

**SPECIAL MEETING OF JACKSON MUNICIPAL
AIRPORT AUTHORITY BOARD OF COMMISSIONERS
JULY 12, 2018**

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its Special Meeting in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 8:30 a.m., on Thursday, July 12, 2018 (the “Meeting”), pursuant to proper notice. A copy of the Notice is attached as an Exhibit to the July 12, 2018, Special Meeting Minutes.

Chairman Pastor James L. Henley, Jr., presided, called the Meeting to order at 8:30 a.m. and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call for a quorum at the Special Board Meeting:

Pastor James L. Henley, Jr., Chairman
LaWanda D. Harris, Vice Chairman
Evelyn O. Reed, Commissioner
Lee A. Bernard Jr., Commissioner
LTC(R) Lucius Wright, Commissioner

Chairman Henley, announced that a quorum was present at the Special Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Special Meeting of the Board scheduled for 8:30 a.m. on Thursday, July 12, 2018 in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi. The following other persons were also present at the Meeting:

Carl D. Newman, A.A.E., JMAA’s Chief Executive Officer
Perry Miller, M.S., A.A.E., I.A.P. JMAA’s Chief Operating Officer
John L. Walker, Esq., Walker Group, PC, Attorneys at Law
Kevin Bass, Esq., Walker Group, PC, Attorneys at Law
Regina May, Esq., The May Law Firm, PLLC, Attorneys at Law
John R. May, Esq., The May Law Firm, PLLC, Attorneys at Law
And persons listed on **EXHIBIT A: Sign in Sheet for 7-12-18**

II. INVOCATION

Perry Miller, COO, gave the Invocation.

III. ACCEPTANCE OF NOTICE

- A. Notice of the Special Meeting of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) on July 12, 2018, at 8:30 a.m.

RESOLUTION CY-2018-98

APPROVAL OF THE NOTICE OF THE JULY 12, 2018 SPECIAL MEETING

After discussion and review, and upon the motion made by Vice Chairman Harris, seconded by Commissioner LTC(R) Wright, and approved by unanimous, the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Notice of the July 12, 2018, Special Meeting and directs that said notice be filed in the appropriate minute book and records of the Authority.

Yeas: Bernard, Harris, Henley, Reed, Wright

Nays: None

Abstentions: None

July 12, 2018

IV. PUBLIC COMMENTS

None.

V. ACTION ITEMS

A. OTHER MATTERS

1. *Employee Announcement*

Mr. Newman announced that Mr. Jack Thomas, Director of DBE and Community Development, is retiring from JMAA and moving back to St. Louis, Missouri. He invited the Board to attend a retirement celebration in honor of Mr. Thomas on July 12, 2018, at 2:00 p.m.

Mr. Newman announced that as point of privilege that he declares July 12, 2018, as “Jack Thomas Day.” He requested everyone to join him in giving Mr. Thomas a standing round of applause. Everyone stood and applauded Mr. Thomas.

Next, Mr. Newman recognized Mr. Darion Warren, Director of Capital Programming, and requested him to introduce a new JMAA employee.

Mr. Warren introduced Mr. Drew Ridinger who is the new manager of Capital Programming at JMAA. Mr. Ridinger introduced himself and provided his educational background and some of his previous experience. He stated that he is very excited to

be a part of JMAA and is looking forward to doing great work. The Board and Staff along with others in attendance applauded Mr. Ridinger and welcomed him to JMAA.

Next, Mr. Newman recognized Ms. Arnetrius Branson, Chief Financial Officer, and asked her to introduce a new JMAA employee.

Ms. Branson introduced Ms. Kathy Hughes as the new Finance Manager at JMAA. Next, Ms. Hughes introduced herself and provided her educational background and some of her previous experience. She stated that she is excited to be a part of JMAA and is looking forward to becoming a great team member. The Board and Staff, along with others attending, applauded Ms. Hughes and welcomed her to JMAA.

Chairman Henley stated that because it is “Jack Thomas Day” he invited Mr. Thomas to share with all in attendance any words of wisdom.

Mr. Thomas thanked the Commissioners and Staff for their support of him and the Disadvantage Business Enterprise Program (“DBE”). He firmly believes that his employment with JMAA was the best employment situation for him. Mr. Thomas noted, as he previously stated on several occasions, that he is envied by his peers in the aviation community because of the support of him and the DBE Program by JMAA’s Board. Therefore, Mr. Thomas challenged the Board to continue its support of the DBE Program because it is greatly appreciated in the aviation industry. Further, Mr. Thomas stated that JMAA does a fantastic job for the Jackson, MS community and he encouraged JMAA to continue doing this. At this point, all in attendance gave Mr. Thomas another round of applause.

2. *JMAA Fiscal Year 2019 Operating Maintenance Budget Presentation by Carl D. Newman, A.A.E., CEO and Arnetrius Branson, CFO.....Page 1*

Mr. Carl D. Newman, CEO, addressed the Commissioners and informed them that a draft of the Fiscal Year 2019 Budget is presented for their consideration. He requested the Commissioners to ask any questions and voice any concerns. Also, he stated that the budget process began in February 2018. The focus of the proposed budget is on projects needed to advance JMAA’s Strategic Plan. Further, he stated that the draft budget includes items that JMAA should and must complete.

Mrs. Arnetrius Branson, JMAA’s Chief Financial Officer, provided information concerning the particulars of the draft budget contained in the JMAA Fiscal Year 2019 Annual Budget Presentation. The JMAA Fiscal Year 2019 Annual Budget Presentation is attached as an exhibit to the July 12, 2018, Special Meeting Minutes. The components of the Budget Presentation included the following: “Financial Metrics/Goals” (page 2); “Statement of Income and Expenses - FY18 Forecast / FY19 Budget” (page 9) “Major Operating Revenue Changes FY18 Forecast / FY19 Budget” (page 12); “Major Operating Expense Changes FY18 Forecast / FY19 Budget” (pages 16-18); and “2019 Capital Budget” (page 25).

All of the Commissioners asked questions about the draft budget and information provided during the presentations. Mr. Newman, CEO, and Mrs. Arnetrius Branson, CFO, responded to the questions asked by the Commissioners.

Mr. Newman asked the Commissioners to provide feedback, including any requests for changes to the budget, to the Staff prior to the Work Session scheduled for July 19, 2018. This is because the budget will be discussed during the Work Session on July 19, 2018. Afterward, Staff will request the Board to approve the budget at the July 23, 2018 Board Meeting.

VII. ADJOURNMENT

Thereafter, it was moved by Vice Chairman Harris, seconded by Commissioner Reed, and resolved by unanimous vote that the Special Meeting of the Board be ADJOURNED at 10:07 a.m.

Respectfully submitted,

Pastor James L. Henley, Jr., Commissioner and Chairman

Ms. LaWanda D. Harris, Commissioner and Vice Chairman

Ms. Evelyn O. Reed, Commissioner

Mr. Lee A. Bernard, Jr., Commissioner

LTC(R) Lucius Wright, Commissioner