January 31, 2016; and (ii) increase funding by \$8,000, from \$52,500.00 to a not to exceed total of \$60,500; and

**WHEREAS**, the Board finds that such requests, which are fully explained in the Memorandum dated October 3, 2015, at pages 50-53 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that the Board authorizes JMAA's Staff to amend the current professional services contract with Waggoner Engineering, Inc. ("WEI"), a Mississippi Corporation, to (i) extend the period of performance through January 31, 2016; and (ii) increase funding by \$8,000, from \$52,500.00 to a not to exceed total of \$60,500. The Board finds that such requests are fully explained in the Memorandum dated October 3, 2015, at pages 50-53 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

3. *2016 General Aviation Facility Market Rent Studies, JAN: Authorize Agreement (Aviation Management Consulting Group, INC.).....Page 54*

**RESOLUTION CY-2015-166**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH AVIATION MANAGEMENT CONSULTING GROUP, INC. TO PERFORM GENERAL AVIATION MARKET RENT STUDIES**

Upon motion by Vice Chair Pastor Henley, seconded by Commissioner Reed, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA's Staff for authority to enter into a professional services agreement with Aviation Management Consulting Group, Inc. ("AMCG"), a Colorado Corporation, of Centennial, Colorado, to perform general aviation market rent studies ("Services") at the Jackson-Medgar Wiley Evers International Airport, ("JAN") for an amount not to exceed \$9,500; and

**WHEREAS**, the Board finds that such request, which is fully explained in the Memorandum dated October 3, 2015, at pages 54-56 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that the Board authorizes JMAA’s Staff to enter into a professional services agreement with Aviation Management Consulting Group, Inc. (‘AMCG’), a Colorado Corporation, of Centennial, Colorado, to perform general aviation market rent studies (“Services”) at the Jackson-Medgar Wiley Evers International Airport (“JAN”), for an amount not to exceed \$9,500. The Board finds that such request is fully explained in the Memorandum dated October 3, 2015, at pages 54-56 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

**4. Staff Uniform Rental and Cleaning Service, JMAA: Authorize Agreement (Cintas Corporation No. 2).....57**

Vice Chairman Pastor Henley requested that JMAA Staff investigate securing and placing temporary mats at the entrance ways to JMAA’s buildings on days when the weather is inclement.

**RESOLUTION CY-2015-167**

**RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT WITH CINTAS CORPORATION**

Upon motion by Commissioner Reed, seconded by Vice Chair Pastor Henley, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to enter into a service agreement with Cintas Corporation No. 2 (“Cintas”), a Nevada Corporation, with its principle place of business in Cincinnati, Ohio, and with a local office in Jackson, Mississippi to provide rental uniforms and cleaning services, for the employees of the Maintenance and Housekeeping departments, for an average cost of \$4.25 per employee, per week. The proposed term of the agreement will be for one (1) calendar year initially, with an option to renew for one additional year with no increase in the price for services during that additional year; and

**WHEREAS**, the Board finds that such request, which is fully explained in the Memorandum dated October 6, 2015, at pages 57-58 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that the Board authorizes JMAA’s Staff to enter into a service agreement with Cintas Corporation No. 2 (“Cintas”), a Nevada Corporation, with its principle place of business in Cincinnati, Ohio, and with a local office in Jackson,

Mississippi to provide rental uniforms and cleaning services, for the employees of the Maintenance and Housekeeping departments, for an average cost of \$4.25 per employee, per week. The proposed term of the agreement will be for one (1) calendar year initially, with an option to renew for one additional year with no increase in the price for services that additional year. The Board finds that such request is fully explained in the Memorandum dated October 6, 2015, at pages 57-58 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

- 5. *Temporary Employee Services, JMAA: Authorize Agreements (Professional Staff Group, LLC, and Staffers Inc.).Page.....59*

**RESOLUTION CY-2015-168**

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS FOR TEMPORARY CLERICAL SERVICES AND HOUSEKEEPING/JANITORIAL SERVICES**

