

FY 2024 – FY 2026

**DISADVANTAGED BUSINESS ENTERPRISE PROGRAM METHODOLOGY
FOR**



JACKSON MUNICIPAL AIRPORT AUTHORITY

JANUARY 12, 2024

METHODOLOGY for Establishing the FY 2024 – FY 2026 Overall Disadvantaged Business Enterprise (DBE) Goal for:

Jackson Municipal Airport Authority
Jackson MS

In fulfillment of the requirements of 49 CFR Part 26, Jackson Municipal Airport Authority (hereafter 'JMAA') has developed a proposed Overall Goal for FY 2024 – FY 2026 FAA-AIP projects for airports in JMAA's system: Jackson–Medgar Wiley Evers International Airport (JAN) and Hawkins Field Airport (HKS). The methodology used in establishing this goal is described herein.

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I. Introduction

As a recipient of USDOT financial assistance, JMAA is required to set an overall goal for DBE participation in USDOT-assisted contracts on a triennial basis. In accordance with 49 CFR Part 26, the overall goal must be prepared using a two-step process. The recipient must first determine a base figure for the relative availability of DBEs in the relevant market area. Second, the recipient must examine all relevant evidence available to determine what adjustments to the base figure, if any, is needed in order to arrive at an overall goal. The final adjusted figure is the recipient's overall goal, which represents the proportion of federal transportation funding the recipient is expected to allocate to DBEs during the subsequent three fiscal years. Once the adjusted overall goal is determined, the regulations require consideration of what portion of the goal should be met by race-neutral and race-conscious measures.

II. Detailed Methodology: Specific Steps

A. Amount of Goal

JMAA's FY 2024 – FY 2026 DBE goals for the federal financial assistance it will expend in USDOT-assisted contracts are the following:

**Table 1: Jackson Municipal Airport Authority
FY 2024 – FY 2026 Overall Goal Summary**

Airport	Overall Goal	Race-Neutral	Race-Conscious
Jackson–Medgar Wiley Evers International Airport (JAN)	26.08%	7.00%	19.08%
Hawkins Field Airport (HKS)	28.99%	7.00%	21.99%

B. Determination of the Market Area of the study

JMAA proposes to use the Jackson, MS Metropolitan Statistical Area as its market area. Specifically, the market area is based on where the substantial majority of successful and unsuccessful bidders, are located and where the substantial majority of funding was spent as illustrated in **Table 2** below.

**Table 2: Jackson Municipal Airport Authority
Market Area**

Jackson, MS Metropolitan Statistical Area	
Copiah	Rankin
Hinds	Simpson
Holmes	Yazoo
Madison	

C. Determination of relevant NAICS codes

Based on the information provided by JMAA concerning the proposed projects for FY 2024 – FY 2026, a list of projects and AIP dollars for the airports was developed and is shown below.

**Table 3a: Jackson Municipal Airport Authority
FY 2024 - 2026 Projects -JAN**

Jackson-Medgar Wiley Evers International Airport (JAN)		
Fiscal Year	Projects	AIP Dollars
2024	Rehabilitation of Taxiway Alpha Phase 3	\$17,000,000
2024	Runway 16L/34R RSA Improvements	\$1,890,000
2024	Light Forecast Update and Terminal Area Study	\$900,000
2024	Elevators x5 (ATP) (Pending)	\$1,163,750
2024	HVAC System (ATP) (Pending)	\$4,455,500
2024	Generators (ATP) (Pending)	\$237,500
2024	Escalators x4 (ATP) (Pending)	\$1,425,000
2025	Runway 16L / 34R Seal Coat and Crack Seal	\$1,400,000
2025	Rehabilitation of Taxiway Charlie Phase 1, Bravo Phase 2	\$11,300,000
2025	Apron Lighting	\$900,000
2025	16L/34R Threshold Lighting ((Engineering and Construction)	\$56,700
2025	PBB (5) (ATP) (Pending)	\$7,125,000
2025	Runway Sweeper - Common Use for Both Airports	\$180,000
2026	Rehabilitation of Taxiway Charlie Phase 2	\$12,200,000
2026	Sustainability Plan	\$500,000
FY 2024 - FY 2026 Total		\$60,733,450

