

**SPECIAL MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

May 22, 2014

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL AND EXECUTION OF MINUTES

- A. Special Work Session of the Board of Commissioners, April 28, 2014**
- B. Regular Meeting of the Board of Commissioners, April 28, 2014**
- C. Notice Regarding (i) Cancellation of the May 2014 Regular Monthly Work Session; (ii) Cancellation of the May 2104 Regular Meeting; and (iii) Call of a Special Combined May 2104 Work Session and Regular Meeting**

IV. PUBLIC COMMENTS

V. REPORTS

A. Chief Executive Officer

- 1. Airport Project Manager Summary, Period Ending April 30, 2014 **Page 1**
- 2. Airport Activity Statistics Report, Period Ending April 30, 2014 **Page 16**
- 3. Employee and Organizational Recognitions..... **Page 30**

B. Attorney

VI. ACTION ITEMS

A. Financial Matters

- 1. Financial Reports for April 2014:
 - (a) Balance Sheet: Accept **Page 31**
 - (b) Income Statement: Accept **Page 32**
 - (c) Claims Docket for April 2014: Approve **Page 35**

B. Service Agreements

- 1. JMAA Contract No. 14-031, General Financial Services and Rental Car Audit, JMAA: Accept Audit Report and Authorize Addendum to Agreement (Kayla Paul-Lindsey CPA Firm, LLC) **Page 43**

C. Construction Projects

- 1. JMAA Contract No. 011-11-086, Power Resources Evaluation and Improvement, JMAA: Approve Change Order No. 4 (Webster Electric Co., Inc.) **Page 46**
- 2. JMAA Contract No. 014-11-092, Airport Security and Access Control Systems Improvements; Premises Distribution System: Approve Settlement Agreement (Webster Electric Co., Inc.) **Page 63**
- 3. JMAA Contract No. 005-13-071, Northwest Ramp Repair and Repaving, HKS: Authorize Change Order No. 1 (Socrates Garret Enterprises, Inc.) **Page 66**

D. Procurements

- 1. Maintenance Utility Vehicles, JAN and HKS: Authorize Purchase of New Utility Vehicles (Deviney Equipment) **Page 70**

E. Grants

F. Other

- 1. Portable Communication Device and Internet Access Policy for Jackson Municipal Airport Authority Commissioners, JMAA: Adopt Policy. **Page 82**
- 2. Early Issues
- 3. Board Travel
- 4. ACI-NA Marketing & Communications Conference, Edmonton, Alberta, Canada: Authorize Staff Participation and Travel **Page 85**

VII. ADJOURNMENT