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to: (i) execute a service agreement with Professional Staff Group, LLC, (“PSG”) a certified Disadvantaged Business Enterprise (“DBE”) of Jackson, Mississippi, to provide temporary clerical services (“Services 1”); and (ii) execute a service agreement with Staffers, Inc., (“Staffers”) a Woman Owned Business, of Jackson, Mississippi, to provide temporary housekeeping/janitorial services (“Services 2”). The proposed fees for the Services are as follows: Clerical Services through PSG: \$12.36 per hour, \$18.69 per overtime hour, \$12.36 per hour on holidays; and Housekeeping/Janitorial Services through Staffers: \$11.32 per hour, \$16.98 per overtime hour, \$16.98 per hour on holidays; and

**WHEREAS**, the Board finds that such requests, which are fully explained in the Memorandum dated October 5, 2015, at pages 59-60 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to: (i) execute a service agreement with Professional Staff Group, LLC, (“PSG”) a certified Disadvantaged Business Enterprise (“DBE”) of Jackson, Mississippi, to provide temporary clerical services (“Services 1”); and (ii) execute a service agreement with Staffers, Inc., (“Staffers”) a Woman Owned Business, of Jackson, Mississippi, to provide temporary housekeeping/janitorial services (“Services 2”). The fees for each are as follows: Clerical Services through PSG: \$12.36 per

hour, \$18.69 per overtime hour, \$12.36 per hour on holidays; and Housekeeping/Janitorial Services through Staffers: \$11.32 per hour, \$16.98 per overtime hour, \$16.98 per hour on holidays. The Board finds that such requests are fully explained in the Memorandum dated October 5, 2015, at pages 59-60 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

**6. Employee Assistance Program, JMAA: Authorize Agreement (First Intermed Corporation d/b/a MEA Cares).....Page 61**

**RESOLUTION CY-2015-169**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH FIRST INTERMED CORPORATION FOR AN EMPLOYEE ASSISTANCE PROGRAM**

Upon motion by Commissioner Harris, seconded by Vice Chair Pastor Henley, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to execute a service agreement with First Intermed Corporation, a Delaware Corporation, d/b/a MEA Cares (“MEA”), with a principal place of business in Ridgeland, Mississippi, to provide a comprehensive Employee Assistance Program (EAP) for Jackson Municipal Airport Authority employees (“Services”). The fees for Services will be \$225.00 per month. The term of the proposed agreement is for a period of one (1) calendar year, commencing November 1, 2015 and ending October 31, 2016, with JMAA having the option to renew for two (2) additional years, at the same rates; and

**WHEREAS**, the Board finds that such request, which is fully explained in the Memorandum dated October 5, 2015, at pages 61-63 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that the Board authorizes JMAA’s Staff to execute a service agreement with First Intermed Corporation, a Delaware Corporation, d/b/a MEA Cares (“MEA”), with a principal place of business in Ridgeland, Mississippi, to provide a comprehensive Employee Assistance Program (EAP) for Jackson Municipal Airport Authority employees (“Services”). The fees for Services will be \$225.00 per month. The term of the proposed agreement is for a period of one (1) calendar year, commencing November 1, 2015 and ending October 31, 2016, with JMAA having the option to renew for two (2) additional years, at the same rates. The Board finds that such request is fully explained in the Memorandum dated October 5, 2015, at pages 61-63 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None  
Abstentions: None  
October 27, 2015

**C. Construction Projects**

None.

**D. Procurements**

None.

**E. Grants**

None.

**F. Other Matters**

1. *Wireless Communications Antenna License and Ground Lease Agreement, JAN: Authorize Lease Agreement (New Cingular Wireless, PCS, LLC).....Page 64*

**RESOLUTION CY-2015-170**

**RESOLUTION AUTHORIZING THE AMENDMENT OF THE EXISTING WIRELESS COMMUNICATIONS ANTENNA LICENSE AND GROUND LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC**

Upon Motion by Commissioner Reed, seconded by Commissioner Harris, the following **RESOLUTION** was made and unanimously approved.

