REGULAR SCHEDULED WORK SESSION
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

June 18, 2020

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL OF BOARD NOTICES

A. Notice of Monthly Pre-Work Session Meeting Friday, June 18, 2020 at Noon at HKS

IV. APPROVAL AND EXECUTION OF MINUTES

A. Special Board Meeting Scheduled May 13, 2020 at Noon at Jackson-Medgar Wiley Evers International Airport

B. Regular Scheduled Monthly Work Session, Thursday, May 21, 2020 at 8:30 a.m. at Jackson-Medgar Wiley Evers International Airport

C. Board of Commissioners Meeting, Monday, April 25, 2020 at 4:00 p.m. was rescheduled to Tuesday, May 26, 2020 at Noon at Jackson-Medgar Wiley Evers International Airport

D. Special Board Meeting Scheduled Friday, June 5, 2020 at 10:00 a.m. at Hawkins Field Airport

V. PUBLIC COMMENTS

VI. REPORTS

A. Report from the Chairman

B. Chief Executive Officer

1. Airport Project Manager Summary, Period Ending April 30, 2020

2. Airport Activity Statistics Report, Period Ending April 30, 2020

3. Disadvantaged Business Enterprise Report
C. Attorney

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for April 2020:
   (a) Balance Sheet: Accept...............................................................Page 34
   (b) Income Statement: Accept..........................................................Page 36
   (c) Claims Docket for April 2020: Approve.........................................Page 39

B. Construction Projects

1. Fence Replacement Phase 1, HKS: Authorization to (i) advertise a Request for Bids (RFB) for construction services; (ii) approve of the construction budget plus contingency amount; and (iii) approve of the total project budget.................................................................Page 43

2. Rehabilitation of Taxiway Alpha Phase 2, JAN: Authorization to (i) publish a Request for Qualifications (RFQ) for engineering and related services; (ii) negotiate a professional services agreement; and (iii) approval to offer construction administration and oversight for fees....................................................... Page 45

3. West Concourse Roof Replacement, JAN: Authorization to (i) advertise a Request for Bids (RFB); (ii) approve of the construction budget plus contingency amount; and (iii) approve of the total project budget......................................................... Page 49

C. Procurements

1. Fire Alarm System Improvements, JAN: Authorization to (i) reject the proposal received and (ii) re-advertise the Request for Proposals.................................Page 52

D. Service Agreements

1. State Legislative Professional Consulting Services, JMAA: Authorization to reinstate a professional service agreement to provide state legislative consulting services (The Daniels Group).............................................................Page 55

2. Commercial Real Estate Brokerage Services Exclusive Authorization and Agency Listing Agreement, JMAA: Authorization to amend a professional service agreement to provide real estate brokerage services (The Dylan Ashton Group)...............................................................Page 57

3. Clearing and Grubbing Services, JAN: Authorization to (i) reject bids received and (ii) re-advertise a Request for Bids (RFB) for clearing and grubbing and
remediation of 31.7 acres of JMAA property for a 60-day calendar term for Services and a budget for the Services, and (iii) approve and amended Budget…………………………………………………………………………. Page 59

E. Grants

F. Other Matters

1. State of Mississippi’s Department of Finance and Administration Office of Air Transport Services (OATS) Ground Lease Extension, JAN: Authorization to execute a ground lease extension agreement for 12,500 square feet of land for a one-year term…………………………………………………………………………..Page 61

2. Renaming of Existing JMAA South Cargo facility to SoJAN Flex Center, JAN: Authorization to rename the South Cargo Building to the name of SoJAN Flex Center………………………………………………………………………….. Page 63

G. New Business

VIII. ADJOURN