

**REGULAR SCHEDULED WORK SESSION
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

July 23, 2020

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL OF BOARD NOTICES

- A. Notice of the Monthly Pre-Work Session Meeting Friday, July 17, 2020 at Noon at Jackson-Medgar Wiley Evers International Airport
- B. Notice of the Regular Monthly Board Meeting scheduled Monday, July 27, 2020 at HKS is changed to Jackson-Medgar Wiley Evers International Airport, Community Room at 4:00 p.m.

IV. APPROVAL AND EXECUTION OF MINUTES

- A. Regular Scheduled Monthly Work Session, Thursday, June 18, 2020 at 8:30 a.m. at Jackson-Medgar Wiley Evers International Airport
- B. Board of Commissioners Rescheduled Meeting, Monday, June 22, 2020 at Noon at Jackson-Medgar Wiley Evers International Airport
- C. Special Board Meeting Scheduled Thursday, July 16, 2020 at 9:00 a.m. at Jackson-Medgar Wiley Evers International Airport

V. PUBLIC COMMENTS

VI. REPORTS

A. Report from the Chairman

B. Chief Executive Officer

- 1. Airport Project Manager Summary, Period Ending June 30, 2020
.....Page 1
- 2. Airport Activity Statistics Report, Period Ending June 30, 2020
.....Page 15
- 3. Disadvantaged Business Enterprise Report

4. FY 2021 Budget Presentation Discussion and Remarks

5. Staff Updates:

- a. Notification of Emergency Purchase for Repair of the Security Perimeter Fencing in the Northwest Air Operations Area
- b. Jet-A Summer Academy Summary Report for July 2020

6. Consultant Update and Presentation:

- a. Airways Consulting, LLC
- b. Hope Education Services, LLC
- c. Duvall Decker – SoJAN Building Preliminary Design

C. Attorney

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for June 2020:

- (a) Balance Sheet: Accept.....**Page 34**
- (b) Income Statement: Accept.....**Page 36**
- (c) Claims Docket for June 2020: Approve.....**Page 39**
- (d) Quarterly Report..... **Page 42**

B. Construction Projects

C. Procurements

D. Service Agreements

- 1. Amend Consultant Agreement: JMAA: Authorization to (i) execute an amended consulting agreement with Tyler Technologies to perform professional services related to Enterprise Resource Planning (ERP); and (ii) approve a total fee amount for the services (Tyler Technologies, Inc.)..... Page 43**
- 2. Professional Service Agreement with Airways Consulting, LLC, JMAA: Authorization to (i) negotiate a professional services agreement for commercial development support services; (ii) approval of a total fee amount; and (iii) approval for a one-year term with a one-year renewal option (Airways Consulting, LLC) Page 45**

3. Professional Service Agreement with Hope Education Services, LLC, JMAA: Authorization to (i) negotiate a professional services agreement for human resources support services; (ii) approve a total fee amount for the services; and (iii) approve the agreement for a one-year term with a one-year renewal option (Hope Education Services, LLC)..... **Page 46**

E. Grants

F. Other Matters

1. Amendment to Delta Air Lines Lease Agreement, JMAA: Authorization to modify and execute an amended lease agreement with Delta Air Lines to remove Gate 19, and (ii) approve the monthly billing adjustment of Delta’s monthly bill (Delta Air Lines).....**Page 47**
2. Antenna License and Ground Lease Extension Amendment #4: JMAA: Authorization to (i) execute an antenna site license and ground lease extension Amendment #4 with New Cingular Wireless PCS, LLC; and (ii) approve the annual rate for a one year term (New Cingular Wireless PCS, LLC)..... **Page 48**
3. Trademark and Naming of the JMAA Human Resources Professional Development Program “Jet Set”, JMAA: Authorization to approve “Jet Set” as of the official title of the JMAA Human Resources Professional Development Program; and (ii) to engage in legal counsel to secure the rights and/or trademark.....**Page 50**

G. New Business

VIII. ADJOURN