

**RESCHEDULED REGULAR MEETING  
OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**April 25, 2016**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

**II. INVOCATION**

**III. APPROVAL AND EXECUTION OF MINUTES**

- A.** Regular Work Session of the Board of Commissioners, March 24, 2016
- B.** Regular Meeting of the Board of Commissioners, March 28, 2016
- C.** Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Thursday, April 21, 2016 at 8:30 a.m. to Wednesday, April 20, 2016 at 8:30 a.m.: Accept Notice
- D.** Notice of the Rescheduling of the Regular Monthly Meeting of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Monday, April 25, 2016 at 4:00 p.m. to Monday, April 25, 2016 at 12:00 Noon: Accept Notice

**IV. PUBLIC COMMENTS**

**V. REPORTS**

**A. Report from the Chairman**

**B. Chief Executive Officer**

- 1. Airport Project Manager Summary, Period Ending  
March 31, 2016..... **Page 1**
- 2. Airport Activity Statistics Report, Period Ending  
March 31, 2016 ..... **Page 14**

**C. Attorney**

**VI. ACTION ITEMS**

**A. Financial Matters**

1. Financial Reports for March 2016:
  - (a) Balance Sheet: Accept ..... Page 28
  - (b) Income Statement: Accept ..... Page 30
  - (c) Claims Docket for March 2016: Approve .....Page 33
  - (d) Quarterly Statistics..... Page 38
2. Early Issues

**B. Service Agreements**

1. Financial Advisory Services, JMAA: Authorize Agreement (Frasca & Associates, LLC)..... Page 41
2. Landscaping Maintenance Services, JAN: Authorize Agreement (Rotolo Consultants, Inc.)..... Page 45
3. Interior Plant Service, JAN: Authorize Agreement (Rushingreen, Inc. d/b/a Foliage Design Systems) .....Page 56
4. Solid Waste Disposal and Recycling Services, JAN and HKS: Authorize Agreement (BFI Waste Services, LLC d.b.a. Republic Services of Jackson)..... Page 59
5. Comprehensive Classification and Compensation Study, JMAA: Authorize Agreement (The Centre Group, Inc.).....Page 61

**C. Construction Projects**

1. JMAA Project No. 006-16, South Apron Rehabilitation, HKS: Authorize to Advertise for Bids .....Page 65
2. Concessions and Facility Improvements, JAN: Authorize Solicitation for Qualifications .....Page 67

**D. Procurements**

1. Public Safety Replacement Vehicles, JAN: Authorize Purchase of New Vehicles (Watson Quality Ford, Inc.) .....Page 69
2. Zero Turn Mowers, JAN & HKS: Authorize Purchase .....Page 78

**E. Grants**

**F. Other Matters**

- 1. Amended Ground Transportation Rules and Regulations: Adoption. **Page 85**
- 2. Real Estate Appraisal Services, JMAA: Authorize Solicitation for Proposals ..... **Page 88**
- 3. Tri-Jet, LLC Lease & Operating Agreement: Authorize Amendment to Membership ..... **Page 91**
- 4. International Travel for Chief Operating Officer: Authorize Travel Authorize Travel ..... **Page 100**
- 5. International Travel for Chief Executive Officer: Authorize Travel ..... **Page 104**
- 6. Board Travel – Update
  - (a) Airports Council International-North America Business of Airports Conference  
Orlando, Florida  
April 4-6, 2016
  - (b) Airports Council International-North America Airport Board & Commissioners Conference  
Indianapolis, Indiana  
April 10-12, 2016

**G. New Business**

**VII. ADJOURNMENT**