

**RESCHEDULED REGULAR MONTHLY MEETING OF JACKSON MUNICIPAL
AIRPORT AUTHORITY BOARD OF COMMISSIONERS
APRIL 25, 2016**

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its Rescheduled Regular Monthly Board Meeting in the Terminal Building, Hawkins Field Airport (“HKS”), West Ramp Road in Jackson, Mississippi, at 12:00 noon on Monday, April 25, 2016 (the “Meeting”), pursuant to proper notice. A copy of the Notice is attached as an Exhibit to the April 25, 2016 Rescheduled Board Meeting Minutes.

Chairman Rosie L.T. Pridgen, Ph.D., presided, called the Meeting to order at 12:00 noon and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call, for a quorum at the Board Meeting:

Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman
LaWanda D. Harris, Commissioner
Vernon W. Hartley, Sr., Commissioner

Chairman Dr. Pridgen announced that a quorum was present at the Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Rescheduled Regular Monthly Meeting of the Board scheduled for 12:00 noon on Monday, April 25, 2016 in the Terminal Building, Hawkins Field Airport (“HKS”), West Ramp Road, in Jackson, Mississippi. The following other persons were also present at the Meeting:

Perry Miller, JMAA’s Chief Operating Officer
John L. Walker, Esq., Walker Group, PC, Attorneys at Law
Kevin Bass, Esq., Walker Group, PC, Attorneys at Law
Regina May, Esq., The May Law Firm, PLLC, Attorneys at Law
John R. May, Jr., Esq., The May Law Firm, PLLC, Attorneys at Law
And persons listed on [EXHIBIT A: Sign in Sheet for 4-25-16](#)

Chairman Dr. Pridgen announced that Vice Chairman Pastor Henley and Commissioner Reed communicated to her that they were en route to the Rescheduled April 25, 2016 Board Meeting.

II. INVOCATION

Chairman Rosie L. T. Pridgen, Ph.D. gave the Invocation.

**III. APPROVAL AND EXECUTION OF MARCH 24, 2016 REGULAR WORK SESSION
AND MARCH 28, 2016 REGULAR MEETING MINUTES AND RESCHEDULED**

APRIL 20, 2016 WORK SESSION AND RESCHEDULED APRIL 25, 2016 BOARD MEETING NOTICES

- A. Regular Work Session of the Board of Commissioners, March 24, 2016.
- B. Regular Meeting of the Board of Commissioners, March 28, 2016.
- C. Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Thursday, April 21, 2016 at 8:30 a.m. to Wednesday, April 20, 2016 at 8:30 a.m.
- D. Notice of the Rescheduling of the Regular Monthly Meeting of the Board of Commissioners (“The Board”) of the Jackson Municipal Authority (“JMAA”) from Monday, April 25, 2016 at 4:00 p.m. to Monday, April 25, 2016 at 12:00 Noon.

RESOLUTION CY-2016-47

APPROVAL AND EXECUTION OF THE MINUTES FOR THE MARCH 2016 WORK SESSION AND REGULAR MEETINGS

After discussion and review and upon the motion made by Commissioner Hartley, seconded by Commissioner Harris, the Minutes of the Regular Work Session, March 24, 2016, and the Regular Board Meeting, March 28, 2016, were approved by the affirmative votes of all Commissioners present, and the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Minutes of the Regular Work Session, March 24, 2016, and the Regular Board Meeting, March 28, 2016, as presented, and directs that said Minutes be filed in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Pridgen

Nays: None

Abstentions: None

April 25, 2016

RESOLUTION CY-2016-48

APPROVAL OF THE NOTICES OF THE RESCHEDULING OF THE APRIL 21, 2016 REGULAR MONTHLY WORK SESSION TO APRIL 20, 2016 AND THE RESCEDULING OF THE APRIL 25, 2016 REGULAR MONTHLY BOARD MEETING FROM FOUR O’CLOCK P.M. TO TWELVE NOON

After discussion and review, and upon the motion made by Commissioner Hartley, seconded by Commissioner Harris, and approved by the affirmative vote of all

Commissioners present, the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Notices of the Rescheduling of the April 21, 2016 Regular Monthly Work Session to April 20, 2016 and the Rescheduling of the April 25, 2016 Regular Monthly Board Meeting from four o'clock p.m. to twelve noon and directs the filing of said Notices in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Pridgen

Nays: None

Abstentions: None

April 25, 2016

IV. PUBLIC COMMENTS

None

V. REPORTS

A. Chairman Dr. Pridgen

Chairman Dr. Pridgen, as her report, announced the thought for today and encouraged the Board of Commissioners, JMAA Staff and Strategic Partners to continue being persistent and courageous as they define, redefine, and refine excellence day in and day out. She then summarized the events that took place at the Airports Council International North America (ACI-NA)/American Association of Airport Executives (AAAE) Airport Board and Commissioners Conference ("Conference"), held April 10-12, 2016 in Indianapolis, Indiana. She stated that the Commissioners Orientation and Training Session was great, as it consisted of a review of the roles of airport board members and airport management staff, principles of governance, and some tools and topics that may be used to promote JMAA's airports.

Commissioner Hartley and Commissioner Reed were praised and thanked by Chairman Dr. Pridgen for providing outstanding committee reports during the Conference at the Commissioners' Committee Meeting. Also, she praised and thanked them for their services to JMAA and their efforts to impact airports across the country. Next, she informed the Board about several other Conference presentations and important topics discussed during each of them.

Chairman Dr. Pridgen in closing, stated that the Conference provided meaningful tools that she will use to acquire and strategically implement successful measures for ongoing improvements as to JMAA and its airports.

Chairman Dr. Pridgen's complete report is attached as an exhibit to the April 25, 2016 Rescheduled Board Meeting Minutes.

Vice Chairman Pastor Henley entered the Meeting at 12:06 p.m.

B. Chief Executive Officer

Mr. Perry Miller, JMAA’s Chief Operating Officer, presented the report of Mr. Carl D. Newman, CEO, in his absence.

Hawkins Field Airport (“HKS”) Immediate Improvement Plan

Mr. Miller expressed thanks and appreciation to Mr. Sam Carver, Airport Manager of HKS, Ms. Meenakshi Nieto, A.A.E., Director of Capital Programming, Mr. Garry Montgomery, Maintenance Manager, and Ms. Kimberly Farmer, Capital Programming, for their efforts in working to improve HKS, and the Board of Commissioners all applauded the Staff.

Staff Member Introduction

Mr. Miller acknowledged and introduced Ms. Tamia Herndon as JMAA’s Marketing and Communications Graduate Intern and welcomed her to the JMAA team.

<i>1. Airport Project Manager Summary, Period Ending March 31, 2016.....</i>	<i>Page 1¹</i>
<i>2. Airport Activity Statistics Report, Period Ending March 31, 2016.....</i>	<i>Page 14</i>

C. Attorney

Attorney John L. Walker announced that there were several matters that he recommends that the Board take up during an Executive Session. Therefore, he recommended that Chairman Dr. Pridgen present those for consideration at the appropriate time.

