

**SPECIAL MEETING**  
**OF**  
**JACKSON MUNICIPAL AIRPORT AUTHORITY**  
**MAY 22, 2013**

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) met in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), Jackson, Mississippi, at 7:30 a.m. on Wednesday, May 22, 2013 (the “Meeting”), pursuant to proper notice, a copy of which is attached as an exhibit to the minutes of the Meeting.

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.**

Chair Johnnie P. Patton, R. Ph., presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting at this time.

Johnnie P. Patton, R. Ph., Chair  
Dr. Sylvia Stewart, Vice Chair  
George E. Irvin, Sr.

Commissioner Glenda Glover was telephonically present and participated in the Meeting by teleconference. Commissioner Glover could hear everyone who spoke during the Meeting, and everyone at the Meeting could hear Commissioner Glover.

Chair Patton noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Dirk Vanderleest, JMAA Chief Executive Officer  
Bonnie Wilson, JMAA Chief Operating Officer  
René Woodward, JMAA Chief Administrative Officer  
Woody Wilson, JMAA Senior Director of Capital Planning  
Kenneth Randolph, JMAA Airport Police Chief  
Jack Thomas, JMAA Director of Disadvantaged Business Enterprise  
(DBE) and Community Development  
William Dickson, JMAA Airport Security Manager  
Wendy Campbell, JMAA Customer Service Coordinator  
Cindy Crotchett, JMAA Executive Assistant  
Shawn Hanks, JMAA Information Technology Manager  
Tonora Humphrey, JMAA Police Sergeant  
Denise Jackson, JMAA Police Officer

Arlester Johnson, JMAA Maintenance Lead  
LeSheena Lewis, JMAA Police Corporal  
Anthony Manning, JMAA Police Corporal  
Garry Montgomery, JMAA Maintenance Manager  
Gary O'Quin, JMAA Airfield Maintenance Supervisor  
Joyce Tillman, JMAA Facilities Engineer  
Shechum Townsend, JMAA Police Officer  
Jack Weldy, JMAA Properties Manager  
Chuck Lott, Neel-Schaffer, Inc.  
Alan Moore, Baker Donelson Bearman Caldwell & Berkowitz  
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz  
Marlena Pickering, Baker Donelson Bearman Caldwell & Berkowitz

## II. APPROVAL AND EXECUTION OF MINUTES.

### A. Open Session and Executive Session of Regular Monthly Meeting of the Board of Commissioners, April 22, 2013.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the minutes described above were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

## III. PUBLIC COMMENTS.

None.

## IV. REPORTS.

### A. Chief Executive Officer.

1. *Airport Project Manager Summary, Period Ending April 30, 2013.*
2. *Airport Activity Statistics Report, Period Ending April 30, 2013.*

Mr. Vanderleest directed the Board's attention to the Airport Project Manager Summary and the Airport Activity Statistics Report as found in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed these reports with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

**3. *Employee of the Month.***

- a. Employee of the Month, April 2013: Wendy Campbell, Customer Service Coordinator, HR & Administration Department.

Mr. Vanderleest recognized and commended Ms. Campbell for being named Employee of the Month for April 2013.

**4. *Professional Development Recognitions.***

- a. Denise Jackson, Certified Police Officer, Public Safety Department: Certificate of Completion Level III ATSI, sponsored by AAAE Airport Training & Safety Institute.

Mr. Vanderleest recognized and commended Officer Jackson for completing Level III ATSI, as sponsored by the AAAE Airport Training & Safety Institute.

- b. Anthony Manning, Certified Police Officer, Public Safety Department: Certificate of Completion Level III ATSI, sponsored by AAAE Airport Training & Safety Institute.

Mr. Vanderleest recognized and commended Officer Manning for completing Level III ATSI, as sponsored by the AAAE Airport Training & Safety Institute.

**5. *Professional Recognitions.***

- a. Shechum Townsend, Certified Police Officer, Public Safety Department: JMAA “Top Cop,” Mississippi Center for Police and Sheriffs.

Mr. Vanderleest recognized and commended Officer Townsend for being named JMAA’s “Top Cop” by the Mississippi Center for Police and Sheriffs.

