

**REGULAR MONTHLY MEETING
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

April 25, 2022

MINUTES

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its Rescheduled Regular Monthly Board Meeting in the Community Room of the Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi at 12:00 noon on Monday, April 25, 2022. A copy of the Board Meeting Notice is attached as Exhibit “A” hereto.

Chairman Robert E. Martin called the Meeting to order at 12:04 p.m. and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call for a quorum at the Board Meeting:

Robert E. Martin, Chairman, Present via Zoom (“Martin”)
Rickey D. Jones, Vice Chairman, Present (“Jones”)
LTC(R) Lucius Wright, Commissioner, Present (“Wright”)

Chairman Martin announced that a quorum was present at the Board Meeting and the Meeting would proceed with a discussion of the agenda (the “Agenda”) for the Board Meeting. The following other persons were also present at the Meeting:

Paul A. Brown, Chief Executive Officer of the JMAA (“Brown”)
Steven G. Williams, Esq., Legal Officer of the JMAA (“Williams”)
And persons listed on the Sign-in Sheet for the April 25, 2022 Meeting, Exhibit “B” hereto.

II. INVOCATION

Vice Chairman Jones gave the Invocation.

III. APPROVAL OF BOARD NOTICES

A. Notice of the Consolidated Work Session and Regular Monthly meeting of the Board of Commissioners scheduled for Monday, April 25, 2022, at 12:00 p.m. in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport in Jackson, Mississippi.

After review and discussion, and upon motion made by Wright and seconded by Jones, the Board approved by unanimous vote 3-0 the Board Notice described above and the following resolution was passed:

RESOLUTION CY-2022-__

RESOLVED, THAT THE BOARD APPROVES THE NOTICE OF RESCHEDULED REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS ON MONDAY, APRIL 25, 2022 IS ACCEPTED.

Wright motioned to accept the Resolution and said motion was seconded by Jones. Motion passed 3-0.

Yeas: Martin, Wright, Jones

Nays: None

Abstentions: None

IV. APPROVAL AND EXECUTION OF MINUTES

None.

V. PUBLIC COMMENTS

None.

VI. REPORTS

A. Report from the Chairman

Chairman Martin requested that his report be delayed until later in the meeting.

B. Report from the Chief Executive officer

1. Airport Project Manager Summary, period ending March 31, 2022.

CEO Brown discussed the status of the following projects:

Project Number 008-112. HKS Runway 16/34 rehabilitation.

Project Number 001-19. JAN Passenger Boarding Bridge Replacement Gate 2.

Project Number 012-17. Rehabilitation of Taxiway Alpha Phase 2.

Project Number 009-16. Rehabilitation of Taxiway Delta at HKS.

Project Number 010-21. Taxiway Alpha & Charlie LED lighting.

Project Number 003-21. Taxiway B relocation.

Project Number 002-20. West Concourse improvements.

Project Number 002-20C. West Concourse roof replacement.

2. Airport Statistics Report, period ending February 28, 2022.

CEO Brown reported Delta Airlines was the number one carrier at JAN with 36% of the market followed by Southwest Airlines with 31% market share. American Airlines and United Airlines were third and fourth for the month of March 2022.

3. Disadvantaged Business Enterprise Report, period ending February 28, 2022.

None.

4. Staff reports

None.

5. Consultant reports

- a. Weeden & Associates, Inc. Ken Weeden presented to the Board with a slideshow of various tasks and projects and provided the status as to each.
- b. The Daniels Group. Trey Daniels and Donna Echols presented. There was a discussion of Mississippi Senate Bill 3019 pertaining to funding of the National Guard.

6. Various matters

Brief discussion of the Jet-A program for the Summer of 2022.

Ross & Yerger representatives appeared to discuss United Healthcare and answered questions about the new healthcare plan.