VI. ACTION ITEMS

A. Financial Matters

<i>1. Financial Reports for March, 2016:</i>	
a. Balance Sheet: Accept.....	Page 28
b. Income Statement: Accept.....	Page 30

RESOLUTION CY-2016-49

RESOLUTION ACCEPTING/APPROVING MARCH 2016 FINANCIAL

¹ “Page #” refers to the page numbers in the Meeting Packet.

REPORTS

Upon motion by Commissioner Hartley seconded by Vice Chairman Pastor Henley, the following **RESOLUTION** was made and approved by unanimous vote of all Commissioners present.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the Authority's Balance Sheet and Income Statement ("the Financial Reports") for the month and period ending March 31, 2016, which was included in the Packet, pages 28-32, and was distributed to the Board prior to the April 25, 2016 Rescheduled Monthly Meeting of the Board.

IT IS THEREFORE, RESOLVED that the Board hereby accepts and approves the March, 2016 Financial Reports: Balance Sheet and Income Statement for March, 2016.

Yeas: Harris, Hartley, Henley, Pridgen
Nays: None
Abstentions: None

April 25, 2016

RESOLUTION CY-2016-50

RESOLUTION ACCEPTING THE AMENDMENT TO THE FISCAL YEAR 2015 FINANCIAL AUDIT REPORT

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by unanimous vote 4-0-0.

WHEREAS, Breazeale, Saunders, & O'Neil, Ltd. ("Auditors") have presented and discussed with the Board of JMAA a draft of the amended portion of the Fiscal Year 2015 Audited Financial Statements; and

WHEREAS, the amendment reclassifies funds set aside to provide the first payment due on the Bond Refunding Project as long-term assets instead of current assets; and

WHEREAS, the Board has reviewed and considered the above referenced amendment; and

WHEREAS, the amendment will have no effect on the total assets or the financial position of JMAA; and

WHEREAS, the Board finds that a draft of the amended portion of Fiscal Year 2015 Audit is attached hereto as Exhibit A.

IT IS THEREFORE, RESOLVED that the Board hereby approves and accepts the

proposed amendment of the FY2015 Financial Audited Financial Statement; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such amendment request reclassifies funds set aside to provide the first payment due on the Bond Refunding Project as long-term assets instead of current assets and will have no effect on the total assets or the financial position of JMAA; and

IT IS THEREFORE, FURTHER RESOLVED that the Fiscal Year 2015 Audit is Amended in the form and fashion set forth in the proposed amended portion of the Audit attached as Exhibit A.

Yeas: Harris, Hartley, Henley, Pridgen
Nays: None
Abstentions: None

April 25, 2016

c. Claims Docket for March 2016: Approve.....Page 33

RESOLUTION CY-2016-51

RESOLUTION APPROVING THE CLAIMS DOCKET FOR THE MONTH AND PERIOD ENDING MARCH 31, 2016

Upon motion by Commissioner Hartley, seconded by Vice Chairman Pastor Henley, the following **RESOLUTION** was made and approved by unanimous vote (4-0-0).

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered the Authority's Claims Docket ("Claims") for the month and period ending March 31, 2016, which was included in the Packet, pages 33-37, and was distributed to the Board prior to the April 25, 2016 Rescheduled Monthly Meeting of the Board.

IT IS THEREFORE, RESOLVED that the Board hereby authorizes payment of the Claims in the amount of \$459,515.38

Yeas: Hartley, Harris, Henley, Pridgen
Nays: None
Abstentions: None

April 25, 2016

d. Quarterly Statistics.....Page 38

There were no actions taken pertaining to the Quarterly Statistics.

2. Early Issues

None

B. Service Agreements

- 1. Financial Advisory Services, JMAA: Authorize Agreement (Frasca & Associates, LLC).....Page 41**

RESOLUTION CY-2016-52

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH FRASCA & ASSOCIATES, LLC

Upon motion by Commissioner Hartley, seconded by Commissioner Harris, the following **RESOLUTION** was made and approved by unanimous vote (4-0-0).

WHEREAS, the Board has considered the request of JMAA’s Staff for authority to execute a professional services agreement with Frasca & Associates, LLC, a New York limited liability company, for highly technical financial management and consulting services, including assistance with the issuance of bonds, as determined necessary and appropriate by the Jackson Municipal Airport Authority (“JMAA”); and

WHEREAS, the proposed term of the agreement is twelve (12) calendar months commencing May 1, 2016; and

WHEREAS, ad hoc financial management and consulting services fees, including reimbursable expenses, shall not exceed \$65,000.00. The minimum fee for services with the issuance of bonds is \$52,500.00 up to the first \$30,000,000.00 of bonds issued, and \$1.00 per \$1,000.00 of bonds issued for the next \$20,000,000.00 and \$0.50 per \$1,000.00 of bonds issued for the next \$50,000,000.00; and

WHEREAS, the maximum fee for bond issuance services is \$97,500.00, regardless of the size of issuance and reimbursable expenses for bond issuance services shall not exceed \$5,000.00; and

WHEREAS, Comer Capital Group, LLC (“Comer”) of Jackson, Mississippi, a Certified Disadvantaged Business Enterprise (“DBE”), will provide support services to Frasca, as a sub-consultant, and the goal is for Comer to receive twenty-five percent (25%) of the agreement amount; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 6, 2016, found at pages 41- 44 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that Staff is authorized to execute a professional services agreement with Frasca & Associates, LLC, a New York limited liability company,

for highly technical financial management and consulting services, including assistance with the issuance of bonds, as determined necessary and appropriate by JMAA; and

IT IS THEREFORE, FURTHER RESOLVED that the proposed term of the agreement shall be twelve (12) calendar months commencing May 1, 2016, the ad hoc financial management and consulting services fees, including reimbursable expenses, shall not exceed \$65,000.00, the minimum fee for services with the issuance of bonds is \$52,500.00 up to the first \$30,000,000.00 of bonds issued, and \$1.00 per \$1,000.00 of bonds issued for the next \$20,000,000.00 and \$0.50 per \$1,000.00 of bonds issued for the next \$50,000,000.00; and

IT IS THEREFORE, FURTHER RESOLVED that the maximum fee for bond issuance services is \$97,500.00, regardless of the size of issuance, and reimbursable expenses for bond issuance services shall not exceed \$5,000.00; and

IT IS THEREFORE, FURTHER RESOLVED that Comer Capital Group, LLC (“Comer”) of Jackson, Mississippi, a Certified Disadvantaged Business Enterprise (“DBE”), will provide support services to Frasca, as a sub-consultant, and the goal is for Comer to receive twenty-five percent (25%) of the agreement amount; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 6, 2016, at pages 41-44 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen
Nays: None
Abstentions: None

