

REGULAR MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

March 22, 2010

The Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") met in the Community Room, Main Terminal Building, Jackson-Evers International Airport ("JEIA"), Jackson, Mississippi, at 4:00 p.m. on Monday, March 22, 2010 (the "Meeting"), pursuant to proper notice.

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.

Chairman George E. Irvin, Sr. presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

George E. Irvin, Sr., Chairman
Dr. Glenda Glover, Vice Chair
Johnnie P. Patton, R. Ph.
Dr. Sylvia Stewart

Chairman Irvin noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Dirk B. Vanderleest, JMAA Chief Executive Officer
Bonnie Wilson, JMAA Chief Operating Officer
Gary Cohen, JMAA Chief Financial Officer
Woody Wilson, JMAA Senior Director of Capital Planning
Kenneth Randolph, JMAA Commander, Department of Public Safety
Denson Stasher, JMAA Director of Operations and Security
Jack Thomas, JMAA Director of Community Development and DBE Program
René Woodward, JMAA Director of Human Resources and Administration
Arnetrius Reed Branson, JMAA Controller
Mike Cody, JMAA Operations Coordinator
Cindy Crotchett, JMAA Executive Assistant
Larry Davis, JMAA Compliance Analyst
Garry Montgomery, JMAA Maintenance Manager
Joann Slater, JMAA Human Resources Assistant
Joyce Tillman, JMAA Facilities Engineer
Jack Weldy, JMAA Properties Manager

Alan Moore, Baker Donelson Bearman Caldwell & Berkowitz
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz
Larry Harper, IMS Engineers
Chuck Lott, Neel-Schaffer, Inc.
Jim White, Waggoner Engineering, Inc.

II. APPROVAL AND EXECUTION OF MINUTES.

- A. Special Work Session of the Board, February 22, 2010.
- B. Regular Monthly Meeting of the Board, February 22, 2010.
- C. Special Meeting of the Board, March 8, 2010.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present (Commissioner Stewart not being present at this time), the minutes of the Special Work Session of the Board on February 22, 2010, and the Regular Monthly Meeting of the Board on February 22, 2010, were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

III. PUBLIC COMMENTS.

None.

IV. REPORTS.

A. Chief Executive Officer.

- 1. Airport Project Manager Summary, Period Ending February 28, 2010.
- 2. Airport Activity Statistics Report, Period Ending February 28, 2010.

Mr. Vanderleest directed the Board's attention to the Airport Project Manager Summary and the Airport Activity Statistics Report as found in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed these reports with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

- 3. Employee Recognitions.
 - a. Employee of the Month, March 2010: Joann Slater, Human Resources Assistant, Department of Human Resources and Administration.

Mr. Vanderleest recognized and commended Ms. Slater for being named Employee of the Month for March 2010.

4. Professional Development Recognitions.
 - a. Mike Cody, Operations Coordinator, Department of Operations & Security.
 - (1) Airport Certified Employee (ACE) – Operations Award by the American Association of Airport Executives (“AAAE”).

Mr. Vanderleest recognized and commended Mr. Cody on receiving the Airport Certified Employee – Operations Award from the AA AE.

5. Professional Recognitions.
 - a. Jackson Municipal Airport Authority: AA AE 2009 Excellence Award for Airport Training.

Mr. Vanderleest informed the Board that the Authority had been awarded an ANTN Digicast Excellence in Airport Training award for training completed during calendar year 2009 by the AA AE. Mr. Vanderleest distributed to the Board a press release announcing the award, a copy of which is attached as an exhibit to the minutes of the Meeting.

B. Attorney.

Mr. Moore said he had no comments at this time.

[Commissioner Stewart joined the Meeting at this time.]

V. ACTION ITEMS.

A. Financial Matters.

1. Financial Reports for February 2010.
 - a. Balance Sheet: Accept.
 - b. Income Statement: Accept.
 - c. Claims Docket for February 2010: Approve.

Mr. Vanderleest directed the Board’s attention to the Financial Reports for February 2010 and the Claims Docket for February 2010, which were included in the Packet.