**Table 3b: Jackson Municipal Airport Authority
FY 2024 - 2026 Projects -HKS**

Hawkins Field Airport (HKS)		
Fiscal Year	Projects	AIP Dollars
2024	Airfield Drainage Improvements, Phase 1	\$890,000
2025	Rehabilitation of Taxiway Charlie Phase 1	\$7,295,000
2026	Airfield Drainage Improvements, Phase 2	\$445,000
FY 2024 - FY 2026 Total		\$8,630,000

SOURCE: Jackson Municipal Airport Authority ACIP

D. Determination of Relative Availability of DBEs in Market Area, Compared to All Firms

The relative availability of DBEs compared to all firms in the market area, by major NAICS code, times the dollar amount of work in those same codes, yields a “weighted” DBE goal in dollars for the proposed FY 2024 – FY 2026 Projects. The results are shown below in Tables 4a – 4p.

To determine the number of DBEs and all firms in the market area the Mississippi UCP DBE directory and the U.S. Census Bureau County Business Patterns were used.

**Table 4a: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2024 - Rehabilitation of Taxiway Alpha Phase 3						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$11,018,519	\$3,856,481
Site Prep	238910	16	58	27.59%	\$3,230,000	\$891,034
Engineering	541330	11	99	11.11%	\$1,700,000	\$188,889
Geotechnical Testing	541380	2	8	25.00%	\$881,481	\$220,370
Landscaping	561730	4	164	2.44%	\$170,000	\$4,146
Total					\$17,000,000	\$5,160,920
Weighted Step 1 Goal =						30.36%

**Table 4b: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2024 - Runway 16L/34R RSA Improvements						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$359,100	\$125,685
Site Prep	238910	16	58	27.59%	\$1,323,000	\$364,966
Engineering	541330	11	99	11.11%	\$189,000	\$21,000
landscaping	561730	4	164	2.44%	\$18,900	\$461
Total					\$1,890,000	\$512,112
Weighted Step 1 Goal =						27.10%

**Table 4c: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2024 - Light Forecast Update and Terminal Area Study						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Engineering	541330	11	99	11.11%	\$547,826	\$60,870
Survey	541370	0	16	0.00%	\$104,348	\$0
Geotechnical	541380	2	8	25.00%	\$52,174	\$13,043
Environmental	541620	3	13	23.08%	\$195,652	\$45,151
Total					\$900,000	\$119,064
Weighted Step 1 Goal =						13.23%

**Table 4d: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2024 - Elevators x5 (ATP) (Pending)						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Building Construction	236220	20	78	25.64%	\$129,306	\$33,155
Electrical Contractors	238210	8	121	6.61%	\$129,306	\$8,549
Drywall and Insulation Contractors	238310	2	24	8.33%	\$129,306	\$10,775
Other Building Equipment Contractors	238290	0	10	0.00%	\$258,611	\$0
Elevator and Moving Stairway Manufacturing	333921	0	0	0.00%	\$517,222	\$0
Total					\$1,163,750	\$52,479
Weighted Step 1 Goal =						4.51%

**Table 4e: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2024 - HVAC System (ATP) (Pending)						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Plumbing, Heating, and Air-Conditioning Contractors	238220	2	163	1.23%	\$445,550	\$5,467
Engineering	541330	11	99	11.11%	\$4,009,950	\$445,550
Total					\$4,455,500	\$451,017
Weighted Step 1 Goal =						10.12%

**Table 4f: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2024 - Escalators x4 (ATP) (Pending)						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Building Construction	236220	20	78	25.64%	\$158,333	\$40,598
Electrical Contractors	238210	8	121	6.61%	\$158,333	\$10,468
Drywall and Insulation Contractors	238310	2	24	8.33%	\$158,333	\$13,194
Other Building Equipment Contractors	238290	0	10	0.00%	\$316,667	\$0
Elevator and Moving Stairway Manufacturing	333921	0	0	0.00%	\$633,333	\$0
Total					\$1,425,000	\$64,260
Weighted Step 1 Goal =						4.51%

