



# MISSISSIPPI



## **Unified Certification Program**

### ***Interstate Certification Process***

The Mississippi Unified Certification Program has published the DBE Interstate Application Affidavit. The Interstate Certification process applies to firms already certified in their home state and seeking certification in Mississippi. Guidance provided by USDOT in the summer of 2014, provided that a firm currently certified in its home state is not required to submit a new uniform certification application as if it were seeking certification for the first time. A DBE firm may simply present a complete copy of its DBE application and supporting documentation as submitted to its home State's UCP. Mississippi UCP chooses to review all out-of-state applications as provided in § 26.85 (c). The DBE Interstate Application Affidavit must be completed and submitted with the application (Scroll down for form).

# DBE QUESTIONNAIRE

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_

1. List company owner(s):

Name	Title	% of Ownership	Race / Nationality
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. If a corporation, attach a copy of last minutes of directors and last minutes of stockholder meeting.

3. List company Board of Directors

Directors Name	Title	% of Ownership	Race / Nationality
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. List your NAICS code(s) and description of work your company performs \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Give the gross income for your company (before taxes) for the past 3 years.

\$ _____	Year _____
\$ _____	Year _____
\$ _____	Year _____

6. This is to certify that the information provided above is true and accurate. This \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
*Signature & Title*  
*Majority DBE Owner*

## **INTERSTATE CERTIFICATION PROCEDURES AND AFFIDAVIT**

**Mississippi UCP chooses to review all out-of-state applications as provided in § 26.85 (c). The following applies with respect to any firm that is currently certified in its home state and desires to become certified by the Mississippi UCP DBE Program. All such firms:**

- 1) Must provide to Mississippi UCP a complete copy of your home state application form, all supporting documents, and any other information related to your firm's certification that you submitted to your home state or any other state. This includes affidavits of no change and any notices of changes that you have submitted to your home state, as well as any correspondence you have had with your home state UCP or any other recipient concerning your application or status as a DBE firm.
- 2) Must provide to Mississippi UCP any notices or correspondence from states other than your home state relating to your status as an applicant or certified DBE in those states. If you have been denied certification or were decertified in another state, or are subject to a decertification action there, you must inform Mississippi UCP of this fact and provide all documentation concerning this action to Mississippi UCP.
- 3) Must submit the below affidavit sworn to by all of the firm's owners before a person who is authorized by State law to administer oaths or an unsworn declaration executed under penalty of perjury of the laws of the United States.
- 4) If you have filed a certification appeal with USDOT, you must inform Mississippi UCP of the fact and provide your letter of appeal and USDOT's response to Mississippi UCP.

### **AFFIDAVIT OF CERTIFICATION FOR OUT-OF-STATE APPLICANTS**

*This form must be signed and sworn to by each owner of the applicant firm. If additional signatures are needed, copy and use this form.*

**ANY MATERIAL OR FALSE STATEMENT OR OMISSION MADE IN CONNECTION WITH THIS APPLICATION OR AFFIDAVIT IS SUFFICIENT CAUSE FOR DENIAL OF CERTIFICATION, REVOCATION OF A PRIOR APPROVAL, INITIATION OF SUSPENSION OR DEBARMENT PROCEEDINGS, AND MAY SUBJECT THE PERSON AND/OR ENTITY MAKING THE FALSE STATEMENT TO ANY AND ALL CIVIL AND CRIMINAL PENALTIES AVAILABLE PURSUANT TO APPLICABLE FEDERAL AND STATE LAW.**

I, \_\_\_\_\_ (print full name), declare under penalty of law that I have submitted all of the information required by 49 CFR 26.85 (c). This information is complete and, in the case of the requirements of § 26.85 (c) (1), is identical to the information which served as the basis for my home state certification. Further, I declare under penalty of perjury that all the facts in my most recent on-site report remain true and correct.

Executed \_\_\_\_\_ **PLACE NOTARY CERTIFICATE HERE**  
(Date)

Signature \_\_\_\_\_  
(Applicant Owner)