During discussion, Mr. Vanderleest reminded the Board of a memorandum from Gary Cohen, JMAA Chief Financial Officer, dated March 22, 2010, which was distributed to the Board prior to the Meeting, which described an

error in Claim No. 80130/Warrant No. 038477 on the Claims Docket (the "Memorandum"). As set forth in the Memorandum, the correct amount of Claim No. 80130/Warrant No. 038477 should be \$87,204.33 instead of \$100,104.26, reducing the total amount of the Claims Docket by \$12,899.93 to \$970,502.75. A copy of the Memorandum is attached as an exhibit to the minutes of the Meeting.

During discussion, Chairman Irvin and Commissioner Patton discussed the need for a budget for the consulting services provided by Kamsky Associates, Inc. ("Kamsky") in connection with the effort to develop international air cargo operations at JEIA. In response, Mr. Vanderleest said he agreed and would work with Kamsky to submit a budget for future services to the Board, assuming the HNA Group wishes to continue to work with JMAA after it evaluates its recent due diligence visit to JEIA.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING FINANCIAL REPORTS FOR FEBRUARY
2010 AND APPROVING AND AUTHORIZING PAYMENT OF CLAIMS
DOCKET FOR FEBRUARY 2010**

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered certain financial statements for the Authority for the month and period ending February 28, 2010 (the "Financial Reports"), as (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference; and

WHEREAS, the Board has also reviewed and considered the Claims Docket for the Authority for the month of February 2010, as (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference, and as amended in accordance with that certain memorandum dated March 22, 2010, from Gary S. Cohen, Chief Financial Officer for the Authority, which stated that Claim No. 80130/Warrant No. 038477 payable to Lyon Construction, LLC should be in the amount of \$87,204.33 instead of \$100,104.26 as shown on the Claims Docket, thereby reducing the total amount of the Claims Docket by \$12,899.93 to \$970,502.75, a copy of said memorandum being distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, (ii) attached to the minutes of the Monthly Meeting, and (iii) incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby (i) accepts the Financial Reports and (ii) approves and authorizes payment of the Claims in the total amount of \$970,502.75.

d. Approval and Execution of Minutes for the Special Meeting of the Board on March 8, 2010.

After approval and authorization to pay the Claims Docket as set out above, Chairman Irvin asked the Board to consider approval of the minutes of the Special Meeting of the Board on March 8, 2010.

Upon motion duly made by Commissioner Glover, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the minutes of the Special Meeting of the Board on March 8, 2010, were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

B. Service Agreements.

1. JMAA Project No. 013-10, Structural Enhancement of Air Cargo Facility, JEIA: Authorize Request for Qualifications.
2. JMAA Project No. 005-09, Stormwater Improvements, JEIA: Authorize Amendment to Agreement.

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

During discussion, Mr. Vanderleest and the staff discussed with the Board the concerns Chairman Irvin had expressed during the Monthly Work Session of the Board on March 18, 2010, about the scope of services and fees to be included in the amendment discussed in item 2 above. After discussion, Chairman Irvin said that his concerns had been satisfied.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS
WITH RESPECT TO CERTAIN SERVICE AGREEMENTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners of the Authority (the "Board") approve and authorize certain actions with respect to certain service agreements identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (separately, each a "Memorandum;" collectively, the "Memoranda"); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board approves and authorizes publication of a request for qualifications to provide architectural services for design and construction oversight in connection with rehabilitation of the old air cargo handling facility at Jackson-Evers International Airport (JMAA Project No. 013-10), as more particularly described in the Memorandum dated March 10, 2010, relating to this matter.
2. The Board approves and authorizes negotiation and execution of an amendment to the existing agreement with WEI/AJA, LLC, a joint venture consisting of Waggoner Engineering, Inc. and AJA Management & Technical Services, Inc., to include an assessment of potential wetlands at Jackson-Evers International Airport (the "WEI/AJA Amendment"), said WEI/AJA Amendment to be in such form and to contain such terms and conditions consistent with the Memorandum dated March 10, 2010, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
3. JMAA Project No. 009-08, South Terminal Building Renovation, HKS: Authorize Grant Application and Authorize Agreement.

