

**MEETING  
OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**February 23, 2015**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

**II. INVOCATION**

**III. APPROVAL AND EXECUTION OF MINUTES**

**A.** Regular Work Session of the Board of Commissioners, January 22, 2015

**B.** Regular Meeting of the Board of Commissioners, January 26, 2015

**IV. PUBLIC COMMENTS**

**V. REPORTS**

**A.** Report from the Chair

**B.** Chief Executive Officer

1. Airport Project Manager Summary, Period Ending  
January 31, 2015 ..... **Page 1**

2. Airport Activity Statistics Report, Period Ending  
January 31, 2015 ..... **Page 14**

3. Employee and Organizational Recognitions..... **Page 28**

**C.** Attorney

## **VI. ACTION ITEMS**

### **A. Financial Matters**

1. Financial Reports for January 20154:
  - (a) Balance Sheet: Accept ..... **Page 29**
  - (b) Income Statement: Accept ..... **Page 30**
  - (c) Claims Docket for January 2015: Approve ..... **Page 33**

### **B. Service Agreements**

1. Software Licenses and Support Agreements, JMAA: Authorize Renewals.....**Page 39**
2. TimeStar Migration, JMAA: Approve Agreement (Insperity Business Services, LP) .....**Page 42**
3. Drug and Alcohol Consortium Agreement, JMAA: Approve Amendment (MEA, Inc.) ..... **Page 44**
4. Executive Search for Chief Financial Officer, JMAA: Authorize Request for Proposals .....**Page 47**
5. Strategic Planning Consultant, JMAA: Authorize Request for Proposals .....**Page 50**
6. Concessions Consultant, JAN: Authorize Request for Proposals.....**Page 52**
7. Board of Commissioners Retreat, JMAA: Authorize Agreement (Fairview Inn of Jackson, LLC).....**Page 55**

### **C. Construction Project**

### **D. Procurements**

1. Interactive Employee Training, JMAA: Approve Sole Source Purchase (American Association of Airport Executives).....**Page 57**

### **E. Grants**

### **F. Other Matters**

1. 172<sup>d</sup> Mississippi Air National Guard (MANG), JAN: Approve Lease Extension.....**Page 60**

2. East Metro Corridor Segment 2 Funding, JMAA: Authorize Release of Funds..... **Page 63**
3. East Metro Corridor, Segment 2: Authorize Right-of-Way Permit ....**Page 65**
4. Early Issues
5. Board Travel

**G. New Business**

**VII. ADJOURNMENT**