**6. *Organizational Recognitions.***

- a. Jackson Municipal Airport Authority: Jackson Historic Preservation Commission: Honorable Mention, Hawkins Field Historic Terminal Building.

Mr. Vanderleest said that the Authority had been awarded an Honorable Mention by the Jackson Historic Preservation Commission for its efforts to rehabilitate the Hawkins Field Historic Terminal Building.

**7. *Southwest Airlines.***

Mr. Vanderleest said that he was working with Michael Boyd of The Boyd Group International to develop a proposal to present to Southwest Airlines for additional flights to and from JAN. Mr. Vanderleest said that flights to and from Denver, Chicago Midway and Nashville would be considered.

**B. Attorney.**

Mr. Moore advised the Board that, as authorized and directed by the Board, a demand for arbitration had been served on Hatch Mott MacDonald Florida, LLC regarding the survey problem in connection with Phase II of the project to rehabilitate the East Runway at JAN. Mr. Moore said that he would advise the Board of further developments in this matter as they occur.

Mr. Moore also discussed with the Board (i) proposed amendments to the Authority's Bylaws to accommodate new state laws regarding participation in public meetings by telephone and audio visual means and (ii) a proposed resolution clarifying Mr. Vanderleest's authority as CEO in case of certain emergencies, both of which were on the agenda for consideration by the Board later in the Meeting.

Mr. Wagner advised the Board that Rodney Chamblee of The Chamblee Company had advised the Authority that he had obtained financing and intends to move forward with improvements to the development at the corner of Lakeland Drive and Airport Road known as Parkway Place. Mr. Wagner said that the company providing financing had suggested only minimal changes to the terms and conditions previously approved by the Board, so no further Board action was needed at this time.

**V. ACTION ITEMS.**

**A. Financial Matters.**

**1. *Financial Reports for April 2013.***

- a. Balance Sheet: Accept.
- b. Income Statement: Accept.
- c. Claims Docket for April 2013: Approve.

Mr. Vanderleest directed the Board's attention to the above referenced financial reports for April 2013, and the Claims Docket for April 2013, all of which were included in the Packet.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING FINANCIAL REPORTS  
FOR APRIL 2013 AND APPROVING AND  
AUTHORIZING PAYMENT OF CLAIMS DOCKET  
FOR APRIL 2013**

**WHEREAS**, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority”) has reviewed and considered (i) the Balance Sheet and the Income Statement for the Authority for the month and period ending April 30, 2013 (the “Financial Reports”) and (ii) the Claims Docket for the Authority for the month of April 2013 (the “Claims”), both the Financial Reports and the Claims being (i) included in the packet distributed to the Board prior to the May 22, 2013, Special Meeting of the Board, and (ii) incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby (i) accepts the Financial Reports and (ii) approves and authorizes payment of the Claims in the total amount of \$2,045,186.25.

**B. Service Agreements.**

**1. *Emergency Response Services, JAN and HKS: Authorize Agreement (United States Environmental Services, LLC).***

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING  
AGREEMENT WITH UNITED STATES  
ENVIRONMENTAL SERVICES, L.L.C.**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and

authorize negotiation and execution of an agreement with United States Environmental Services, L.L.C. (“USES”), whereby USES will provide (i) emergency environmental response and remediation services in connection with unintentional releases of regulated materials at Jackson-Medgar Wiley Evers International Airport (“JAN”) and Hawkins Field (“HKS”) (the “Emergency Services”); and (ii) routine cleaning and waste water removal services for the oil-water separators at JAN (the “Maintenance Services”), for a term of one year, with fees for the Emergency Services to be determined based on fixed prices and the fees for the Maintenance Services estimated to be \$2,508 (the “USES Agreement”), all as more particularly described in that certain memorandum dated May 10, 2013, (x) included in the packet distributed to the Board prior to the May 22, 2013, Special Meeting of the Board, and (y) incorporated herein by reference (the “Memorandum”); and

**WHEREAS**, the Board has reviewed the Memorandum and considered the recommendations therein by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize negotiation and execution of the USES Agreement, said USES Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