April 25, 2016

2. *Landscaping Maintenance Services, JAN: Authorize Agreement (Rotolo Consultants, Inc.).....Page 45*

Mr. Miller, COO, informed the Board that this request was amended after the April 29, 2016 Rescheduled Work Session to request authority to enter into a one (1) year agreement as opposed to the two (2) year agreement requested during the April 20, 2016 Rescheduled Work Session. The change was made to ensure that the needed landscaping services are provided and also to allow Staff sufficient time to hire additional personnel to possibly provide the requested landscaping services in the future. The Board of Commissioners, during the April 20, 2016 Rescheduled Work Session, requested that JMAA’s Staff consider creating additional employment opportunities by employing additional JMAA maintenance personnel, as opposed to contracting with an outside entity to provide the landscaping services. The amended Memorandum No. Maintenance 2016-14 is included in the 4-25-16 Meeting Packet, which is attached to the April 25, 2016 Rescheduled Board Meeting Minutes.

Vice Chairman Pastor Henley stated that there are a lot of individuals seeking employment

because people need jobs. Therefore, it will not be difficult to identify and employ persons that can perform the landscaping services. As such, he does not see the necessity of entering into a contract for the landscaping services with RCI for even one (1) year.

RESOLUTION CY-2016-53

RESOLUTION AUTHORIZING THE EXECUTION OF A NON-PROFESSIONAL SERVICE AGREEMENT WITH ROTOLO CONSULTANTS, INC.

Upon motion by Commissioner Hartley, seconded by Commissioner Harris, the following **RESOLUTION** was made and approved by majority vote 3-1-0.

WHEREAS, the Board has considered the request of JMAA's Staff for authority to enter into a non-professional service agreement with Rotolo Consultants Inc., of Slidell, Louisiana, with local offices in Jackson, Mississippi, to provide general landscaping services on Jackson Municipal Airport Authority's property along International Drive; and

WHEREAS, the proposed agreement provides for a fixed monthly fee of \$8,954.00 for services and an additional \$25,000 annual expense allocation for necessary materials and supplies, as may be required, therefore, the authorized proposed agreement amount shall not exceed \$132,448.00; and

WHEREAS, The term of the proposed agreement is for one (1) calendar year, commencing May 1, 2016 and ending April 30, 2017; and

WHEREAS, Turf Doctors Lawn and Landscape Maintenance, LLC ("Turf Doctors"), a Tennessee corporation, based in Drummonds, Tennessee, and a JMAA Certified Disadvantaged Business Enterprise ("DBE") will be paid \$31,675.00 for its services during the term of the agreement which is 23.9% of the agreement amount; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 8, 2016, along with the documents providing relevant Bid Protest resolution information by the Walker Group, PC, found at pages 45-55 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that Staff is authorized to enter into a non-professional service agreement with Rotolo Consultants Inc., ("RCI") of Slidell, Louisiana, with local offices in Jackson, Mississippi, to provide general landscaping services on Jackson Municipal Airport Authority's property along International Drive; and

IT IS THEREFORE, FURTHER RESOLVED that the proposed agreement provides for a fixed monthly fee of \$8,954.00 for services and an additional \$25,000 annual expense allocation for necessary materials and supplies, as may be required, therefore, the authorized proposed agreement amount shall not exceed \$132,448.00; and

IT IS THEREFORE, FURTHER RESOLVED that the term of the proposed agreement is for one (1) calendar year, commencing May 1, 2016 and ending April 30, 2017; and

IT IS THEREFORE, FURTHER RESOLVED that Turf Doctors Lawn and Landscape Maintenance, LLC (“Turf Doctors”), a Tennessee corporation, based in Drummonds, Tennessee, and a JMAA Certified Disadvantaged Business Enterprise (“DBE”) will be paid \$31,675.00 for its services during the term of the agreement which is 23.9% of the agreement amount; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 8, 2016, along with the documents providing relevant Bid protest resolution information by the Walker Group, PC, found at pages 45-55 of the Meeting Packet.

Yeas: Harris, Hartley, Pridgen,
Nays: Henley
Abstentions: None

April 25, 2016

3. *Interior Plant Service, JAN: Authorize Agreement (Rushingreen, Inc. d/b/a Foliage Design Systems).....Page 56*

RESOLUTION CY-2016-54

RESOLUTION AUTHORIZING THE EXECUTION OF A NON-PROFESSIONAL SERVICE AGREEMENT WITH RUSHINGREEN, INC.

Upon motion by Commissioner Harris, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by unanimous vote (4-0-0).

WHEREAS, the Board has considered the requests of JMAA’s Staff for authority to: (i) execute a non-professional service agreement with Rushingreen, Inc. (“Rushingreen”), a Mississippi Corporation d/b/a Foliage Design Systems, with a principal place of business in Madison, Mississippi, to maintain JMAA’s owned plants and provide fresh flowers at the Jackson-Medgar Wiley Evers International Airport (“JAN”); and (ii) authorize a one-time purchase of interior plants from Rushingreen, for an amount not to exceed \$7,500.00; and

WHEREAS, the proposed agreement will be for a period of two (2) calendar years, commencing June 1, 2016 and ending May 31, 2018; and

WHEREAS, the fee for services will be \$1,495.00 per month, and a sum of \$35,880.00 for the term of the two (2) year contract; and

WHEREAS, Rushingreen will be supported by ETM Florist (“ETM”), a Certified Disadvantaged Business Enterprise (“DBE”) of Jackson, Mississippi, which will provide

fresh cut flowers in the Main Terminal Building and Concourses at JAN and be paid \$11,232.00 for its services during the term of the two (2) year agreement which is thirty-one percent (31%) of the agreement amount; and

WHEREAS, the Board finds that such requests, which are explained in the Memorandum dated April 4, 2016, found at pages 56-58 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA’s Staff is authorized to: (i) execute a non-professional service agreement with Rushingreen, a Mississippi Corporation d/b/a Foliage Design Systems, with a principal place of business in Madison, Mississippi, to maintain JMAA owned plants and provide fresh flowers at the Jackson-Medgar Wiley Evers International Airport; and (ii) authorize a one-time purchase of interior plants from Rushingreen, for an amount not to exceed \$7,500.00; and

IT IS THEREFORE, FURTHER RESOLVED that the proposed agreement will be for a period of two (2) calendar years, commencing June 1, 2016 and ending May 31, 2018 and the fee for services will be \$1,495.00 per month, a sum of \$35,880.00 for the term of two (2) year contract; and

IT IS THEREFORE, FURTHER RESOLVED that Rushingreen will be supported by ETM Florist (“ETM”), a Certified Disadvantaged Business Enterprise (“DBE”) of Jackson, Mississippi, which will provide fresh cut flowers in the Main Terminal Building and Concourses at JAN and be paid \$11,232.00 for its services during the term of the two (2) year agreement which is thirty-one percent (31%) of the agreement amount; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such requests are fully explained in the Memorandum dated April 4, 2016, found at pages 56-58 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen
Nays: None
Abstentions: None

April 25, 2016

4. Solid Waste Disposal and Recycling Services, JAN and HKS: Authorize Agreement (BFI Waste Services, LLC d.b.a. Republic Services of Jackson)

.....**Page 59**

Commissioner Reed entered the Meeting at 12:27 p.m.

