

**COMBINED WORK SESSION AND RESCHEDULED REGULAR BOARD MEETING  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**May 24, 2022**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its Combined Work Session and Rescheduled Regular Board Meeting in the Community Room of the Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi at 12:00 noon on Tuesday, May 24, 2022. A copy of the Board Meeting Notice is attached as Exhibit "A" hereto.

Chairman Robert E. Martin called the Meeting to order at 12:04 p.m., paused, and recalled it to order at 12:09 p.m.

The following Commissions were present, in person or electronically, during roll call for a quorum at the Board Meeting:

Robert E. Martin, Chairman, Present ("Martin"), via Zoom  
Rickey D. Jones, Vice Chairman, Present ("Jones"), in person  
LTC(R) Lucius Wright, Commissioner, Present ("Wright"), in person

Chairman Martin announced that a quorum was present at the Board Meeting and the Meeting would proceed with a discussion of the agenda (the "Agenda") for the Board Meeting. The following other persons were also present at the Meeting:

Paul A. Brown, Chief Executive Officer of the JMAA ("Brown")  
Board Counsel John R. May ("May")  
And persons listed on the Sign-in Sheet for the April 21, 2022 Meeting, Exhibit "B" hereto.

**II. INVOCATION**

**III. APPROVAL OF BOARD NOTICES**

- A. Notice of the Consolidated Work Session and Rescheduled Regular Monthly meeting of the Board of Commissioners scheduled for Tuesday, May 24, 2022, at 12:00 noon in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport in Jackson, Mississippi.

After review and discussion, and upon motion made by Wright and seconded by Jones, the Board approved by unanimous vote 3-0 the Board Notice described above and the following resolution was passed:

RESOLUTION CY-2022-\_\_

**RESOLVED**, THAT THE BOARD APPROVES THE NOTICE OF CONSOLIDATED RESCHEDULED REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS ON TUESDAY, MAY 24, 2022 IS ACCEPTED.

Wright motioned to accept the Resolution and said motion was seconded by Jones. Motion passed 3-0.

Yeas: Martin, Wright, Jones

Nays: None

Abstentions: None

**IV. APPROVAL AND EXECUTION OF MINUTES**

Tabled.

**V. PUBLIC COMMENTS**

None.

**VI. REPORTS**

**A. Report from the Chairman**

Tabled.

**B. Report from the Chief Executive officer**

**1. Airport Project Manager Summary, period ending April 30, 2022.**

HKS Runway 16/34 Rehabilitation – near completion.

JAN Passenger Boarding Bridge Replacement Gate 2 – Operational by 11/1/2022.

Rehabilitation of Taxiway Alpha Phase 2 – near beginning of project.

Rehabilitation of Taxiway Delta at HKS – near beginning of project.

Taxiway Alpha & Charlie LED Lighting. Vice-Chairman Jones asked about markings and tie-downs; Chairman Martin requested that CEO respond to informational requests by Board members within 3-5 business days of request rather than at next Board meeting.

Taxiway B relocation – 9% complete; include markings and lighting for runway.

West Concourse Improvements – near completion of project.

West Concourse Roof Replacement – new project.

**2. Airport Statistics Report, period ending April 30, 2022.**

Delta and American Airlines top traffic; Southwest Airlines closing on them and is projected to have over 1 million passengers for the year; air cargo business slightly down 2022 v. 2021. Chairman Martin stated that there has been an increase in pilot retirements age 65-66. Vice Chairman Jones asked about efforts to improve passengers' experience at JAN. Chief Operations Officer ("COO") reported on status of FAA Part 139 progress and confirmed that only four outstanding items out of original 40. Communications between ADO and COO are proceeding on a positive basis. Next inspection in October and corrective plan will be ready prior to that.

**3. Disadvantaged Business Enterprise Report, period ending April 30, 2022.**

16.84% Minority and/or Women for April 2022 Claims Docket. 10% for City of Jackson. Ms. Geter gave DBE overview concerning DBE certification to be brought back inhouse; DBE training to be performed including how to complete packet for certification and outreach to vendors.

**4. Staff reports**

See DBE report.

**5. Consultant reports**

ProDIGIQ made a presentation with support from Chief Commercial Officer Von Anderson regarding lease management. Chairman Martin requested that CEO Brown provide him with a report of all consultants hired by JMAA as well as all vendors providing professional services and legal services.

**C. Attorney**

Attorney John May reported on governance and potential litigation. Attorney May also stated that there were two potential resolutions to be taken up under New Business.

**VII. ACTION ITEMS**

**A. Financial Matters**

**1. Financial Reports for April 30, 2022:**

a) Balance Sheet.

**Motion to accept Balance Sheet for April 2022**

MOTION CALLED BY: Wright

MOTION SECONDED BY: Jones

**VOTE COUNT:**

YAYS: 3

NAYS: 0

ABSTAIN: 0

b) Income Statement.

**Motion to accept Income Statement for April 2022**

MOTION CALLED BY: Jones

MOTION SECONDED BY: Wright

**VOTE COUNT:**

YAYS: 3

NAYS: 0

ABSTAIN: 0

c) Claims Docket for April 2022. Vice Chairman Jones motioned to approve and this was seconded by Commissioner Wright.

The motion was passed 3-0.

The Board voted to go into Closed Session to determine whether it should go into Executive Session. The motion was made by Commissioner Wright and seconded by Vice Chairman Jones. Motion passed unanimously. The Board then went into Closed Session at 2:34 p.m.

While in Closed Session, the Board, after discussion concerning what should be considered in Executive Session, voted to go into Executive session at approximately 2:45 p.m.

While in Executive Session the Board heard an update on litigation and strategy going forward. No action was taken.

3:50 p.m. – The Board voted to come out of Executive Session and back into Open session with Vice Chairman Jones making the motion which was seconded by Commissioner Wright. Motion passed unanimously.

The was a motion for adjournment which was seconded and passed unanimously.

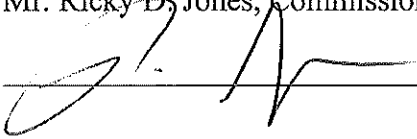
**ADJOURNMENT.**

Respectfully submitted,

Mr. Robert E. Martin, Commissioner and Chairman

  
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Mr. Ricky D. Jones, Commissioner and Vice-Chairman

  
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LTC(R) Lucius Wright, Commissioner

  
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