REGULAR SCHEDULED BOARD MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

January 27, 2020

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

II. INVOCATION

III. APPROVAL OF BOARD NOTICES

A. Notice of the Monthly Pre-Work Session Friday, January 17, 2020 at Noon at Hawkins Field Airport

B. Notice of the Monthly Board of Commissioners Meeting location change from Hawkins Field Airport to Jackson-Medgar Wiley Evers International Airport on Monday, January 27, 2020 at 4:00 p.m.

IV. APPROVAL AND EXECUTION OF MINUTES

A. Regular Scheduled Monthly Work Session, Thursday, December 19, 2019 at 8:30 a.m.

B. Regular Scheduled Board of Commissioners Meeting, Monday, December 23, 2019 at 4:00 p.m.

V. PUBLIC COMMENTS

VI. REPORTS

A. Report from the Chairman

B. Chief Executive Officer

1. Airport Project Manager Summary, Period Ending December 31, 2019 .....…….**Page 1**

2. Airport Activity Statistics Report, Period Ending December 31, 2019 ……..…….**.....Page 16**

C. Attorney

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for December 2019:

(a) Balance Sheet: Accept….....…..…….....**Page 29**

(b) Income Statement: Accept….....….…….**Page 31**

(c) Claims Docket for December 2019: Approve….....…….....**Page 34**

(d) Quarterly Statistics…..….……**Page 38**

2. Personal Property: Disposal of Surplus Property and Write Off, JMAA: Authorization to Adopt a Resolution in accordance with JMAA Policies and Procedures regarding the Sales of Surplus Property to (i) declare as surplus the pieces of personal property owned by JMAA in Exhibit A; (ii) dispose of the personal property owned by JMAA; and (iii) write off the pieces of personal property owned by JMAA as outlined in Exhibit B…….……**Page 39**

(a) Proposed Disposal of Surplus and Unlocated Personal Property Resolution…….....…..……...**Page 42**

(b) Exhibit A....……..**Page 45**

(c) Exhibit B...……...**Page 57**

B. Construction Projects

1. Passenger Boarding Bridge, JAN: Authorization to (i) award a Professional Services Agreement for the Passenger Boarding Bridge at Aircraft Gate No. 2; (ii) increase engineering budget; and (iii) increase overall budget (Allen & Hoshall)…..……..**Page 59**

C. Procurements

1. Vehicle Purchases, JAN: Authorization to purchase three vehicles, one vehicle for the Department of Public Safety and Operations, one vehicle for Hawkins Field, and one vehicle for the Executive Department……..**Page 64**

D. Service Agreements

1. East Perimeter Fence Tree and Brush Removal, HKS: Authorization to (i) issue a Request for Bids of approximately 1.5 miles along the fence line; and (ii) approval of the total project budget…..……**Page 66**

2. Clearing and Grubbing Services, JAN: Authorization to issue a Request for Bids for clearing and grubbing services of 31.7 acres near East Metro Corridor Parkway; (ii) approval of 60 calendar day term for Services; and (iii) approval of the Services total budget……...…….……**Page 68**

E. Grants

F. Other Matters

1. Raspet Flight Research Laboratory Letter of Agreement, JAN: Authorization to (i) execute an Agreement for Unmanned Aircraft Systems (UAS) flight operations (Mississippi State University)..…..……**Page 70**

2. Terminal Space Lease Agreement, HKS, Authorization to execute a Terminal Space Lease Agreement for approximately 1537 square fee of space to (PHI Health, LLC…….. **Page 72**

G. New Business

VIII. ADJOURNMENT