RESOLUTION CY-2016-55

RESOLUTION AUTHORIZING THE EXECUTION OF A NON-PROFESSIONAL SERVICE AGREEMENT WITH BFI WASTE SERVICES, LLC D.B.A. REPUBLIC

SERVICES OF JACKSON

Upon motion by Commissioner Hartley, seconded by Commissioner Harris, the following **RESOLUTION** was made and approved by majority vote 3-1-1.

WHEREAS, the Board has considered the request of JMAA's Staff for authority to enter into a non-professional service agreement with BFI Waste Services, LLC d.b.a. Republic Services of Jackson ("Republic") to provide solid waste collection disposal and recycling services for the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport; and

WHEREAS, the proposed term of the agreement is for two (2) calendar years in the amount of \$91,092.00, for basic services and an estimated \$8,000.00, for additional on demand services. The total contract, including both basic and "on demand" solid waste removal and recycling services, will not exceed \$99,092.00; and

WHEREAS, the public will be supported by subcontractor Environmax Recycling, a Certified Disadvantage Business Enterprise ("DBE") of Jackson, Mississippi, which will be paid \$33,000.00 for its services which is approximately thirty-three (33%) of the agreement amount; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 6, 2016, found at pages 59-60 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA's Staff is authorized to enter into a non-professional service agreement with Republic to provide solid waste collection disposal and recycling services for the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport; and

IT IS THEREFORE, FURTHER RESOLVED that the proposed term of the agreement is for two (2) calendar years in the amount of \$91,092.00 for basic services and an estimated \$8,000.00 for additional on demand services, and the total contract, including both basic and "on demand" solid waste removal and recycling services, will not exceed \$99,092.00; and

IT IS THEREFORE, FURTHER RESOLVED that Republic will be supported by subcontractor Environmax Recycling, a Certified Disadvantaged Business Enterprise ("DBE") of Jackson, Mississippi, which will be paid \$33,000.00 for its services which is approximately thirty-three (33%) of the agreement amount; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 6, 2016, found at pages 59-60 of the Meeting Packet.

Yeas: Harris, Hartley, Pridgen,

Nays: Henley

Abstentions: Reed

April 25, 2016

**5. *Comprehensive Classification and Compensation Study, JMAA:
Authorize Agreement (The Centre Group, Inc.).....Page 61***

Mr. Miller informed the Board that Staff is recommending a fee amount that shall not exceed \$70,000.00, because negotiations with The Centre Group are ongoing. Therefore, Staff is working to get the fee reduced further.

Vice Chairman Pastor Henley listed several college institutions in Mississippi that employ professors who perform this type of service, and it is his understanding that Staff did not solicit proposals from any of those individuals. Accordingly, bids and qualifications should have been solicited from those persons by JMAA's Staff.

Mr. Miller informed the Board that a change was made to Memorandum HR/Admin 2016-11 after the April 20, 2016 Rescheduled Work Session. The fees of Centre Group was lowered from \$85,000.00 to \$70,000.00. The amended Memorandum No. HR/ADMIN 2016-11 is included in the 4-25-16 Packet, which is attached as an exhibit to the 4-25-16 Rescheduled Work Session Minutes.

RESOLUTION CY-2016-56

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH THE CENTRE GROUP FOR CONSULTING SERVICES

Upon motion by Commissioner Hartley, seconded by Chairman Dr. Pridgen, the following **RESOLUTION** was made and approved by majority vote (4-0-1).

WHEREAS, the Board has considered the request of JMAA's Staff for authority to execute a professional services agreement with the Centre Group, Inc. ("Centre Group"), a Tennessee Corporation, to provide consulting services for the Jackson Municipal Airport Authority ("JMAA") which will include a job position description classification, employee compensation analysis and recommendations to achieve equitable, standardized and competitive employee compensation; and

WHEREAS, the fees for services of Centre Group, and its expenses, shall not exceed \$70,000.00 for the term of agreement and the proposed term of the agreement is for four (4) calendar months, commencing May 1, 2016 and ending August 31, 2016; and

WHEREAS, Centre Group will be supported by Innovative Staffing Services of MS Incorporated, a Mississippi Corporation, located in Jackson, Mississippi, and a certified Disadvantaged Business Enterprise ("DBE") which will receive twenty-five (25%) of the agreement amount for its services; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 6, 2016, found at pages 61-64 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA's Staff is authorized to execute a professional services agreement with Centre Group, a Tennessee Corporation, to provide consulting services for the JMAA which will include a job position description classification, employee compensation analysis and recommendations to achieve equitable, standardized and competitive employee compensation; and

IT IS THEREFORE, FURTHER RESOLVED that the fees for services of Centre Group, and its expenses, shall not exceed \$70,000.00 for the term of agreement. The proposed term of the agreement is for four (4) calendar months, commencing May 1, 2016 and ending August 31, 2016; and

IT IS THEREFORE, FURTHER RESOLVED that Centre Group will be supported by Innovative Staffing Services of MS Incorporated, a Mississippi Corporation, located in Jackson, Mississippi, and a certified Disadvantaged Business Enterprise ("DBE") which will receive twenty-five (25%) of the agreement amount for its services; and

IT IS THEREFORE, FURTHER RESOLVED, that the Board finds that such request is fully explained in the Memorandum dated April 6, 2016, found at pages 61-64 of the Meeting Packet.

