**REGULAR SCHEDULED BOARD MEETING OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
  
November 25, 2019**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

**II. INVOCATION**

**III. APPROVAL OF BOARD NOTICES**

1. Notice of the Monthly Pre-Work Session Friday, November 15, 2019 at Noon

**IV. APPROVAL AND EXECUTION OF MINUTES**

1. Regular Scheduled Work Session of the Board of Commissioners, Thursday, October

24, 2019 at 8:30 a.m.

1. Rescheduled Meeting of the Board of Commissioners, Friday, October 25, 2019 at

6:00 p.m.

**V. PUBLIC COMMENTS**

**VI. REPORTS**

1. **Report from the Chairman**
2. **Interim Chief Executive Officer**

1. Airport Project Manager Summary, Period Ending October 31, 2019 ….…………………………………………………………………………….**Page 1**
2. Airport Activity Statistics Report, Period Ending October 31, 2019 ………………………………………………………………………….........**Page 16**

**C. Attorney**

**VII. ACTION ITEMS**

**A. Financial Matters**

**1**. Financial Reports for October 2019:

(a) Balance Sheet: Accept…..…………………………….........**Page 29**

(b) Income Statement: Accept….……………………………...**Page 31**

(c) Claims Docket for October 2019: Approve.…..……............**Page 33**

1. **Construction Projects**

**1.** Federal Aviation Administration Building Roof Replacement, JAN:

Authorization to (i) advertise for construction bids, (ii) approve the

construction budget plus contingency, (iii) approve the total project budget

...…..……………………………………………………………………..**Page 37**

**2.** Passenger Boarding Bridge, JAN: Authorization to (i) award Professional

Services Agreement for the Passenger Boarding Bridge at Aircraft Gate No. 2

(Allen & Hoshall); (ii) increase engineering budget; (iii) increase overall

budget………………....………………………………………………… **Page 40**

**C. Procurements**

**D. Service Agreements**

**1.** Pavement Management Plan, HKS: Authorization to (i) award Professional

Services Agreement for professional engineering services….…………. **Page 44**

**2**. Pavement Management Plan, JAN: Authorization to (i) award Professional

Services Agreement for professional engineering services..…………… **Page 48**

**3.** Runway 16L/34R Taxiway Alpha and Cross Connector Taxiways Pavement

Rehabilitation, JAN: Authorization to (i) amend existing Professional Service

Contract Agreement (Integrated Management Services Agreement); (ii)

approve additional construction administrative costs and (iii) approve new total

contract amount; (iv) approve the new total project….………………… **Page 52**

**4.** Professional State Legislative and Consulting Services, JMAA: Authorization

to (i) execute a Professional Service Agreement (The Daniels Group); (ii)

approval of a monthly fee; (iii) approval of the maximum fee for services and

expenses for the term of the Agreement...…………………………...…. **Page 57**

**5.** Professional Federal and Legislative Consulting Services, JMAA:

Authorization to (i) execute a Professional Services Agreement (Elevate); (ii)

approval of the monthly fee; (iii) approval of the maximum gross amount for

services and expenses for the term of the Agreement…………………….**Page 59**

**6.** Air Service Development Consulting Services Agreement, JMAA:

Authorization to (i) execute Amendment No. 2 to extend for one (1) year the

existing agreement (UBMi); (ii) approve the proposed fees and expenses for

one (1) year; and (iii) approve the new proposed budget...……………..**Page 62**

**E. Grants**

**F. Other Matters**

**1.** National Weather Service/National Hurricane Center Awareness Tour, JMAA:

Authorization to (i) host NWS/NHC Awareness Tour May 6, 2020 at JAN; (ii)

approval of expense payments for restroom trailer rentals, (iii) approval of five

JMAA employees to serve as escorts………………………………….... **Page 65**

**G. New Business**

**VIII. ADJOURNMENT**