Mr. Vanderleest directed the Board's attention to the memorandum dated March 12, 2010, in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING GRANT AND
AGREEMENT TO STABILIZE SOUTH TERMINAL BUILDING AT
HAWKINS FIELD**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners of the Authority (the "Board") approve and authorize certain actions necessary and appropriate to stabilize the South Terminal Building at Hawkins Field (the "South Terminal Building"), all as more particularly described in that certain memorandum dated March 12, 2010, (i) included in the packet distributed to the Board prior to the

March 22, 2010, Regular Monthly Meeting of the Board and (ii) incorporated herein by reference (the "Memorandum"); and

WHEREAS, as set out in the Memorandum:

- The South Terminal Building has been designated as a "Mississippi Landmark" by the State Historic Preservation Professional Review Board;
- The Authority has worked with the Mississippi Department of Archives and History (the "Department of Archives and History") and the City of Jackson for many years in an effort to save, stabilize, renovate and find an appropriate adaptive reuse for the South Terminal Building;
- The staff of the Authority has recommended that the Authority apply for and accept, if offered, a grant in the amount of \$350,000 from the United States Department of the Interior, National Parks Service (the "National Parks Service"), under the Save America's Treasures Grants Program to stabilize the South Terminal Building (the "Grant");
- The staff of the Authority has also recommended that the Authority enter into an agreement with Gresham Smith & Partners ("GSP") for (i) professional design and construction oversight to stabilize the South Terminal Building; (ii) identification of additional funding sources and preparation of applications for additional funding; and (iii) coordination of a public relations campaign to support the project (collectively, the "Services"), in consideration for fees not to exceed \$140,315.00 and expenses not to exceed \$10,000.00, for a total of \$150,315.00;
- The Grant would require a match of non-federal funds in an amount equal to the Grant; and
- The staff of the Authority has also recommended authorization to utilize up to \$650,000.00 of the Authority's capital funds to complete the first phase of this project, to include providing the non-federal match to the Grant and stabilization of the South Terminal Building to the standards approved by the Department of Archives and History, and to support further efforts to achieve a functional adaptive reuse of the South Terminal Building; and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendations described above and set out in the Memorandum;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby approves and authorizes preparation and submission of an application for the Grant to the National Parks Service for the purpose of stabilizing the South Terminal Building at Hawkins Field (the "Grant Application"), and if the Grant Application is accepted, the Board authorizes and directs the staff of the Authority to prepare any and all documents necessary and appropriate to receive the Grant; and

RESOLVED, FURTHER, the Board hereby approves and authorizes negotiation and execution of an agreement with GSP for the Services, in consideration for fees not to exceed \$140,315.00 and expenses not to exceed \$10,000.00, for a total of \$150,315.00 (the "GSP Agreement"), said GSP Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof; and

RESOLVED, FURTHER, the Board hereby approves and authorizes utilization of up to \$650,000.00 of the Authority's capital funds to complete the first phase of this project, to include providing the non-federal match to the Grant and stabilization of the South Terminal Building to the standards approved by the Department of Archives and History, and to support further efforts to achieve a functional adaptive reuse of the South Terminal Building.

C. Construction Projects.

1. JMAA Contract No. 005-10-13, JEIA Road Signage: Approve Change Order No. 1.
2. JMAA Project No. 011-10, Water Meter Installation for MS Air National Guard, JEIA: Authorize Contract.
3. JMAA Project No. 012-10, Intercom Wiring Replacement and Repair, JEIA: Authorize Contract.

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS
WITH RESPECT TO CERTAIN CONSTRUCTION PROJECTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners of the Authority (the "Board") approve and authorize certain actions with respect to certain construction projects identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (separately, each a "Memorandum;" collectively, the "Memoranda"); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board approves and authorizes execution and accomplishment of Change Order No. 1 to Contract No. 005-10-13 with Architectural Graphics, Inc. for wayfaring signage at and about Jackson-Evers International Airport (“JEIA”), as more particularly described in the Memorandum dated March 10, 2010, which described this matter.
2. The Board approves and authorizes negotiation and execution of an agreement with Buford Plumbing Company, Inc. for installation of a water meter on the 12” water main that supplies the Mississippi Air National Guard facility at JEIA (the “Buford Agreement”), as more particularly described in the Memorandum dated March 2, 2010, which describes this matter, said Buford Agreement to be in such form and to contain such terms and conditions consistent with said Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
3. The Board approves and authorizes negotiation and execution of an agreement with Fountain Construction Inc. for installation of replacement cabling for the Authority’s access control intercom system at JEIA (the “Fountain Agreement”), as more particularly described in the Memorandum dated March 15, 2010, which describes this matter, said Fountain Agreement to be in such form and to contain such terms and conditions consistent with said Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

D. Procurements.

No action or discussion took place at the Meeting regarding procurements.