Yeas: Harris, Hartley, Pridgen, Reed
Nays: None
Abstentions: Henley

April 25, 2016

C. Construction Projects

- 1. JMAA Project No. 006-16, South Apron Rehabilitation, HKS: Authorize to Advertise for Bids.....Page 65*

RESOLUTION CY-2016-57

RESOLUTION AUTHORIZING JMAA TO SOLICIT BIDS FOR CONSTRUCTION SERVICES AT HAWKINS FIELD AIRPORT

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board has considered the request of JMAA's Staff for: (i) authority to advertise for competitive bids for construction services to perform rehabilitation work on the South Apron at the Hawkins Field Airport at an estimated construction cost not to exceed \$353,700.00; and (ii) approval of the proposed project budget of \$409,755.00; and

WHEREAS, the Board finds that such requests, which are explained in the Memorandum dated April 5, 2016, found at pages 65-66 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that: (i) JMAA’s Staff is authorized to advertise for competitive bids for construction services to perform rehabilitation work on the South Apron at the Hawkins Field Airport at an estimated construction cost not to exceed \$353,700.00; and (ii) the proposed project budget of \$409,755.00 is approved; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that said requests are fully explained in the Memorandum dated April 5, 2016, found at pages 65-66 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

April 25, 2016

- 2. *Concessions and Facility Improvements, JAN: Authorize Solicitation for Qualifications.....Page 67*

RESOLUTION CY-2016-58

RESOLUTION AUTHORIZING JMAA TO SOLICIT REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL AND ENGINEERING SERVICES IN SUPPORT OF THE DESIGN AND CONSTRUCTION OF PROPOSED NEW CONCESSION FACILITIES

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board has considered the request of JMAA’s Staff for authority to publish a Request for Qualifications for architectural and engineering services in support of the design and construction of proposed new concession facilities at the Jackson-Medgar Wiley Evers International Airport; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 12, 2016, found at pages 67-68 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA’s Staff is authorized to publish a Request for Qualifications (RFQ) for architectural and engineering services in support of the design and construction of proposed new concession facilities at the Jackson-Medgar Wiley Evers International Airport; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 12, 2016, found at pages 67-68 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed
Nays: None
Abstentions: None

April 25, 2016

D. Procurements

- 1. Public Safety Replacement Vehicles, JAN: Authorize Purchase of New Vehicles (Watson Quality Ford, Inc.).....Page 69**

Vice Chairman Pastor Henley stated that purchase of the requested public safety vehicles is not justified at this time.

RESOLUTION CY-2016-59

RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) NEW PUBLIC SAFETY VEHICLES

Upon motion by Commissioner Harris, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by majority vote 4-1-0.

WHEREAS, the Board has considered the request of JMAA's Staff for authority Staff to purchase three (3) new Ford Taurus police vehicles from Watson Quality Ford, Inc. of Jackson, Mississippi at the price of \$21,210.00 per unit, for a total purchase price of \$63,630.00; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 4, 2016, along with the NADA Guides Price Report for each 2012 Dodge Charger being replaced and a Watson Quality Ford "Retail Buyers Order," displaying the purchase price of the requested 2016 Ford Taurus vehicles, found at pages 69-77 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA's Staff is authorized to purchase three (3) new Ford Taurus police vehicles from Watson Quality Ford, Inc. of Jackson, Mississippi at the price of \$21,210.00 per unit, for a total purchase price of \$63,630.00; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 4, 2016, along with the NADA Guides Price Report for each 2012 Dodge Charger vehicle being replaced and a Watson Quality Ford "Retail Buyers Order," containing the purchase price of the requested 2016 Ford Taurus vehicles, found at pages 69-77 of the Meeting Packet.

Yeas: Harris, Hartley, Pridgen, Reed

Nays: Henley

Abstentions: None

April 25, 2016

2. Zero Turn Mowers, JAN & HKS: Authorize Purchase.....Page 78

RESOLUTION CY-2016-60

RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) NEW EXMARK ZERO-TURN MOWERS

Upon motion by Commissioner Reed, seconded by Commissioner Harris, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board has considered the request of JMAA's Staff for authority to purchase four (4) new Exmark Zero-Turn lawn mowers for use by the Airfield Maintenance Department; and

WHEREAS, the mowers are offered in the State of Mississippi Office of Purchasing, Travel and Fleet Management Catalog by Mel Luna Saw Company, of Jackson, Mississippi, at the price of \$13,300 per unit, for a total purchase price of \$53,200.00 for four (4) mowers; and

WHEREAS, two (2) of the mowers will be assigned for use at Hawkins Field Airport (HKS) and two (2) of the mowers will be assigned for use at the Jackson-Medgar Wiley Evers International Airport (JAN); and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 21, 2016, along with pages of the State of Mississippi Office of Purchasing, Travel and Fleet Management Catalog providing the price of the mowers and from Fredrick's Sale and Service, the market value quote regarding the mowers currently in use, found at pages 78-84 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA's Staff is authorized to purchase four (4) new Exmark Zero-Turn lawn mowers for use by the Airfield Maintenance Department, offered in the State of Mississippi Office of Purchasing, Travel and Fleet Management Catalog by Mel Luna Saw Company, of Jackson, Mississippi, at the price of \$13,300 per unit, for a total purchase price of \$53,200.00 for four (4) mowers; and

IT IS THEREFORE, FURTHER RESOLVED that two (2) of the mowers will be assigned for use at Hawkins Field Airport (HKS) and two (2) of the mowers will be assigned for use at the Jackson-Medgar Wiley Evers International Airport (JAN); and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 21, 2016, along with pages of the State of Mississippi Office of Purchasing, Travel and Fleet Management Catalog, providing the price of the mowers and a market value quote regarding the mowers currently in use from Fredrick’s Sale and Service, found at pages 78-84 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed
Nays: None
Abstentions: None

April 25, 2016

E. Grants

None

F. Other Matters

- 1. Amended Ground Transportation Rules and Regulations: Adoption
.....Page 85*

RESOLUTION CY-2016-61

RESOLUTION ADOPTING AMENDED GROUND TRANSPORTATION RULES AND REGULATIONS

Upon motion by Commissioner Hartley seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board has considered the request of JMAA’s Staff for adoption of JMAA’s Amended Ground Transportation Rules and Regulations for Jackson-Medgar Wiley Evers International and Hawkins Field Airports (“Amended Rules”), to replace the current Ground Transportation Rules and Regulations for JAN adopted May 22, 2013 (“Current Rules”); and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 21, 2016, found at pages 85-87 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA’s Amended Ground Transportation Rules and Regulations for Jackson-Medgar Wiley Evers International and Hawkins Field Airports (“Amended Rules”) are hereby adopted and will replace the current Ground Transportation Rules and Regulations for JAN adopted May 22, 2013 (“Current Rules”); and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 21, 2016, found at pages 85-87 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed
Nays: None
Abstentions: None

April 25, 2016

Mr. Miller, COO, informed the Board that the amended ground transportation rules will be advertised for thirty (30) days on JMAA’s website and published once in a newspaper of general circulation in Jackson, Mississippi. At the conclusion of the thirty (30) days the amended ground transportation rules will replace the current rules and a copy of the amended rules will be given to the ground transportation companies currently operating at JMAA and the transportation network companies that have expressed interest in providing services at JAN.