**Table 4g: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2025 - Runway 16L / 34R Seal Coat and Crack Seal						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$907,407	\$317,593
Site Prep	238910	16	58	27.59%	\$266,000	\$73,379
Engineering	541330	11	99	11.11%	\$140,000	\$15,556
Geotechnical Testing	541380	2	8	25.00%	\$72,593	\$18,148
Landscaping	561730	4	164	2.44%	\$14,000	\$341
Total					\$1,400,000	\$425,017
Weighted Step 1 Goal =						30.36%

**Table 4h: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2025 - Rehabilitation of Taxiway Charlie Phase 1, Bravo Phase 2						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$7,324,074	\$2,563,426
Site Prep	238910	16	58	27.59%	\$2,147,000	\$592,276
Engineering	541330	11	99	11.11%	\$1,130,000	\$125,556
Geotechnical Testing	541380	2	8	25.00%	\$585,926	\$146,481
Landscaping	561730	4	164	2.44%	\$113,000	\$2,756
Total					\$11,300,000	\$3,430,495
Weighted Step 1 Goal =						30.36%

**Table 4i: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2025 - Apron Lighting						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$5,000	\$1,750
Electrical	238210	8	121	6.61%	\$830,996	\$54,942
Site Prep	238910	16	58	27.59%	\$64,003	\$17,656
Total					\$900,000	\$74,348
Weighted Step 1 Goal =						8.26%

**Table 4j: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2025 - 16L/34R Threshold Lighting ((Engineering and Construction)						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Electrical	238210	8	121	6.61%	\$45,360	\$2,999
Engineering	541330	11	99	11.11%	\$11,340	\$1,260
Total					\$56,700	\$4,259
Weighted Step 1 Goal =						7.51%

**Table 4k: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2025 - PBB (5) (ATP) (Pending)						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Building Construction	236220	20	78	25.64%	\$791,667	\$202,991
Electrical Contractors	238210	8	121	6.61%	\$791,667	\$52,342
Drywall and Insulation Contractors	238310	2	24	8.33%	\$791,667	\$65,972
Other Building Equipment Contractors	238290	0	10	0.00%	\$1,583,333	\$0
Elevator and Moving Stairway Manufacturing	333921	0	0	0.00%	\$3,166,667	\$0
Total					\$7,125,000	\$321,305
Weighted Step 1 Goal =						4.51%

**Table 4l: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2026 - Rehabilitation of Taxiway Charlie Phase 2						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$7,907,407	\$2,767,593
Site Prep	238910	16	58	27.59%	\$2,318,000	\$639,448
Engineering	541330	11	99	11.11%	\$1,220,000	\$135,556
Geotechnical Testing	541380	2	8	25.00%	\$632,593	\$158,148
Landscaping	561730	4	164	2.44%	\$122,000	\$2,976
Total					\$12,200,000	\$3,703,721
Weighted Step 1 Goal =						30.36%

**Table 4m: Step 1 Base Figure
Jackson–Medgar Wiley Evers International Airport (JAN)**

FY 2026 - Sustainability Plan						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Planning	541320	1	6	16.67%	\$250,000	\$41,667
Engineering	541330	11	99	11.11%	\$250,000	\$27,778
Total					\$500,000	\$69,445
Weighted Step 1 Goal =						13.89%

**Table 4n: Step 1 Base Figure
Hawkins Field Airport (HKS)**

FY 2024 - Airfield Drainage Improvements, Phase 1						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Drainage	237990	2	6	33.33%	\$446,651	\$148,884
Site Prep	238910	16	58	27.59%	\$188,659	\$52,044
Engineering	541330	11	99	11.11%	\$160,360	\$17,818
Geotechnical Testing	541380	2	8	25.00%	\$23,582	\$5,896
Environmental Consulting	541620	3	13	23.08%	\$23,582	\$5,442
Landscaping	561730	4	164	2.44%	\$47,165	\$1,150
Total					\$890,000	\$231,234
Weighted Step 1 Goal =						25.98%

