

**MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

October 27, 2015

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL AND EXECUTION OF MINUTES

- A. Regular Work Session of the Board of Commissioners, September 24, 2105
- B. Regular Meeting of the Board of Commissioners, September 28, 2015
- C. Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners of the Jackson Municipal Airport Authority from Thursday, October 22, 2015 at 8:30 a.m. to Monday, October 26, 2015 at 8:30 a.m.; Accept Notice
- D. Notice of the Rescheduling of the Regular Monthly Board Meeting of the Board of Commissioners of the Jackson Municipal Airport Authority from Monday, October 26, 2015 at 4:00 p.m. to Tuesday, October 27, 2015 at 4:00 p.m.; Accept Notice

IV. PUBLIC COMMENTS

V. REPORTS

- A. Report from the Chair
- B. Chief Executive Officer
 - 1. Airport Project Manager Summary, Period Ending September 30, 2015 **Page 1**
 - 2. Airport Activity Statistics Report, Period Ending September 30, 2015 **Page 14**
- C. Attorney
 - 1. Conflict of Interest and Gratuities Policy Amendment.....**Page 28**
 - 2. Appointment of a Member of the Board of Commissioners to Serve on the Audit Team

VI. ACTION ITEMS

A. Financial Matters

1. Financial Reports for September 2015:
 - (a) Balance Sheet: Accept Page 32
 - (b) Income Statement: Accept Page 33
 - (c) Claims Docket for September 2015: Approve Page 36
 - (d) Quarterly Statistics.....Page 42
2. Early IssuesPage 45

B. Service Agreements

1. Financial Consulting and Auditing Services, JMAA: Authorize Agreement (Breazeale, Saunders & O’Neil, LTD.)Page 46
2. East Side Development – Entergy Qualification JMAA: Authorize Amendment to Agreement (Waggoner Engineering, Inc.) Page 50
3. 2016 General Aviation Facility Market Rent Studies, JAN: Authorize Agreement (Aviation Management Consulting Group, Inc.)Page 54
4. Staff Uniform Rental and Cleaning Service, JMAA: Authorize Agreement (Cintas Corporation No. 2)Page 57
5. Temporary Employee Services, JMAA: Authorize Agreements (Professional Staff Group, LLC, Staffers Inc.)Page 59
6. Employee Assistance Program, JMAA: Authorize Agreement (First Intermed Corporation d/b/a MEA Cares).....Page 61

C. Construction Project

D. Procurements

E. Grants

F. Other Matters

1. Wireless Communications Antenna License and Ground Lease Agreement, JAN: Authorize Lease Agreement (New Cingular Wireless, PCS, LLC)Page 64

2. Board Travel – Update

- (a) Airports Council International- North America
Annual Conference & Exhibition
Long Beach, California
October 4-7, 2015

G. New Business

VII. ADJOURNMENT