- 2. *Real Estate Appraisal Services, JMAA: Authorize Solicitation for Proposals*
.....*Page 88*

RESOLUTION CY-2016-62

RESOLUTION AUTHORIZING JMAA TO SOLICIT PROPOSALS FROM GENERAL COMMERCIAL REAL ESTATE APPRAISERS TO APPRAISE JMAA OWNED AND OPERATED LAND

Upon motion by Commissioner Reed, seconded by Commissioner Harris, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, in accordance with Section 73-34-19 of the Mississippi Code of 1972, as amended, the Board has considered the request of JMAA’s Staff to solicit proposals from General Commercial Real Estate Appraisers, licensed and certified by the Mississippi Real Estate Appraiser and Licensing Certification Board, to perform appraisals on approximately one hundred-thirty (130) acres of land owned by and/or designated for the beneficial use of the Jackson Municipal Airport Authority (“JMAA”) and currently subject to an Option to Lease Contract (“Contract”) with Freedom Real Estate, LLC (“Freedom Real Estate”); and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 11, 2016, found at pages 88-90 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that, in accordance with Section 73-34-19 of the Mississippi Code of 1972, as amended, Staff is authorized to solicit proposals from General Commercial Real Estate Appraisers, licensed and certified by the Mississippi Real Estate Appraiser and Licensing Certification Board, to perform appraisals on approximately one hundred-thirty (130) acres of land owned by and/or designated for the beneficial use of the Jackson Municipal Airport Authority (“JMAA”) and currently subject to an Option to Lease Contract (“Contract”) with Freedom Real Estate, LLC (“Freedom Real Estate”); and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated April 11, 2016, found at pages 88-90 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed
Nays: None
Abstentions: None

April 25, 2016

3. *Tri-Jet, LLC Lease & Operating Agreement: Authorize Agreement to Membership.....Page 91*

Mr. Miller, COO, informed the Board that the draft of Memorandum No. CAP 2016-14 had been amended after the April 20, 2016 Rescheduled Work Session, and the amendments are included in the Memorandum included in the Packet for the 4-25-16 Rescheduled Board Meeting.

RESOLUTION CY-2016-63

RESOLUTION AUTHORIZING THE TRANSFER OF THE MEMBERSHIP INTEREST OF OPUS MANAGEMENT GROUP JACKSON, LLC

Upon motion by Commissioner Hartley, seconded by Commissioner Harris, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board has considered the request of JMAA's Staff to: (i) approve Opus Management Group Jackson, LLC to withdraw from Tri-Jet, LLC and transfer its membership to an existing member, Tenax Aerospace, LLC; and (ii) authorize Carl D. Newman, A.A.E., CEO to execute the Consent To Assignment of Membership Interest, attached as Exhibit A to Memorandum No. CAO 2016-14. Following this transaction Tri-Jet, LLC will be owned solely by Tenax; and

WHEREAS, the Board finds that such requests, which are explained in the Memorandum dated April 15, 2016, along with the Consent to Assign Membership form, relevant email correspondence, and the Assignment and Assumption Agreement, found at pages 91-99 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that Staff: (i) approves the withdrawal of Opus Management Group Jackson, LLC from Tri-Jet, LLC and the transfer of its membership to an existing member, Tenax Aerospace, LLC; and (ii) authorizes Carl D. Newman, A.A.E., CEO to execute the Consent To Assignment of Membership Interest attached as Exhibit A to Memorandum No. CAO 2016-14. Following this transaction Tri-Jet, LLC will be owned solely by Tenax; and

IT IS THEREFORE, FURTHER RESOLVED that the Board finds that such request is

fully explained in the Memorandum dated April 15, 2016, along with the Consent to Assign Membership form, relevant email correspondence, and the Assignment and Assumption Agreement, found at pages 91-99 of the Meeting Packet.

Yeas: Harris, Hartley, Henley, Pridgen, Reed
Nays: None
Abstentions: None

April 25, 2016

4. *International Travel for Chief Operating Officer: Authorize Travel*
.....**Page 100**

RESOLUTION CY-2016-64

RESOLUTION AUTHORIZING TRAVEL OF JMAA’S CHIEF OPERATING OFFICER, PERRY J. MILLER, TO THE AIR TRANSPORT RESEARCH SOCIETY WORLD CONFERENCE IN RHODES, GREECE FROM JUNE 22, 2016 TO JUNE 26, 2016.

Upon motion by Commissioner Harris, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board has considered the request of JMAA’s Staff to: (i) authorize the international travel of JMAA’s Chief Operating Officer, Perry J. Miller, to attend the Air Transport Research Society World Conference in Rhodes, Greece, from June 22, 2016 to June 26, 2016 (“ATRS”); and (ii) determine that the proposed travel by Mr. Miller to ATRS will be extremely beneficial to JMAA; and

WHEREAS, the estimated cost of attending the ATRS event is \$4,861.76; and

WHEREAS, the current Travel Policy for the Board (“Travel Policy”), states that no travel outside the continental limits of the United States, on behalf of the Authority, shall be permitted by an employee, to include the CEO, at the Authority’s expense, without specific prior approval by the Board and a determination by the Board that such travel would be extremely beneficial to the Authority; and

WHEREAS, the Board has considered the foregoing and has considered the benefits which will accrue to the Authority regarding Mr. Miller’s attendance at the Air Transport Research Society World Conference; and

WHEREAS, the Travel Policy For Airport Authority Staff adopts the per diem rates established by the U.S. General Services Administration which provides for a per diem for “Greece: Other” at \$66.00 per day for meals; and, \$17.00 per day for incidentals; and

WHEREAS, the Board finds that such requests, which are explained in the Memorandum

dated April 6, 2016, along with the ATRS World Conference informational web pages, found at pages 100-103 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA: (i) authorizes the international travel of JMAA’s Chief Operating Officer, Perry J. Miller to the Air Transport Research Society World Conference in Rhodes, Greece, from June 22, 2016 to June 26, 2016 (“ATRS”); and (ii) determines that the proposed travel by Mr. Miller to ATRS will be extremely beneficial to JMAA; and

IT IS THEREFORE, FURTHER RESOLVED that JMAA approves and authorizes payment of the estimated cost of Perry J. Miller, COO, to attend the ATRS event in the amount of \$4,861.76, including reimbursement of per diem rates, to Mr. Miller for meals and incidentals, per the JMAA Travel Policy For Airport Authority Staff Revised: March 21, 2014: Paragraph 3. Subparagraph 3.1, in order for Perry J. Miller, COO, to attend and participate in the Air Transport Research Society World Conference in Rhodes, Greece, from June 22, 2016 to June 26, 2016 (“ATRS”), as fully explained in the Memorandum dated April 6, 2016, along with the ATRS World Conference informational web pages, found at pages 100-103 of the Meeting Packet, all in accordance with the Travel Policy of JMAA.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

April 25, 2016

Mr. Miller informed the Board that he is a member of the networking committee for the Board of Directors for the Air Transport Research Society, and he is one (1) of four (4) North American Representatives, and each continent has four representatives.

5. *International Travel for Chief Executive Officer: Authorize Travel*
.....**Page 104**

Mr. Miller announced that the international travel request for Mr. Newman, CEO, was not introduced during the April 20, 2016 Rescheduled Work Session, but the Memorandum concerning it was provided to the Board on Friday, April 22, 2016 and is included in the Rescheduled April 25, 2016 Board Meeting Packet for consideration of the Board.