**C. Construction Projects.**

1. ***JMAA Project No. 007-11, Assessment and Repair of Aircraft Parking Aprons, JAN: Authorize Project Expansion and Advertisement for Bids (Aviation Management Group of MS).***
2. ***JMAA Contract No. 007-09-359, East Parallel Runway, 16L/34R Pavement Rehabilitation, JAN: Authorize Amendment to Agreement (Hatch Mott MacDonald Florida, LLC).***

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING  
CERTAIN ACTIONS WITH RESPECT TO CERTAIN  
CONSTRUCTION PROJECTS**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize certain actions with respect to certain construction projects identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the May 22, 2013, Special Meeting of the Board, and (ii) incorporated herein by reference (separately, each a “Memorandum;” collectively, the “Memoranda”); and

**WHEREAS**, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following actions:

1. The Board (i) approves and authorizes expansion of the scope of services for JMAA Project No. 007-11, Aircraft Parking Aprons Assessment and Repairs (the “Apron Project”) at Jackson-Medgar Wiley Evers International Airport (“JAN”) to include additional portions of the apron in need of repair (the “Additional Services”); (ii) approves and authorizes publication of an advertisement for bids for construction of the Apron Project when design work on the Additional Services has been completed; and (iii) authorizes and accepts an increase to the proposed budget for the Apron Project in the amount of \$500,000, for a new total project budget \$1,679,814, all as more specifically described in that certain Memorandum dated May 13, 2013.
2. The Board approves and authorizes negotiation and execution of an amendment to the professional services agreement with Hatch Mott MacDonald Florida, LLC (“HMM”) for additional support services, at a cost not to exceed \$32,656, all additional funds under this amendment

to be used as an off-set against any amount HMM may owe to JMAA as a result of arbitration proceedings between HMM and the Authority (the "HMM Amendment"), all as more particularly described in the Memorandum dated May 14, 2013, which describes this matter, said HMM Amendment to be in such form and to contain such terms and conditions consistent with the Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

**D. Procurements.**

There was no discussion or action regarding procurements at the Meeting.

**E. Grants.**

There was no discussion or action regarding grants at the Meeting.

**F. Other Matters.**

**1. *JMAA Project No. 009-13, Rental Car Concessions, JAN: Authorize Negotiations with Existing Concessionaires (Avis/Budget; Enterprise/National/Alamo; Hertz-Dollar/Thrifty).***

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING  
NEGOTIATION AND EXECUTION OF NON-EXCLUSIVE  
ON-AIRPORT AUTOMOBILE RENTAL CONCESSION  
AGREEMENTS**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize negotiation and execution of new non-exclusive on-airport automobile rental concession agreements with the rental car concessionaires currently doing business at Jackson-Medgar Wiley Evers International Airport (the "New Rental Car Concession Agreements"), said New Rental Car Concession Agreements to (i) be for five-year terms with an option to extend for five additional

one-year periods and (ii) include an Airport Concession Disadvantaged Business Enterprises (“ACDBE”) goal of 5% and other enhanced provisions supporting ACDBE participation; all as more particularly described in the memorandum dated May 8, 2013, (x) included in the packet distributed to the Board prior to the May 22, 2013, Special Meeting of the Board, and (y) incorporated herein by reference (the “Memorandum”); and

**WHEREAS**, the Board has reviewed the Memorandum and considered the recommendations therein by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize negotiation and execution of the New Rental Car Concession Agreements, said New Rental Car Concession Agreements to be in such form and to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

**2. *Natural Gas Pipeline Easement, JAN: Authorize Negotiation and Execution of New Agreement (CenterPoint Energy Resources Corp.).***

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING  
AMENDED UTILITY EASEMENT WITH CENTERPOINT  
ENERGY RESOURCES CORP. AT JACKSON-MEDGAR  
WILEY EVERS INTERNATIONAL AIRPORT**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize negotiation and execution of a certain amended easement agreement to grant CenterPoint Energy Resources Corp. (“CenterPoint”) a utility easement to replace and relocate 11,000 feet of existing pipe with new, larger diameter pipe at Jackson-

