RESCHEDULED REGULAR MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

April 25, 2016

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL AND EXECUTION OF MINUTES

A. Regular Work Session of the Board of Commissioners, March 24, 2016

B. Regular Meeting of the Board of Commissioners, March 28, 2016

C. Notice of the Rescheduling of the Regular Monthly Work Session of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Thursday, April 21, 2016 at 8:30 a.m. to Wednesday, April 20, 2016 at 8:30 a.m.: Accept Notice

D. Notice of the Rescheduling of the Regular Monthly Meeting of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) from Monday, April 25, 2016 at 4:00 p.m. to Monday, April 25, 2016 at 12:00 Noon: Accept Notice

IV. PUBLIC COMMENTS

V. REPORTS

A. Report from the Chairman

B. Chief Executive Officer

1. Airport Project Manager Summary, Period Ending March 31, 2016 ................................................................. Page 1


C. Attorney

VI. ACTION ITEMS
A. Financial Matters

1. Financial Reports for March 2016:
   (a) Balance Sheet: Accept ............................................................... Page 28
   (b) Income Statement: Accept ....................................................... Page 30
   (c) Claims Docket for March 2016: Approve ...............................Page 33
   (d) Quarterly Statistics ................................................................. Page 38

2. Early Issues

B. Service Agreements

1. Financial Advisory Services, JMAA: Authorize Agreement (Frasca & Associates, LLC) .................................................................................. Page 41

2. Landscaping Maintenance Services, JAN: Authorize Agreement (Rotolo Consultants, Inc.) ........................................................................ Page 45


5. Comprehensive Classification and Compensation Study, JMAA: Authorize Agreement (The Centre Group, Inc.) ........................................ Page 61

C. Construction Projects

1. JMAA Project No. 006-16, South Apron Rehabilitation, HKS: Authorize to Advertise for Bids ................................................................. Page 65

2. Concessions and Facility Improvements, JAN: Authorize Solicitation for Qualifications ........................................................................ Page 67

D. Procurements

1. Public Safety Replacement Vehicles, JAN: Authorize Purchase of New Vehicles (Watson Quality Ford, Inc.) ............................................... Page 69

2. Zero Turn Mowers, JAN & HKS: Authorize Purchase ....................... Page 78
E. Grants

F. Other Matters

1. Amended Ground Transportation Rules and Regulations: Adoption. Page 85

2. Real Estate Appraisal Services, JMAA: Authorize Solicitation for Proposals .................................................................................................................................................. Page 88

3. Tri-Jet, LLC Lease & Operating Agreement: Authorize Amendment to Membership ....................................................................................................................................... Page 91

4. International Travel for Chief Operating Officer: Authorize Travel Authorize Travel ........................................................................................................................................................................ Page 100

5. International Travel for Chief Executive Officer: Authorize Travel ........................................................................................................................................................................ Page 104

6. Board Travel – Update

   (a) Airports Council International-North America Business of Airports Conference Orlando, Florida April 4-6, 2016

   (b) Airports Council International-North America Airport Board & Commissioners Conference Indianapolis, Indiana April 10-12, 2016

G. New Business

VII. ADJOURNMENT