

**REGULAR MEETING  
OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**October 24, 2016**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

**II. INVOCATION**

**III. APPROVAL AND EXECUTION OF MINUTES**

- A. Rescheduled Work Session of the Board of Commissioners,  
September 21, 2016
- B. Rescheduled Regular Meeting of the Board of Commissioners,  
September 22, 2016

**IV. PUBLIC COMMENTS**

**V. REPORTS**

**A. Report from the Chairman**

**B. Chief Executive Officer**

- 1. Airport Project Manager Summary, Period Ending  
September 30, 2016 ..... **Page 1**
- 2. Airport Activity Statistics Report, Period Ending  
September 30, 2016 ..... **Page 14**

**C. Attorney**

- 1. Surplus Property Policy Revision

**VI. ACTION ITEMS**

**A. Financial Matters**

- 1. Financial Reports for September 2016:
  - (a) Balance Sheet: Accept ..... **Page 28**
  - (b) Income Statement: Accept ..... **Page 30**
  - (c) Claims Docket for September 2016: Approve..... **Page 33**

(d) Quarterly Statistics .....Page 38

2. Tax-Exempt Financing Compliance Procedure-Annual Update .....Page 41

**B. Service Agreements**

1. New JMAA.com Website, JMAA: Authorize Publication of Request for Proposals.....Page 49

2. Management of Designated Parking Areas at the Jackson-Medgar Wiley Evers International Airport, JAN: Authorize Publication of Request for Proposals .....Page 52

3. JMAA Contract No. 15-047, Food and Beverage, News and Gifts Concession Consulting, JAN: Authorize Amendment to Agreement (SI Partners) .....Page 56

**C. Construction Projects**

1. JMAA Project No. 002-15, Purchase and Installation of a Turnkey Parking Access and Revenue Control System (“PARCS”), JAN: Reject Bid Received; Amend Project Budget Authorize Re-Advertisement for Bids; .....Page 59

2. JMAA Project 005-16 Atlantic Aviation FBO Building Roof Repairs, JAN: Reject Bids Received; Amend Project Budget Authorize Re-Advertisement for Bids; ..... Page 62

**D. Procurements**

1. Internet Services, JMAA: Authorize Publication of Solicitation for Competitive Quotes, and Approve Proposed Budget and Term of Services.....Page 66

**E. Grants**

1. Mississippi Department of Transportation (MDOT) Grant Funds in support of: JMAA Project No. 005-11 Runway 16R/34L, Taxiway Alpha and Cross Connector Taxiways, Pavement Rehabilitation (JAN) and JMAA Project No. 006-16 South Aircraft Parking Apron (HKS), JMAA: Authorize Acceptance of Grant Offer .....Page 69

**F. Other Matters**

1. JMAA Agreement No. 15-033-2 Emmerson Asset Management Lease Agreement, HKS: Approve Request to Sub-Lease (MMI Hospitality Group, Inc.) .....Page 71
2. Board Travel

**G. New Business**

**VII. ADJOURNMENT**