E. Grants.

No action or discussion took place at the Meeting regarding grants.

F. Other Matters.

1. Small Purchase Procurement Card Program: Authorize Continued Participation.

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING PARTICIPATION IN
STATE OF MISSISSIPPI SMALL PURCHASE PROCUREMENT
PROGRAM AND EXECUTION OF AGREEMENT WITH UMB BANK**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize (i) continuing participation by the Authority in the State of Mississippi Small Purchase Procurement Card Program authorized and administered by the Mississippi Department of Finance and Administration for the purchase of certain commodities under \$3,500.00, as the program may be modified from time-to-time (the “Card Program”), and (ii) negotiation and execution of a service agreement with UMB Bank for the issuance of such Small Purchase Procurement Cards as the Authority may need from time-to-time, and related services as part of the Card Program (the “Agreement”), all as more particularly described in that certain memorandum dated March 12, 2010, which is (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed the Memorandum and has considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize (i) participation by the Authority in the Card Program, and (ii) negotiation and execution of the Agreement with UMB to provide the Procurement Cards and the Services, said Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum and the foregoing as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

2. 25th International Air Cargo Forum and Exposition: Authorize Staff Participation and Travel.

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION AUTHORIZING ATTENDANCE AND TRAVEL
EXPENSES RELATED TO THE 25TH ANNUAL INTERNATIONAL AIR
CARGO FORUM AND EXPOSITION IN AMSTERDAM,
NETHERLANDS, ON NOVEMBER 2-4, 2010**

WHEREAS, the International Air Cargo Association, Inc. (“TIACA”) is sponsoring the 25th International Air Cargo Forum and Exposition in Amsterdam, Netherlands, on November 2-4, 2010 (the “TIACA Forum”); and

WHEREAS, the Jackson Municipal Airport Authority (the “Authority”) has been committed for many years to development of international air cargo flights and facilities at Jackson-Evers International Airport (“JEIA”) and has invested considerable time and resources in developing contacts and relationships with various air carriers, freight forwarders and other businesses involved in international air cargo in an effort to promote and develop interest in international air cargo flights and facilities at JEIA; and

WHEREAS, the Authority is a member and a trustee of TIACA; and

WHEREAS, the TIACA Forum will be an important opportunity for representatives of the Authority to learn more about current challenges and opportunities for international air cargo and to maintain and develop relationships with various air carriers, freight forwarders and other businesses involved in international air cargo, all as more particularly described in that certain memorandum dated March 12, 2010, which is (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, for the reasons set forth above and in the Memorandum, Dirk B. Vanderleest, Chief Executive Officer of the Authority (the “CEO”), has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize the CEO to travel to and participate in the TIACA Forum; and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendation by the CEO, and has also discussed and considered the advisability of authorizing travel to and participation in the TIACA Forum by Commissioners of the Authority, for the same reasons as cited above and by the CEO in the Memorandum;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, authorize attendance at, participation in, and reimbursement of reasonable expenses incurred in connection with attendance at the TIACA Forum by the CEO and any Commissioner who chooses to attend the TIACA Forum, including without limitation reasonable expenses for travel, lodging, food and related expenses.