**WHEREAS**, the Board has considered the request of JMAA’s Staff for authority to amend the existing antenna license and ground lease agreement with New Cingular Wireless PCS, LLC (“New Cingular Wireless”) a Delaware Limited Liability Corporation, registered with and authorized to do business in Mississippi by the Mississippi Secretary of State; and

**WHEREAS**, The Board finds that such request, which is fully explained in the Memorandum dated October 3, 2015, at pages 64-65 of the Meeting Packet, ought to be granted.

**IT IS THEREFORE, RESOLVED** that JMAA’s Staff is authorized to amend the existing antenna license and ground lease agreement with New Cingular Wireless PCS, LLC (“New Cingular Wireless”) a Delaware Limited Liability Corporation, registered with and authorized to do business in Mississippi by the Mississippi Secretary of State. The Board finds that such request is fully explained in the Memorandum dated October 3, 2015, at pages

64-65 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

October 27, 2015

## **2. Board Travel-Update**

The following Commissioners, who attended the ACI-NA Conference in Long Beach, CA, during the period October 4 – 7, 2015, also attended by Chairman Dr. Pridgen, gave reports. Some of the additional information provided during their reports is as follows:

Commissioner Evelyn O. Reed reported that she attended the Business Diversity Committee Meeting Session. (She and Jack Thomas are members of that Committee.) A main topic of discussion during that session was increasing the participation of minorities and women in airport business and contracts. Some officials with FAA spoke and addressed those issues. Additionally, in another session she attended, scholarships and internships for younger people was a topic discussion. Further training and preparing young people to fill current and upcoming openings in the aviation field was discussed.

Commissioner Lawanda Harris reported that some of the sessions attended by her were the sessions conducted by the Commissioners' Committee and the Small Airport Committees. In those sessions the topics discussed included, but were not limited to, Congressional legislative update, TSA reauthorization, and upgrading airports. She also attended sessions addressing airport real estate development and trends in air service. The printed outline of the report of Commissioner Harris is attached as an Exhibit to the October 27, 2015 Regular Board Meeting Minutes.

Vice Chairman Pastor James Henley Jr., reported that he mainly attended financial sessions and sessions for Chief Financial Officers. Additionally, he attended a Fixed Based Operations ("FBO") marketing session during which he received information which should be helpful as JMAA develops and revitalizes FBO activities at Hawkins Field. He also learned during various sessions attended by him that many airports generate significant income from non-aviation activities.

Next, Chairman Dr. Pridgen recognized Commissioner Hartley.

Commissioner Hartley recognized the presence of several close friends and members of the Administration of the late Honorable Chokwe Lumumba, Mayor City of Jackson, MS. He asked them to stand and be recognized. After they stood, Commissioner Hartley welcomed them to Hawkins Field in West Jackson, MS and pointed out that Hawkins Field is within several miles of the home of the late Medgar

Wiley Evers and the location where Mr. Evers was tragically assassinated. Moreover, the commercial airport owned and operated by JMAA is named after Mr. Evers.

Commissioner Hartley pointed out that Mayor Lumumba appointed four (4) of the five (5) current Commissioners. Additionally, Mayor Lumumba, just like Mr. Evers, was a freedom fighter and their activism should be remembered and emulated by everyone.

## **VII. ADJOURNMENT**

Thereafter, it was moved by Commissioner Harris, seconded by Commissioner Reed, and unanimously resolved that the meeting of the Board be ADJOURNED at 4:45 p.m.

Respectfully submitted,

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Dr. Rosie L.T. Pridgen, Chairman

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Pastor James L. Henley, Jr., Vice Chair

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LaWanda D. Harris, Commissioner

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Vernon W. Hartley, Sr., Commissioner

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Ms. Evelyn O. Reed, Commissioner