RESOLUTION CY-2016-65

RESOLUTION AUTHORIZING TRAVEL OF JMAA’S CHIEF EXECUTIVE OFFICER, CARL D. NEWMAN, TO THE FARNBOROUGH INTERNATIONAL AIRSHOW IN FANRBOROUGH, ENGLAND FROM JULY 11, 2016 TO JULY 17, 2016

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by majority vote 4-0-1.

WHEREAS, the Board has considered the request of JMAA's Staff to: (i) authorize the international travel of JMAA's Chief Executive Officer, Carl D. Newman, to attend the Farnborough International Airshow ("FIA"), as a member of the Greater Jackson Alliance delegation, in Farnborough, England, from July 11, 2016 to July 17, 2016; and (ii) determine that the proposed travel to FIA by Mr. Newman will be extremely beneficial to JMAA; and

WHEREAS, the estimated cost of attending FIA is \$7,000.00; and

WHEREAS, the current Travel Policy for the Board ("Travel Policy"), states that no travel outside the continental limits of the United States on behalf of the Authority shall be permitted by an employee, to include the CEO, at the Authority's expense without specific prior approval by the Board and a determination by the Board that such travel would be extremely beneficial to the Authority; and

WHEREAS, the Board has considered the foregoing and has considered the benefits which will accrue to the Authority regarding Mr. Newman's attendance at FIA; and

WHEREAS, Mr. Newman may incur travel related expenses, including meals and incidentals; and

WHEREAS, the Travel Policy For Airport Authority Staff adopts the per diem rates established by the U.S. General Services Administration which provides for per diems for "United Kingdom: Other" at \$82.00 per day for meals; and, \$21.00 per day for incidentals; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated April 22, 2016, along with the FIA 2016 Sales Brochure, found at pages 104-117 of the Meeting Packet, ought to be granted.

IT IS THEREFORE, RESOLVED that JMAA: (i) approves and authorizes the international travel for JMAA's Chief Executive Officer, Carl D. Newman, to attend the Farnborough International Airshow, as a member of the Greater Jackson Alliance delegation, in Farnborough, England, from July 11, 2016 to July 17, 2016; and (ii) determines that the proposed travel by Mr. Newman will be extremely beneficial to JMAA; and

IT IS THEREFORE, FURTHER RESOLVED that JMAA approves and authorizes payment of the \$7,000.00 estimated cost of Carl D. Newman, CEO, attending the Farnborough International Airshow, including reimbursements of per diem rates to Mr. Newman for meals and incidentals, per the JMAA Travel Policy For Airport Authority Staff Revised: March 21, 2014: Paragraph 3. Subparagraph 3.1, in order for Carl D. Newman, CEO, to attend and participate in the Farnborough International Airshow in Farnborough, England, from July 11, 2016 to July 17, 2016, as fully explained in the Memorandum dated April 22, 2016, along with the FIA 2016 Sales Brochure, found at pages 104-117 of the Meeting Packet, all in accordance with the Travel Policy of JMAA.

Yeas: Harris, Hartley, Pridgen, Reed
Nays: None
Abstentions: Henley

April 25, 2016

Vice Chairman Pastor Henley said that the request for Mr. Newman's travel was provided to the Board late. Additionally, the Board was not provided with any reason for the late delivery in that Staff has known about this trip for some time. Vice Chairman Pastor Henley stated that if the Board is trying to further develop JMAA's minority and women business participation, the Board should send the DBE Director, because he is directly involved with economic development.

Commissioner Harris and Commissioner Hartley stated that Mr. Newman should be JMAA's representative as to this trip.

Chairman Dr. Pridgen then said that as JMAA reviews how business is being conducted, JMAA should not allow considerations such as Senate Bill 2162, the takeover legislation, to stunt the growth of JMAA. As such, she supported Mr. Newman's travel to FIA and requested the approval of it. Chairman Dr. Pridgen informed the Board that this item was late because she did not request this data from Staff until late.

6. Board Travel

(a) Airports Council International – North America Business of Airports Conference, Orlando, Florida April 4-6, 2016

Vice Chairman Pastor Henley presented several noteworthy topics that were discussed during the Airports Council International – North America's "Business of Airports Conference-Finance Track" in Orlando, FL, held April 4-6, 2016. The agenda of the "Business of Airports Conference-Finance Track" is attached as an exhibit to the April 25, 2016 Rescheduled Board Meeting Minutes.

(b) Airports Council International - North America Airport Board & Commissioners Conference, in Indianapolis, IN April 10-12, 2016

Commissioner Hartley and Commissioner Reed attended the Airports Council International - North America's "Airport Board & Commissioners Conference" in Indianapolis, IN, held April 10-12, 2016. Commissioner Hartley presented some of the salient topics that were discussed during the Airport Board & Commissioners Conference. He distributed to the Board copies of the Commissioners Committee Work Plan, the top three (3) priorities of the Environmental Group and a form by which contributions can be made to the scholarship fund.

Commissioner Reed submitted a report, which discussed aspects of the Conference that she considered noteworthy. Commissioner Reed's report and the Agenda of the "Airport Board

& Commissioners Conference” are attached as exhibits to the April 25, 2016 Rescheduled Board Meeting Minutes.

(c) **Chairman Dr. Rosie L.T. Pridgen’s travel to the Farnborough International Airshow, JMAA: Approve Travel (Farnborough, England, from July 11, 2016 to July 17, 2016)**

Commissioner Harris stated that she strongly believes that Chairman Dr. Pridgen should attend the Farnborough International Airshow as an ambassador for JMAA.

RESOLUTION CY-2016-66

RESOLUTION APPROVING CHAIRMAN DR. ROSIE L.T. PRIDGEN TRAVELING TO THE FARNBOROUGH INTERNATIONAL AIRSHOW IN FANRBOROUGH, ENGLAND (UNITED KINGDOM) FROM JULY 11, 2016 TO JULY 17, 2016

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Farnborough International Airshow will take place in Farnborough, England, from July 11, 2016 to July 17, 2016, and it brings together leading aviation persons and entities in the global aviation industry around economic development opportunities and the latest aviation technological innovations; and

WHEREAS, The 2016 Farnborough International Airshow will offer a unique opportunity for engagement with all the economic, political, institutional and technological global aviation industry persons and entities in a single venue regarding aviation trends and a multitude of aviation and economic development issues of importance to the Jackson Municipal Airport Authority (“Authority” or “JMAA”), as set forth in the Farnborough International Airshow website display, available at <http://www.farnborough.com/> and attached to the Minutes of the April 25, 2016 Rescheduled Regular Board Meeting Minutes; and

WHEREAS, Dr. Pridgen, as Chairman of the JMAA Board of Commissioners, is directly involved in economic development as it relates to potential aerospace and aviation business partners with JMAA, the City of Jackson, MS and other businesses in the region; and