Medgar Wiley Evers International Airport (the "Easement Agreement"), all as more particularly described in that certain memorandum dated May 14, 2013, and the attachments thereto, (i) included in the packet distributed to the Board prior to the May 22, 2013, Special Meeting of the Board, and (ii) incorporated herein by reference (the "Memorandum"); and

**WHEREAS**, the Board has reviewed and considered the Memorandum and the recommendations therein by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, the Board hereby does, approve and authorize negotiation and execution of the Easement Agreement with CenterPoint, said Easement Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

**3. *JMAA Public Sale of Scrap Metal.***

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING  
PUBLIC SALE OF SCRAP METAL AT JACKSON-  
MEDGAR WILEY EVERS INTERNATIONAL AIRPORT**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize a public sale of various items of scrap metal accumulated by the Authority on an "as-is, where-is" basis in accordance with the surplus property provisions of the Mississippi Airport Authorities Law (the "Scrap Metal Sale"), as more particularly described in that certain memorandum dated May 10, 2013, and the attachments thereto, (i) included in the packet distributed to the Board prior to the May 22, 2013, Special Meeting of the Board,

and (ii) incorporated herein by reference (the “Memorandum”);  
and

**WHEREAS**, the Board has reviewed and considered the Memorandum and the recommendations therein by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, the Board hereby does, approve and authorize the Scrap Metal Sale, to be conducted as outlined in the Memorandum.

[Dr. Glover left the Meeting at this time.]

**4. *Host Marriott Corporation.***

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION EXTENDING TERM OF CONCESSION  
AGREEMENT WITH HOST MARRIOTT**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority extend the term of the current concession agreement between the Authority and Host Marriott (“Host Marriott”) for one year to allow additional time for the Authority to negotiate with Host Marriott and others regarding a new concession agreement at Jackson-Medgar Wiley Evers International Airport (the “Concession Agreement Extension”);  
and

**WHEREAS**, the Board has considered the recommendation of the staff;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize execution of the Concession Agreement Extension by the Chief Executive Officer

of the Authority, said Concession Agreement Extension to be in such form and to contain such terms and conditions as deemed appropriate by the Chief Executive Officer as evidenced by his execution thereof.

**5. *Disparity Study Recommendations.***

Mr. Vanderleest introduced Jack Thomas, JMAA Director of Disadvantaged Business Enterprise (DBE) and Community Development, who presented and discussed with the Board a PowerPoint presentation entitled "Implementation of Disparity Study Recommendations for JMAA Board of Commissioners, May 22, 2013" (the "Disparity Study Presentation"). A copy of the Disparity Study Presentation is attached as an exhibit to the minutes of the Meeting.

During discussion, several members of the Board emphasized the need to provide sufficient funds to implement the recommendations cited by Mr. Thomas in his presentation. No further action was taken by the Board at this time.

**6. *Ground Transportation Rules.***

Mr. Vanderleest introduced William Dickson, JMAA Airport Security Manager, who presented and discussed with the Board a PowerPoint presentation regarding proposed changes to the Ground Transportation Rules for JAN. Mr. Dickson also distributed to the Board a document showing the proposed revisions to the Ground Transportation Rules via Track Changes. Copies of the PowerPoint presentation and the revised Ground Transportation Rules are attached as exhibits to the minutes of the Meeting.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING AND ADOPTING REVISIONS  
TO GROUND TRANSPORTATION RULES FOR  
JACKSON-MEDGAR WILEY EVERS INTERNATIONAL  
AIRPORT**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority accept and adopt certain revisions to the existing ground transportation rules for Jackson-Medgar Wiley Evers International Airport as shown by Track Changes on a document entitled "Jackson Municipal Airport

Authority Ground Transportation Rules and Regulations for Jackson-Medgar Wiley Evers International Airport” (the “Revised Ground Transportation Rules”), said Revised Ground Transportation Rules being (i) distributed to the Board during the May 22, 2013, Special Meeting of the Board, and (ii) incorporated herein by reference; and

**WHEREAS**, the Board has considered the Revised Ground Transportation Rules and the recommendation of the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby accepts and adopts the Revised Ground Transportation Rules, to be effective immediately.

