

**BOARD MEETING OF THE
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

June 24, 2024

MINUTES

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its Rescheduled Regular Monthly Board Meeting in the Community Room at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi at 4:00 p.m. on Monday, June 24, 2024. A copy of the Board Meeting Notice is attached hereto.

Chairman Warren Herring presided, called the Meeting to order at 4:00 p.m., and called the roll of Commissioners.

Warren Herring, Chairman (“Herring”), present
Sharon Bridges, Vice Chairwoman, (“Bridges”), present remotely
Rickey D. Jones, Commissioner, (“Jones”), present
Rica Lewis-Payton, Commissioner, (“Lewis-Payton”), arrived at 4:10 p.m.

The Chairman announced that a quorum was present and stated that the meeting would proceed with a discussion of the agenda (the “Agenda”). The following other persons were also present at the Meeting:

Chief Executive Officer Rosa Beckett (“Beckett”)
General Counsel Kimberly Carlisle (“Carlisle”)

B. INVOCATION – Chairman Herring

C. APPROVAL OF BOARD NOTICES

Notice of Work Session, June 20, 2024
Notice of Regular Board Meeting on June 24, 2024
Notice of Terminal Tour at JAN on June 24, 2024
Notice of VIP Tour at JAN on June 28, 2024.

Motion to approve: Bridges
Second: Jones
Action: PASSED

D. APPROVAL OF MINUTES

None.

E. PUBLIC COMMENTS

None.

F. EMPLOYEE RECOGNITION

1. Chief of Police Trevell Dixon took the oath of office as administered by Chief Executive Officer Beckett.
2. The success of the annual Jet-A Program was acknowledged. L'Sherie Dean, Director of Communications and Public Relations, and other staff were recognized for hosting the event.
3. Three summer interns were recognized.

G. BOARD CHAIRMAN REPORT

Chairman Herring stated that state legislators will visit the airport for a tour this week.

H. CHIEF EXECUTIVE OFFICER'S REPORT

1. Industry, Air Service, and Operations highlights
2. Legislative Updates – Mississippi Legislative Session
3. Economic Development Study

I. DIVISION REPORTS

1. Operations Monthly Report - JAN and HKS. Executive Director/Acting Chief Operations Officer Patrick Minor addressed the Board to report on issues at JAN and HKS.
2. Procurement – Procurement Director Eric Williams addressed the Board and went over Awarded Projects, Projects to be Awarded, Proposed Projects, Projects on Hold, Closed Solicitations, and CEO Signatory contracts.

J. ACTION ITEMS – OLD BUSINESS

None.

K. ACTION ITEMS – NEW BUSINESS

FINANCE

1. Review of Balance Sheet (unaudited)
2. Review of income Statement (unaudited)
3. Approval of Invoice Docket for May 31, 2024
 - a. Motion to approve: Jones
 - b. Second: Lewis-Payton
 - c. Action: PASSED

CONTRACT AGREEMENTS

1. Gate 3 & 4 Emergency Door Repair (2024-62)
Motion to approve: Jones
Second: Lewis-Payton
Action: PASSED
2. 139 Emergency Fence Repair (2024-63)
Motion to approve: Lewis-Payton
Second: Jones
Action: PASSED

3. Emergency Video Extender Replacement for HKS (2024-65)
Motion to approve: Lewis-Payton
Second: Bridges
Action: PASSED
4. Cisco switch equipment replacement (2024-66)
Motion to approve: Lewis-Payton
Second: Bridges
Action: PASSED
5. Flood Insurance (2024-68)
Motion to approve: Jones
Second: Lewis-Payton
Action: PASSED
6. 172 Air National Guard (2024-69)
Motion to approve: Bridges
Second: Lewis-Payton
Action: PASSED
7. Entergy Open Grant (2024-70)
Motion to approve: Bridges
Second: Lewis-Payton
Action: PASSED
8. FY 2024-2025 Operating and Maintenance & Capital Improvements
Budget (2024-72)
Motion to approve: Lewis-Payton
Second: Bridges
Action: PASSED
9. Mercury Air Center-Jackson (2024-73)
Motion to approve: Lewis-Payton
Second: Jones
Action: PASSED
10. Taxiway Alpha Phase 3 ("TAP 3")
Motion to approve: Lewis-Payton
Second: Bridges
Action: PASSED

Vice Chairwoman Bridges left the meeting at 5:50 p.m.

L. ADMINISTRATIVE

Motion to enter closed session: Jones
Second: Lewis-Payton
Action: PASSED (Unanimous)

CLOSED SESSION

The room was cleared.

Motion to enter executive session: Jones
Second: Lewis-Payton
Action: PASSED (Unanimous)

Motion to return to Open Session: Jones
Second: Lewis-Payton
Action: PASSED (Unanimous)

OPEN SESSION

Chairman Herring announced that legal matters, employment matters, and real estate negotiations were discussed but that no action was taken.

Motion for adjournment: Jones
Second: Lewis-Payton
Action: PASSED

The meeting adjourned at 8:08 p.m.

Respectfully submitted,

Mr. Warren Herring, Commissioner and Chairman

Ms. Sharon Bridges, Commissioner and Vice Chairwoman

Ms. Rica Lewis-Payton, Commissioner

Mr. Rickey Jones, Commissioner