WHEREAS, the Board of Commissioners of JMAA recommends, approves and authorizes the travel, lodging and related expenses for Chairman Dr. Pridgen to attend and participate in the 2016 Farnborough International Airshow July 11, 2016 to July 17, 2016 in Farnborough, England for the reasons cited above; and

WHEREAS, based upon the above, the Board of Commissioners finds that it will be extremely beneficial to the Authority for Chairman Dr. Pridgen to attend the 2016

Farnborough International Airshow; and

WHEREAS, the current Travel Policy for the Board (“Travel Policy”), states that travel outside the continental limits of the United States by a Commissioner on behalf of the Authority shall not be permitted at Authority’s expense unless there is specific prior approval by the Board and a determination by the Board that such travel would be “extremely beneficial” to the Authority; and

WHEREAS, the Board has considered the foregoing and has considered the benefits which will accrue to the Authority because of the attendance of Chairman Pridgen at the 2016 Farnborough International Airshow.

IT IS THEREFORE, RESOLVED that the Board hereby: (i) finds and determines that the attendance of and participation in the 2016 Farnborough International Airshow, July 11, 2016 to July 17, 2016 in Farnborough, England by Chairman Dr. Pridgen will be extremely beneficial to the Authority for the reasons cited above; (ii) further finds and determines that Dr. Pridgen, as Chairman of the JMAA Board, is directly involved in economic development as it relates to potential aerospace and aviation business partners with JMAA, the City of Jackson, Mississippi and other businesses in the region; and (iii) approves and authorizes payment and reimbursement for travel, lodging and related expenses for Chairman Dr. Pridgen to attend and participate in the 2016 Farnborough International Airshow, as described above, all in accordance with the Travel Policy for JMAA’s Commissioners.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

April 25, 2016

Vice Chairman Pastor Henley stated that he believed that the business and economic development opportunities of JMAA and the City of Jackson could be enhanced if Mayor Tony Yarber and the Chief Economic Development Officer of Jackson, MS attended the Farnborough International Airshow and similar aviation events. This is because Mayors of other cities attended the last Farnborough event in 2014. He suggested that Mayor Yarber and his administration consider attending events such as the Farnborough Airshow.

(d) Mayor Tony Yarber

Mayor Yarber greeted the Board of Commissioners and audience members and thanked the Board for the opportunity to speak. He agreed with Vice Chairman Pastor Henley’s position as to the opportunities that can arise from him, as Mayor, attending events such as the Farnborough International Airshow. He cited as an example the City’s recruitment of Conn’s as a result of the City attending the Shopping Center Convention in Las Vegas. He then commended the JMAA Board for being relentless in the face of the hostile takeover, and thanked Chairman Dr. Pridgen for her leadership. Next, he encouraged the Board to keep being relentless and informed the Board that the City of Jackson is ready to proceed with

“fighting” against the hostile takeover and stands “arm in arm” with JMAA in doing so. He reaffirmed the City of Jackson’s commitment to the JMAA Board of Commissioners for the work being done at JMAA and commended them for continuing to operate and move JMAA forward. Lastly, he stated “While the protesting and the picketing has quieted down, the rest of the noise is about to get a whole lot louder.”

The Commissioners and all persons in attendance at the meeting applauded. Further, the Commissioners thanked Mayor Yarber for his and his Staff’s attendance at the meeting. Then Mayor Yarber and his Staff members left the meeting.

OPEN SESSION

Vice Chairman Pastor Henley then moved that the Board go into a Closed Session to discuss whether to go into an Executive Session to consider matters that he believed could be discussed in Executive Session, and Commissioner Harris seconded the motion.

The Board by a vote of 5-0-0 resolved that the session be closed. Chairman Dr. Pridgen asked all, except Mr. Perry Miller, COO, attorneys from Walker Group, PC and The May Law Firm, to leave the room.

All present, with the exceptions noted, were directed to vacate the room; this was done.

The Board went into Closed Session at 1:25 p.m.

CLOSED SESSION

Vice Chairman Pastor Henley then moved that the Board enter into Executive Session to discuss one (1) potential litigation matter and one (1) personnel matter regarding an incumbent employee. Commissioner Reed seconded the motion to enter Executive Session, and the Commissioners voted 5-0-0 to enter Executive Session for the stated purposes.

The Closed Session ended at 1:39 p.m.

OPEN SESSION

Chairman Dr. Pridgen then invited all persons outside the room to re-enter, some did. Chairman Dr. Pridgen then stated in Open Session that the Board, during Closed Session, voted to enter into Executive Session to consider one (1) potential litigation matter and one (1) personnel matter regarding an incumbent employee.

Chairman Dr. Pridgen asked all present, with the exception of Mr. Perry Miller, COO, attorneys from Walker Group, PC and The May Law Firm, to leave the room.

The Board went into Executive Session at 1:41 p.m.

EXECUTIVE SESSION

During the Executive Session, the Board discussed one (1) potential litigation matter and one (1) personnel matter regarding an incumbent employee.

The Board took no action on any of the matters discussed during Executive Session.

Upon motion by Vice Chairman Pastor Henley, seconded by Commissioner Hartley, and unanimous approval of the Commissioners, the Executive Session was ended at 2:24 p.m.

Chairman Dr. Pridgen invited all persons outside the room to re-enter; some did, and Chairman Dr. Pridgen announced that the meeting was once again open.

OPEN SESSION

All persons outside the room were invited to rejoin the meeting in open session; some persons present outside the room re-entered.

Open Session reconvened at 2:25 p.m.

Chairman Dr. Pridgen announced that the meeting was once again open. Chairman Dr. Pridgen then announced that during Executive Session the Board discussed matters regarding one (1) potential litigation matter and one (1) personnel matter as to an incumbent employee and the Board took no action on those matters during Executive Session.

G. New Business

Chairman Dr. Pridgen announced that Mr. Newman will be installed as President of the American Association of Airport Executive (“AAAE”) during its May 2016 Meeting in Houston, TX.

The Board of Commissioners next discussed the Mississippi Airport Association (“MAA”) 2016 Annual Conference in Starkville that begins on April 25, 2016 and how the Commissioners need to engage representatives of the Federal Aviation Administration at the conference as to JMAA’s opposition to Senate Bill 2162.

VII. ADJOURNMENT

Thereafter, it was moved by Vice Chairman Pastor Henley, seconded by Commissioner Hartley and unanimously resolved by all Commissioners that the meeting of the Board be ADJOURNED at 2:31 p.m.

Respectfully submitted,

Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman

Pastor James L. Henley, Jr., Commissioner and Vice Chairman

Ms. LaWanda D. Harris, Commissioner

Mr. Vernon W. Hartley, Sr., Commissioner

Ms. Evelyn O. Reed, Commissioner