

**REGULAR SCHEDULED BOARD MEETING
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

November 23, 2020

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL OF BOARD NOTICES

- A. Notice of the Monthly Pre-Work Session Meeting Tuesday, November 17, 2020 at 9:00 a.m. at Hawkins Field Airport

IV. APPROVAL AND EXECUTION OF MINUTES

- A. Regular Scheduled Monthly Work Session, Thursday, October 22, 2020 at 8:30 a.m. at Jackson-Medgar Wiley Evers International Airport
- B. Board of Commissioners Rescheduled, Meeting, Thursday, October 29, 2020 at 4:00 p.m. at Jackson-Medgar Wiley Evers International Airport

V. PUBLIC COMMENTS

VI. REPORTS

A. Report from the Chairman

B. Chief Executive Officer

- 1. Airport Project Manager Summary, Period Ending October 31, 2020
.....Page 1
- 2. Airport Activity Statistics Report, Period Ending October 31, 2020
.....Page 14
- 3. Disadvantaged Business Enterprise Report
- 4. Consultant Reports
 - a. Elevate Government Affairs, LLC
 - b. The Daniels Group

C. Attorney

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for October 2020:

- (a) Balance Sheet: Accept.....**Page 33**
- (b) Income Statement: Accept.....**Page 35**
- (c) Claims Docket for October 2020: Approve.....**Page 39**

B. Construction Projects. None

C. Procurements. None

D. Service Agreements. None

E. Grants. None

F. Other Matters

- 1. Employee Handbook Revisions and Updates, JMAA: Authorization to (i) approve the revisions and updates of the current 2013 Employee Handbook; and (ii) adopt the revised 2020 Employee Handbook to replace the current 2013 JMAA Employee Handbook..... Page 43**
- 2. Ledger Adjustment for Delta Air Lines, Inc., JMAA: Authorization to credit accounts receivable in JMAA’s ledger in the amount of \$52,169.92 to reflect the correct account balance for Delta Air Lines, Inc..... Page 45**

G. New Business

VIII. ADJOURN