Chief Operations Officer John Means appeared to discuss the badging office relocation to the current JMAA reception area at JAN and updated the Board as to enhanced security features at JAN. Mr. Means also reported that the 139 report has been whittled down to 6 items from the original 40. Vice Chairman Jones asked a question about the mowing schedule at JAN.

JMAA employee of the month is Sergeant LaSheena Lewis.

C. Attorney report

None.

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for March 2022:

- a) Balance Sheet. CEO Brown presented and there was a brief discussion.

Motion to accept Balance Sheet for March 2022

MOTION CALLED BY: Jones

MOTION SECONDED BY: Wright

VOTE COUNT:

YAYS: 3

NAYS: 0

ABSTAIN: 0

- b) Income Statement. CEO Brown presented. There was a discussion and questions about separate items including fuel expenses.

Motion to accept Income Statement for February 2022

MOTION CALLED BY: Wright

MOTION SECONDED BY: Jones

VOTE COUNT:

YAYS: 3

NAYS: 0

ABSTAIN: 0

- c) Claims Docket. Chairman Martin stated that the Claims Docket would be discussed at Executive Session.

B. Construction Projects

None.

C. Procurements

None.

D. Service Agreements.

1. Group Health, Dental, and Vision Insurance Policies.

Staff requested authority to procure group health and dental insurance policies from United Healthcare for a term of twelve (12) calendar months effective May 1, 2022 and authority to make available to JMAA employees vision insurance through United Healthcare, and authority to pay the base monthly premiums for same.

MOTION TO ACCEPT MADE BY: Wright

MOTION SECONDED BY: Jones

VOTE COUNT:

YAYS: 3

NAYS: 0

ABSTAIN: 0

2:12 p.m. Discussion of whether the Board should go into Closed Session.

Vice Chairman Jones motioned and Commissioner Wright seconded. The motion was passed unanimously, and the room was cleared.

2:21 p.m. In Closed Session the Board discussed whether to go into Executive Session. Chairman Martin stated that there were two (2) personnel matters, a legal matter, and a confidential financial matter to discuss in Executive Session.

Vice Chairman Jones motioned that the Board go into Executive Session. Commissioner Wright seconded and the motion was passed 3-0.

2:25 p.m. The Board was in Executive Session.

3:28 p.m. Back in Open Session Chairman Martin stated that the Board discussed a litigation matter and made a decision. Personnel matters were discussed but no action was taken.

E. Grants.

None.

F. New Business

None.

3:33 p.m. The Board returned to a discussion of the Claims Docket. Chairman Martin asked a question about two (2) claims from Maze LLC. Mr. Stewart responded that this is a cooling contractor. Other items were briefly discussed.

MOTION TO ACCEPT CLAIMS DOCKET MADE BY: Jones

MOTION SECONDED BY: Wright

VOTE COUNT:

YAYS: 3

NAYS: 0

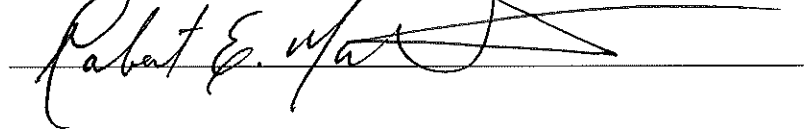
ABSTAIN: 0

3:40 p.m. Vice Chairman Jones motioned to adjourn the meeting. Commissioner Wright seconded and the Motion carried unanimously.

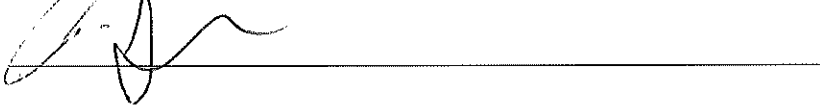
3:42 p.m. ADJOURNMENT.

Respectfully submitted,

Mr. Robert E. Martin, Commissioner and Chairman



Mr. Ricky D. Jones, Commissioner and Vice Chairman



LTC(R) Lucius Wright, Commissioner