**Table 4o: Step 1 Base Figure
Hawkins Field Airport (HKS)**

FY 2025 - Rehabilitation of Taxiway Charlie Phase 1						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Highway & Street	237310	7	20	35.00%	\$4,728,241	\$1,654,884
Site Prep	238910	16	58	27.59%	\$1,386,050	\$382,359
Engineering	541330	11	99	11.11%	\$729,500	\$81,056
Geotechnical Testing	541380	2	8	25.00%	\$378,259	\$94,565
Landscaping	561730	4	164	2.44%	\$72,950	\$1,779
Total					\$7,295,000	\$2,214,643
Weighted Step 1 Goal =						30.36%

**Table 4p: Step 1 Base Figure
Hawkins Field Airport (HKS)**

FY 2026 - Airfield Drainage Improvements, Phase 2						
Activity	NAICS	DBE Firms	All Firms	% DBE Availability	NAICS Dollars	DBE Dollars
Drainage	237990	2	6	33.33%	\$223,325	\$74,442
Site Prep	238910	16	58	27.59%	\$94,330	\$26,022
Engineering	541330	11	99	11.11%	\$80,180	\$8,909
Geotechnical Testing	541380	2	8	25.00%	\$11,791	\$2,948
Environmental Consulting	541620	3	13	23.08%	\$11,791	\$2,721
Landscaping	561730	4	164	2.44%	\$23,582	\$575
Total					\$445,000	\$115,617
Weighted Step 1 Goal =						25.98%

SOURCES:

1. 2021 County Business Patterns, U.S. Census Bureau.
2. Mississippi UCP DBE Directory, November 2023.

NOTE: County Business Patterns data were used to determine the denominator or the number of all firms in the market area. The DBE directory listed above was used to determine the numerator or the number of DBE firms in the market area.

E. Determination of the “Weighted” DBE Base Figure

The Step 1 DBE base figure for each project was derived by using a weighting process by which the percentage of dollars spent on various activities (represented by NAICS codes) were multiplied by the percentage of relevant DBE firms to all relevant firms as indicated in Tables 4a – 4p above. Please see the tables below for a Step 1 base figure list by project.

**Table 5a: Jackson Municipal Airport Authority
FY 2024 - 2026 Step 1 Base Figures - JAN**

Jackson-Medgar Wiley Evers International Airport (JAN)		
Fiscal Year	Projects	Step 1 Goal
2024	Rehabilitation of Taxiway Alpha Phase 3	30.36%
2024	Runway 16L/34R RSA Improvements	27.10%
2024	Light Forecast Update and Terminal Area Study	13.23%
2024	Elevators x5 (ATP) (Pending)	4.51%
2024	HVAC System (ATP) (Pending)	10.12%
2024	*Generators (ATP) (Pending)	N/A
2024	Escalators x4 (ATP) (Pending)	4.51%
2025	Runway 16L / 34R Seal Coat and Crack Seal	30.36%
2025	Rehabilitation of Taxiway Charlie Phase 1, Bravo Phase 2	30.36%
2025	Apron Lighting	8.26%
2025	16L/34R Threshold Lighting ((Engineering and Construction)	7.51%
2025	PBB (5) (ATP) (Pending)	4.51%
2025	*Runway Sweeper - Common Use for Both Airports	N/A
2026	Rehabilitation of Taxiway Charlie Phase 2	30.36%
2026	Sustainability Plan	13.89%

*Equipment purchase no DBE goal needed.

**Table 5b: Jackson Municipal Airport Authority
FY 2024 - 2026 Step 1 Base Figures - HKS**

Hawkins Field Airport (HKS)		
Fiscal Year	Projects	Step 1 Goal
2024	Airfield Drainage Improvements, Phase 1	25.98%
2025	Rehabilitation of Taxiway Charlie Phase 1	30.36%
2026	Airfield Drainage Improvements, Phase 2	25.98%

III. Adjustments to the DBE Base Figure

After the DBE base figure has been developed, the regulations (49 CFR Part 26) require that:

“...additional evidence in the sponsor’s jurisdiction be considered to determine what adjustment, if any, is needed to the base figure in order to arrive at your overall goal” (26:45(d)).”

