

**REGULAR MONTHLY BOARD MEETING OF THE  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**November 21, 2022**

**MINUTES**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its Regular Monthly Board Meeting in the Community Room of the Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi at 4:00 p.m. on Monday, November 21, 2022. A copy of the Board Meeting Notice is attached as Exhibit "A" hereto.

Chairman Lucius Wright presided, called the Meeting to order at 4:00 p.m., and called the roll of Commissioners. Although Chairman Wright was the only Commissioner present at roll call, the following Commissioners did appear in person later in the meeting and there was a quorum:

Lucius Wright, Chairman, ("Wright")  
Warren Herring, Vice Chairman, ("Herring") appeared at 4:08 p.m.  
Rickey D. Jones, Commissioner, ("Jones") appeared at 4:03 p.m.  
Rica Lewis-Payton, Commissioner, ("Lewis-Payton") appeared at 4:59 p.m.

Robert Martin, Commissioner ("Martin") was not present at the meeting.

After a brief break, Chairman Wright called the roll again, announced that a quorum was present, and stated that the meeting would proceed with a discussion of the agenda (the "Agenda"). The following other persons were also present at the Meeting:

Regina Q. May, Esq., Board Counsel for JMAA ("May")  
Steven G. Williams, Esq., Legal Officer for JMAA ("Williams")

And persons listed on the sign-in sheet for the November 21, 2022 Meeting, Exhibit "B" hereto.

**II. INVOCATION – Commissioner Jones**

**III. APPROVAL OF BOARD NOTICES**

Notice of Work Session meeting of the Board of Commissioners scheduled for Thursday, November 17, 2022 at 8:30 a.m. in the Community Room, Jackson-Medgar Wiley Evers International Airport in Jackson, MS.

Notice of Regular Board Meeting of the Board of Commissioners scheduled for Monday, November 21, 2022 at 4:00 p.m. in the Community Room, Jackson-Medgar Wiley Evers International Airport in Jackson, MS.

Commissioner Jones made a motion to approve the Notices which was seconded by Vice Chairman Herring and passed 3-0.

#### **IV. APPROVAL OF MINUTES**

Commissioner Jones made a motion to accept the Minutes which was seconded by Vice Chairman Herring and passed 3-0.

#### **V. PUBLIC COMMENTS – None.**

#### **VI. REPORTS**

A. Report from the Chairman. None.

B. Report from the (Acting) Chief Executive Officer.

1. Airport Project Manager Summary for period ending October 31, 2022. Mr. Means stated that the Summary had already been discussed in Work Session and that there had been no substantive changes since then. Commissioner Jones asked a question about the PFC balance and asked for an accounting. Mr. Means responded that he would provide this.
2. Operational Activity Statistics Report for period ending October 31, 2022. Mr. Means stated that October 2022 had been very strong and that the statistics were at a 10 year high. Delta Airlines was the leader with 32% of the air traffic. American Airlines and Southwest Airlines were right behind. It was explained by Mr. Means that these statistics had not substantively changed since Work Session. Commissioner Jones asked a question about restroom checks and parking lots at JAN. Mr. Means responded that the FAA Part 139 inspection had been the priority.

#### **VII. ACTION ITEMS**

A. Financials

1. Financial reports for October 2022:

- a. Balance Sheet – no questions.
- b. Income Statement – no questions.

Commissioner Jones made a motion to approve the financial reports which was seconded by Vice Chairman Herring and passed 3-0.

- c. Invoice Docket for October 2022. Mr. Means stated that the Invoice Docket had not been substantively changed since Work Session. Commissioner Jones asked a question about item 101430 which was a payment to Airways Consulting. Mr. Means explained that Airways Consulting puts together the airport statistics

which are critical. A question was asked about item 101500 for Transformyx, LLC. It was explained that this company operates JMAA's IT network and that the payment was for an entire year. Vice Chairman Herring asked about two payments to Porter's Insurance. Jerone Benjamin addressed the Board and explained that these were for two separate insurance payments. At that point Jana Greene stated that one payment was for JMAA's Workers Compensation coverage. Commissioner Jones asked if the escalators at JAN were repaired. Joyce Tillman addressed the Board and explained that the part is on back order. Akilli Kelly added that escalators and elevators at JAN are scheduled for replacement in 2024. Commissioner Jones asked for specific dates for terminal improvements. Commissioner Jones made a motion to approve the docket which was seconded by Vice Chairman Herring. The motion passed 3-0.

