

SPECIAL MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
AUGUST 2, 2012

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) met in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), Jackson, Mississippi, at 7:30 a.m. on Thursday, August 2, 2012 (the “Meeting”), pursuant to proper notice, a copy of which is attached as an exhibit to the minutes of the Meeting.

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.

Chair Glenda Glover presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

Dr. Glenda B. Glover, Chair
Johnnie P. Patton, R. Ph., Vice Chair
George E. Irvin, Sr.
Dr. Sylvia Stewart

Chair Glover noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Dirk Vanderleest, JMAA Chief Executive Officer
Bonnie Wilson, JMAA Chief Operating Officer
René Woodward, JMAA Chief Administrative Officer
Woody Wilson, JMAA Senior Director of Capital Planning
Gary Cohen, JMAA Chief Financial Officer
Kenneth Randolph, JMAA Police Commander
Denson Stasher, JMAA Director of Operations and Security
Jack Thomas, JMAA Director of Disadvantaged Business Enterprise
(DBE) and Community Development
Cindy Crotchett, JMAA Executive Assistant
Jack Weldy, JMAA Properties Manager
Kimberly Farmer, JMAA Administrative Project Support

Garry Montgomery, JMAA Maintenance Manager
Joyce Tillman, JMAA Facilities Engineer
Tom Henderson, Neel-Schaffer, Inc.
Jim White, Waggoner Engineering, Inc.
Alexander Martin, Baker Donelson Bearman Caldwell & Berkowitz

II. PUBLIC COMMENTS.

None.

III. REPORTS.

A. Chief Executive Officer.

1. *2013 Airshow.*

Mr. Vanderleest informed the Board that plans were underway for the 2013 Airshow, which will be held in May 2013 to celebrate the 50th anniversary of JAN.

2. *Runway 16L/34R.*

Mr. Vanderleest updated the Board on the status of the pending mediation and arbitration regarding Runway 16L/34R between the Authority and Rifenburg Construction, Inc.

3. *JMAA Contract No. 009-12-036, East Parallel Runway 16L/34R Pavement Rehabilitation, Phase II, JAN.*

Mr. Vanderleest updated the Board regarding the re-bid for this project.

4. *US Airways Application for Slot Exemption: JAN-DCA.*

Mr. Vanderleest informed the Board that the Authority had received notice that the Federal Aviation Administration had awarded two within-perimeter slot exemptions at Ronald Reagan Washington National Airport ("DCA") to U.S. Airways to operate round-trip flights between DCA and JAN.

5. *East/West Checkpoint Expansion.*

Mr. Vanderleest provided the Board with an update on the status of this project.

6. ***Quick Turnaround Facility.***

Mr. Vanderleest provided the Board with an update on the status of this project.

7. ***Hudson/Host Concessions.***

Mr. Vanderleest provided the Board with an update on the status of this project.

IV. **ACTION ITEMS.**

A. **Construction Projects.**

1. ***JMAA Project No. 011-11, Power Resources Evaluation and Improvement, JAN/HKS: Award Contract.***

Mr. Vanderleest directed the Board's attention to the memorandum dated August 1, 2012, which was in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed the memorandum with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION AWARDING CONTRACT FOR PROJECT
NO. 011-11, POWER RESOURCES EVALUATION AND
IMPROVEMENT AT JACKSON-MEDGAR WILEY EVERS
INTERNATIONAL AIRPORT**

WHEREAS, at its May 24, 2012, meeting, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") authorized the staff of the Authority to publish an advertisement for bids for JMAA Project No. 011-11, Power Resources Evaluation and Improvement at Jackson-Medgar Wiley Evers International Airport (the "Power Resources Project"); and

WHEREAS, the Authority received five bids in response to said advertisement for the Power Resources Project; and

WHEREAS, the staff of the Authority and I.C. Thomasson Associates, Inc. (“ICT”), the Authority’s project engineer for the Power Resources Project, reviewed the bids; and

WHEREAS, the staff of the Authority and ICT have recommended that the Board (i) accept the base bid of \$4,105,000 and the bid for Alternate #1 of \$140,000 for a total bid of \$4,245,000 by Webster Electric Co., Inc. (“Webster”) as the lowest and best bid for the Power Resources Project and (ii) approve and authorize negotiation and execution of an agreement with Webster to accomplish the Power Resources Project (the “Webster Agreement”), all as more particularly described in that certain Memorandum dated August 1, 2012, which was (i) included in the packet distributed to the Board prior to the August 2, 2012, Special Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed the Memorandum and considered said recommendation by the staff of the Authority and ICT;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does: (i) accept the bid submitted by Webster as the lowest and best bid for the Power Resources Project; and (ii) approve and authorize negotiation, execution and accomplishment of the Webster Agreement, said Webster Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

B. Procurements.

There was no discussion of procurements at the Meeting.

C. Grants.

There was no discussion of grants at the Meeting.

D. Other Matters.

1. *Early Issues.*

Mr. Vanderleest distributed to and discussed with the Board a memorandum dated August 1, 2012, regarding an early issue claim, a copy of which is attached as an exhibit to the minutes of the Meeting.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, with the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING
PAYMENT OF EARLY ISSUE CLAIM TO STANTON
BODY SHOP AND WRECKER SERVICE, LLC**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize prompt payment of a certain early issue claim to Stanton Body Shop and Wrecker Service, LLC (the "Early Issue Claim"), a copy of the Early Issue Claim being (i) attached as an exhibit to the minutes of the Special Meeting of the Board on August 2, 2012, and (ii) incorporated herein by reference; and

WHEREAS, the Board has reviewed the Early Issue Claim and considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that the Early Issue Claim is an appropriate and proper expense incurred in connection with authorized responsibilities and duties of the Authority, and hereby approves and authorizes prompt payment of the Early Issue Claim in the total amount of \$4,105.60.

V. DISCUSSION: STRATEGIC INITIATIVES.

There was no discussion of strategic initiatives at the Meeting.

VI. ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

Dr. Glenda Glover, Chair

Johnnie P. Patton, R. Ph., Vice Chair

George E. Irvin, Sr.

Earle Jones

Dr. Sylvia Stewart