3. Trace Aviation: Authorize Permit and Sublease of Space.

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

RESOLUTION APPROVING AND AUTHORIZING NEGOTIATION AND EXECUTION OF (I) SUBLEASE AND (II) OPERATING PERMIT AUTHORIZING TRACE AVIATION TO OPERATE AT JACKSON-EVERS INTERNATIONAL AIRPORT

WHEREAS, in accordance with the General Fixed Base Operations Lease and Operating Agreement (the "Operating Agreement") between the Jackson Municipal Airport Authority (the "Authority") and Mercury Air Centers – Jackson, LLC d/b/a Atlantic Aviation ("Atlantic Aviation"), Atlantic Aviation is a fixed base operator serving Jackson-Evers International Airport ("JEIA"); and

WHEREAS, under the Operating Agreement and the Authority's current Minimum Standards for Aeronautical Operations at JEIA (the "Minimum Standards"), the Authority's prior approval is required if Atlantic Aviation wishes to provide any aviation-related services through a sublessee and/or subcontractor operating from Atlantic Aviation's facilities at JEIA; and

WHEREAS, Atlantic Aviation and Trace Aviation, Inc. ("Trace Aviation") have requested that the Authority approve and authorize (i) execution of a certain sublease of space at JEIA by Atlantic Aviation to Trace Aviation (the "Sublease") and (ii) negotiation and execution of a certain operating permit by the Authority (the "Operating Permit"), whereby the Authority would authorize Trace Aviation to provide certain aircraft maintenance services at Atlantic Aviation's facility at JEIA (the "Services"), all as more particularly described in that certain memorandum dated March 15, 2010, a copy of which is (i) included in the packet distributed to the Board prior to the March 22, 2010, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the "Memorandum"); and

WHEREAS, the Board has reviewed and considered the Memorandum and considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize (i) execution of the Sublease, and (ii) negotiation and execution of the Operating Permit to allow Trace to provide the Services, said Sublease and Operating Permit to be in such form and to contain such terms and conditions consistent with the Memorandum and the foregoing as may be deemed

appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

4. Confidential Personnel Matter.

The Board did not discuss or take action on this matter during the Meeting.

5. Chamblee Company Lease Modifications.

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

a. Closed Session.

At approximately 4:35 p.m., Chairman Irvin requested that the Board enter into Closed Session for the limited purpose of considering whether to enter Executive Session for the limited purpose of discussing and taking action regarding the terms and conditions by which the Authority might lease certain real property at JEIA to affiliates of The Chamblee Company (collectively, "Chamblee"), which required confidential treatment.

Upon motion duly made by Commissioner Patton, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board then adopted a resolution authorizing the Board to enter Closed Session for the limited purpose of considering whether to enter Executive Session for the limited purpose of discussing and taking action regarding the terms and conditions by which the Authority might lease certain real property at JEIA to Chamblee, which required confidential treatment.

The Board requested that everyone present leave the Closed Session of the Meeting, except for Mr. Vanderleest, Ms. Wilson, Mr. Moore and Mr. Wagner.

At approximately 4:36 p.m., upon motion duly made by Commissioner Glover, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted a resolution authorizing the Board to enter Executive Session for the limited purpose of discussing and taking action regarding the terms and conditions by which the Authority might lease certain real property at JEIA to Chamblee, which required confidential treatment.

The Board requested that Mr. Vanderleest, Ms. Wilson, Mr. Moore and Mr. Wagner remain with the Board during the Executive Session.

Mr. Wagner then informed those outside the Meeting that the Board had voted to enter Executive Session for the limited purpose of discussing and taking action regarding the terms and conditions by which the Authority might lease certain real property at JEIA to Chamblee, which required confidential treatment.

b. Executive Session.

At approximately 4:37 p.m., the Board met in Executive Session for the limited purpose of discussing and taking action regarding the terms and conditions by which the Authority might lease certain real property at JEIA to Chamblee, which required confidential treatment.

c. Open Session.

At approximately 4:55 p.m., the Board reconvened the Meeting in Open Session. Chairman Irvin invited the staff of the Authority and the general public back into the Meeting, but no one joined the Meeting.

Chairman Irvin announced that during the Executive Session, the Board discussed and advised legal counsel of various terms and conditions by which the Authority might lease certain real property at JEIA to Chamblee, but no formal resolution was adopted or action taken.

VI. DISCUSSION: STRATEGIC INITIATIVES.

No discussion or action was taken at the Meeting regarding strategic initiatives.

VII. ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

George E. Irvin, Sr., Chairman

Dr. Glenda Glover, Vice Chair

Earle Jones

Johnnie P. Patton, R. PH.

Dr. Sylvia Stewart