

ADDENDUM NO. 01
TO REQUEST FOR QUALIFICATIONS
JMAA OUTSIDE LEGAL SERVICES

DATED FEBRUARY 22, 2024

This Addendum No. 1 ("Addendum") to the Request for Qualifications ("RFQ") for services in connection with JMAA Outside Legal Services, JMAA Project No. 010-24 at Jackson-Medgar Wiley Evers International Airport (JAN) as of this, 22nd day of February 2024.

1. Defined Terms. Capitalized terms used but not defined in the Addendum have the respective meanings given in the RFQ.
2. Deadline. The Statement of Qualifications must be received by 4:00 p.m. (CST) Monday, May 6th, 2024 (the "Deadline").
3. Questions and Answers. The following questions were submitted by Respondents before the Deadline for Questions, which was Tuesday, February 6, 2024, at 4:00 p.m. (CST).

- a. May a firm submit a response without attorneys licensed in Mississippi if the firm only proposes to perform portions of the scope of services that would not require Mississippi licensure under applicable ethical rules and Mississippi law?

Answer: Yes, you may submit a response that includes attorneys who are not licensed in Mississippi. However, for each response, please indicate which of the attorneys do not have the Mississippi licensure.

- b. Who are JMAA's insurance carriers?

Answer:

Carrier	Coverage	Carrier	Coverage
LUBA Insurance	Workers' Compensation	United Healthcare	Medical
Affiliated FM Insurance	Property	United Healthcare Global	Medical
Travelers	Inland Marine	Sun Life	Dental
Travelers	Auto	Sun Life	Vision
Continental Insurance	Cyber	New York Life	Life Insurance
Commerce and Industry	Aviation Liability	Colonial Life	Employee Paid Optional Coverage
QBE Specialty	Law Enforcement	Travelers	Crime / Kidnap Ransom
Underwriters at Lloyd	Active Assailant	Continental Insurance	International Liability
Indian Harbor	Public Officials - EPL	Illinois Union	Premise Pollution Liability

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- c. Are attorney bios excluded from 30-page limit? Would you prefer links to bios?

Answer: Yes, attorney bios are excluded from the 30-page limit.

- d. In the event certain features of the Services are of such complexity and nature as to require specialized assistance, would it be acceptable to involve Baker Donelson attorneys with those special skills who are not licensed in the state of Mississippi?

Answer: Yes, you may submit a response that includes attorneys who are not licensed in Mississippi. However, for each response, please indicate which of the attorneys do not have the Mississippi licensure.

- e. Does the Authority anticipate needing construction-related legal counsel and if so, should we include those capabilities and attorneys in our response?

Answer: Yes, the Authority anticipates needing construction-related legal counsel. Please include those capabilities and attorneys in your response.

- f. So that we can ensure we include the most appropriate attorneys on our proposed team, can you provide detail on what services would be anticipated under the "risk management" scope area?

Answer: No details are available at this time.

- g. How will the ranking of respondents actually work for legal services on an as-needed basis? Will JMAA rank attorneys within each of the 16 areas of service and award a contract now or will the ranking and awarding of contract occur when the need arises? How will this work?

Answer: JMAA will award contracts at the time the ("Work") is needed. Firms will be ranked based on their identified area of specialty.

- h. May a respondent submit an SOQ and propose to provide services for all 16 areas of service (a blanket proposal) or must the respondent select to provide services in only some of the areas of service?

Answer: The respondent may submit a blanket proposal or a proposal for only a few areas of practice.

- i. Part III Section 6- Insurance: Clarification is needed as to whether it is necessary for respondents to have professional liability insurance and commercial general liability insurance for legal services on an as-needed basis. The \$2 million aggregate commercial general liability insurance would cover personal and bodily injuries, property damage and contractual liability. These coverages do not seem to apply to a legal services contract. Most legal services rfps and contracts only require professional liability insurance. The CGL insurance requirement seems to

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be more applicable to construction-type projects. Will you please clarify and consider requiring only the professional liability insurance?

Answer: Only the Professional Liability Insurance is required.

- j. Acknowledgement of Addendum. Per the General Requirement of the RFQ. Respondents must acknowledge receipt of this, and any other Addendum issued in support of this RFQ utilizing the Acknowledgement of Receipt of Addendum form provided in this Addendum as **Attachment 1**. Submit completed Acknowledgement of Receipt of Addendum forms, for each Addendum issued with Statement of Qualifications.

JACKSON MUNICIPAL AIRPORT AUTHORITY

Date: February 22, 2024

A handwritten signature in blue ink that reads "Eric Williams".

Eric Williams
Director of Procurement

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ATTACHMENT 1

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM

ADDENDUM NO. 1

ISSUE DATE: FEBRUARY 22, 2024

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JMAA PROJECT NO. 010-24

By signing this document, I _____, acknowledge this receipt of the above-mentioned addendum and that it shall be included with the Request for Bid submitted for consideration for the above-mentioned Bid.

Name of Firm _____

Signature

Date

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