

**REGULAR SCHEDULED WORK SESSION
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

June 18, 2020

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL OF BOARD NOTICES

A. Notice of Monthly Pre-Work Session Meeting Friday, June 18, 2020 at Noon at HKS

IV. APPROVAL AND EXECUTION OF MINUTES

A. Special Board Meeting Scheduled May 13, 2020 at Noon at Jackson-Medgar Wiley Evers International Airport

B. Regular Scheduled Monthly Work Session, Thursday, May 21, 2020 at 8:30 a.m. at Jackson-Medgar Wiley Evers International Airport

C. Board of Commissioners Meeting, Monday, April 25, 2020 at 4:00 p.m. was rescheduled to Tuesday, May 26, 2020 at Noon at Jackson-Medgar Wiley Evers International Airport

D. Special Board Meeting Scheduled Friday, June 5, 2020 at 10:00 a.m. at Hawkins Field Airport

V. PUBLIC COMMENTS

VI. REPORTS

A. Report from the Chairman

B. Chief Executive Officer

1. Airport Project Manager Summary, Period Ending April 30, 2020
.....Page 1
2. Airport Activity Statistics Report, Period Ending April 30, 2020
.....Page 15
3. Disadvantaged Business Enterprise Report

C. Attorney

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for April 2020:

- (a) Balance Sheet: Accept.....Page 34
- (b) Income Statement: Accept.....Page 36
- (c) Claims Docket for April 2020: Approve.....Page 39

B. Construction Projects

- 1. Fence Replacement Phase 1, HKS: Authorization to (i) advertise a Request for Bids (RFB) for construction services; (ii) approve of the construction budget plus contingency amount; and (iii) approve of the total project budget.....Page 43
- 2. Rehabilitation of Taxiway Alpha Phase 2, JAN: Authorization to (i) publish a Request for Qualifications (RFQ) for engineering and related services; (ii) negotiate a professional services agreement; and (iii) approval to offer construction administration and oversight for fees..... Page 45
- 3. West Concourse Roof Replacement, JAN: Authorization to (i) advertise a Request for Bids (RFB); (ii) approve of the construction budget plus contingency amount; and (iii) approve of the total project budget..... Page 49

C. Procurements

- 1. Fire Alarm System Improvements, JAN: Authorization to (i) reject the proposal received and (ii) re-advertise the Request for Proposals.....Page 52

D. Service Agreements

- 1. State Legislative Professional Consulting Services, JMAA: Authorization to reinstate a professional service agreement to provide state legislative consulting services (The Daniels Group).....Page 55
- 2. Commercial Real Estate Brokerage Services Exclusive Authorization and Agency Listing Agreement, JMAA: Authorization to amend a professional service agreement to provide real estate brokerage services (The Dylan Ashton Group)..... Page 57
- 3. Clearing and Grubbing Services, JAN: Authorization to (i) reject bids received and (ii) re-advertise a Request for Bids (RFB) for clearing and grubbing and

remediation of 31.7 acres of JMAA property for a 60-day calendar term for Services and a budget for the Services, and (iii) approve and amended Budget..... **Page 59**

E. Grants

F. Other Matters

1. State of Mississippi’s Department of Finance and Administration Office of Air Transport Services (OATS) Ground Lease Extension, JAN: Authorization to execute a ground lease extension agreement for 12,500 square feet of land for a one-year term.....**Page 61**
2. Renaming of Existing JMAA South Cargo facility to SoJAN Flex Center, JAN: Authorization to rename the South Cargo Building to the name of SoJAN Flex Center..... **Page 63**

G. New Business

VIII. ADJOURN