2. Partial repositioning of JMAA's cash to take advantage of current treasury yields. See Board Memorandum EX 2022-01. Two representatives of Trustmark Bank addressed the Board and discussed the yield curve and interest rates. There was a brief discussion.

At 4:59 p.m. Commissioner Lewis-Payton appeared.

Vice Chairman Herring asked a question about fee structures and made a motion to adopt the new policy. Commissioner Lewis-Payton seconded. Commissioner Jones voted no but the motion was carried 3-1.

3. Premium Pay resolution (see attached). Under HB 1427 this would provide \$1,000.00 extra to police force employees. Commissioner Lewis-Payton made a motion to approve which was seconded by Vice Chairman Herring. The motion passed 4-0.
4. Elevator and escalator preventative maintenance and on-call services at JAN. See Board Memorandum 2023-09. Vice Chairman Herring made a motion to approve which was seconded by Commissioner Jones. The motion passed 4-0.
5. There was a discussion of an equipment replacement plan and schedule of depreciation. No vote was held as this was for informational purposes only.
6. Restroom renovation at JAN. See Board Memorandum 2022-08. Vice Chairman Herring did not like the wording in that he would prefer not to state a "not to exceed" price. Akilli Kelly appeared and stated that he would modify the Board Memorandum. Later, a revised Board Memorandum was distributed with this revision. Commissioner Jones made a motion to approve which was seconded by Vice Chairman Herring. The motion passed 4-0.
7. Ramp expansion at Gates 16 and 18 at JAN. See Board Memorandum OPS 2022-07. Vice Chairman Herring asked if this would affect Southwest Airlines. Mr. Means responded that it would not but this item was pulled from the agenda.

8. Request to raise rents 9.0% to keep pace with inflation. See Board Memorandum EX 2022-02. After a brief discussion, Vice Chairman Herring made a motion to approve. Commissioner Jones seconded but abstained from the vote. The motion passed 3-0-1.
9. Restore Public Safety Corporal rank. See Board Memorandum HR-2022-07. This was presented as an incentive for staff to move up. Vice Chairman Warren made a motion to approve with was seconded by Commissioner Jones. The motion passed 4-0.

At 6:13 p.m. Commissioner Jones made a motion to go into Closed Session to consider going into Executive Session. Vice Chairman Herring seconded and the motion passed 4-0.

At 6:15 p.m. The Board was in Closed Session.

At 6:16 p.m. Chairman Wright called a brief break.

At 6:20 p.m. the Board was back in Closed Session and the Board discussed the items which would be discussed in Executive Session.

At 6:37 p.m. Vice Chairman Herring made a motion to go into Executive Session. This motion was seconded by Commissioner Jones and passed 4-0.

At 6:39 p.m. the Board was in Executive Session.

At 8:13 p.m. the Board was back in Open Session. Chairman Wright stated that two litigation matters were discussed and settled and that the Board had approved the attendance of Commissioners to attend a AAAE conference in Hawaii in January, 2023 if they wish.

At 8:15 p.m. Commissioner Jones made a motion to adjourn. The motion was seconded by Vice Chairman Herring and passed 4-0.

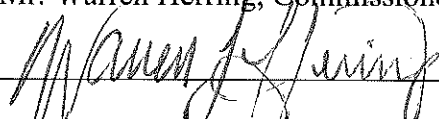
8:16 p.m. – the Board meeting was adjourned.

Respectfully submitted,

LTC(R) Lucius Wright, Commissioner and Chairman

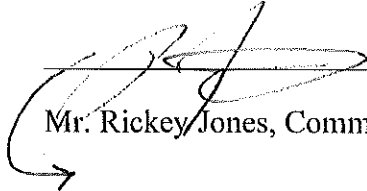
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Mr. Warren Herring, Commissioner and Vice-Chairman



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Mr. Robert Martin, Commissioner



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Mr. Rickey Jones, Commissioner

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Ms. Rica Lewis-Payton, Commissioner