7. ***Emergency Authority of the Chief Executive Officer and JMAA Bylaw Amendments.***

Mr. Moore distributed to the Board (i) a proposed resolution to clarify the authority of the Chief Executive Officer of the Authority in certain emergency situations and (ii) proposed revisions to the Bylaws of the Authority to comply with recent state law changes regarding participation in public meetings by telephone and audio visual means. Copies of the proposed resolution and the proposed revisions to the Bylaws are attached as exhibits to the minutes of the Meeting.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolutions.

**RESOLUTION AMENDING BYLAWS OF THE JACKSON  
MUNICIPAL AIRPORT AUTHORITY**

**WHEREAS**, legal counsel for the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority amend the existing Bylaws of the Authority to allow for (i) participation of Commissioners by teleconference and video in Board meetings and (ii) a quorum of Commissioners to include participation by teleconference and video means (the “Revised Bylaws”), said Revised Bylaws being (i) distributed to the Board during the May 22, 2013, Special Meeting of the Board, and (ii) incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, the existing Bylaws of the Authority are hereby deleted in its entirety and the Revised Bylaws adopted in the form attached to this resolution, to be effective immediately.

**RESOLUTION REGARDING EMERGENCY AUTHORITY  
OF THE CHIEF EXECUTIVE OFFICER**

**WHEREAS**, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (“JMAA”) has determined that it would be in the best interests of and in furtherance of the duties and responsibilities of JMAA to clarify and confirm the authority of the Chief Executive Officer of JMAA (the “CEO”) in the event of an emergency which threatens (i) the safety of the public or others at JMAA facilities or (ii) the property or facilities of JMAA;

**NOW, THEREFORE, BE IT RESOLVED**, if the CEO makes a good faith determination that an emergency exists which threatens (i) the safety of the public or others at JMAA facilities or (ii) the property or facilities of JMAA, the CEO is authorized and directed to make whatever decisions and take whatever actions he deems necessary and appropriate to protect (i) the safety of the public or others at JMAA facilities and (ii) the property or facilities of JMAA, to the fullest extent of the powers, duties and responsibilities granted to JMAA and in accordance with applicable law; and

**RESOLVED, FURTHER**, within a reasonable time after the emergency and before or at the next meeting of the Board, the CEO shall certify in writing the following to the Board: (i) the nature of the emergency; (ii) the basis for his determination that the emergency jeopardized the safety of the public or others at JMAA facilities and/or the property or facilities of JMAA; and the specific decisions made and actions taken in response to the emergency.

**8. *Early Issues.***

Mr. Vanderleest asked the Board to consider approval of an Early Issue Claim in the amount of \$1,046.66 payable to Mr. Vanderleest. A copy of the Early Issue Claim is attached as an exhibit to the minutes of the Meeting.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Irvin, and approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING  
PAYMENT OF EARLY ISSUE CLAIM**

**WHEREAS**, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners of the Authority (the “Board”) approve and authorize prompt payment of a certain early issue claim (the “Early Issue Claim”), a description of the Early Issue Claim being (i) attached as an exhibit to the minutes of the May 22, 2013, Special Meeting of the Board and (ii) incorporated herein by reference; and

**WHEREAS**, the Board has reviewed the Early Issue Claim and considered said recommendation by the staff of the Authority;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines that the Early Issue Claim is an appropriate and proper expense incurred in connection with authorized responsibilities and duties of the Authority, and hereby approves and authorizes prompt payment of the Early Issue Claim in the total amount of \$1,046.66.

**9.     *Board Travel.***

There was no discussion or action regarding Board Travel at the Meeting.

**VI.   DISCUSSION: STRATEGIC INITIATIVES.**

There was no discussion or action regarding strategic initiatives at the Meeting.

**VII. ADJOURNMENT.**

There being no further business to come before the Meeting, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

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Johnnie P. Patton, R. Ph., Chair

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Dr. Sylvia Stewart, Vice Chair

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Dr. Glenda Glover

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George E. Irvin, Sr.

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Earle Jones