A. Adjustment Factors to Consider

The regulations further state that there are several types of evidence that must be considered when adjusting the base figure. These include:

“(i) The current capacity of DBEs to perform work in your USDOT-assisted contracting program, as measured by the volume of work DBEs have performed in recent years.”

The historical overall DBE goals accomplished in recent years were examined relative to the above consideration. Notice the annual DBE percent accomplishment indicated in Table 6 below:

**Table 6: Jackson Municipal Airport Authority
DBE Accomplishment**

Fiscal Year	DBE Goal	DBE Achievement	Achieved Over/Under
2020	21.30%	20.50%	-0.80%
2021	21.30%	31.80%	10.50%
2022	21.30%	28.30%	7.00%
Median	21.30%	28.30%	7.00%

The median DBE accomplishment for the periods as shown above for JMAA is 28.30% compared to the Step 1 Base Figures in tables 4a – 4p derived using the methodology detailed above.

B. Consultations

JMAA held a public meeting on **December 19, 2023**. The purpose of the meeting was to solicit information from interested stakeholders about the draft goal, the availability of potential DBEs, the effects of discrimination on opportunities for DBEs, and JMAA’s effort to increase DBE participation. A summary of the meeting, the attendee list, and comments are presented here in Appendix B.

C. Adjustment to Step 1 DBE Base Figures: Jackson Municipal Airport Authority, FY 2024 - FY 2026

With the adjustment factors considered, JMAA will adjust the Step 1 base figures as calculated above with the median DBE accomplishment of 28.30% in Table 6.

**Table 7a: Jackson Municipal Airport Authority
FY 2024 – FY 2026 Overall DBE Goals - JAN**

FY 2024 - 2026 Projects Jackson-Medgar Wiley Evers (JAN)						
Fiscal Year	Project	Step1	Step 2 adjustment	Overall Goal	Total project costs	DBE Goal (dollars)
FY 2024	Rehabilitation of Taxiway Alpha Phase 3	30.36%	28.30%	29.33%	\$17,000,000	\$4,985,961
	Runway 16L/34R RSA Improvements	27.10%	28.30%	27.70%	\$1,890,000	\$523,491
	Light Forecast Update and Terminal Area Study	13.23%	28.30%	20.76%	\$900,000	\$186,882
	Elevators x5 (ATP) (Pending)	4.51%	28.30%	16.40%	\$1,163,750	\$190,911
	HVAC System (ATP) (Pending)	10.12%	28.30%	19.21%	\$4,455,500	\$855,962
	Escalators x4 (ATP) (Pending)	4.51%	28.30%	16.40%	\$1,425,000	\$233,768
FY 2024 Total				26.00%	\$26,834,250	\$6,976,975
FY 2025	Runway 16L / 34R Seal Coat and Crack Seal	30.36%	28.30%	29.33%	\$1,400,000	\$410,609
	Rehabilitation of Taxiway Charlie Phase 1, Bravo Phase 2	30.36%	28.30%	29.33%	\$11,300,000	\$3,314,197
	Apron Lighting	8.26%	28.30%	18.28%	\$900,000	\$164,524
	16L/34R Threshold Lighting ((Engineering and Construction)	7.51%	28.30%	17.91%	\$56,700	\$10,153
	PBB (5) (ATP) (Pending)	4.51%	28.30%	16.40%	\$7,125,000	\$1,168,840
FY 2025 Total				24.39%	\$20,781,700	\$5,068,323
FY 2026	Rehabilitation of Taxiway Charlie Phase 2	30.36%	28.30%	29.33%	\$12,200,000	\$3,578,160
	Sustainability Plan	13.89%	28.30%	21.09%	\$500,000	\$105,472
FY 2026 Total				29.00%	\$12,700,000	\$3,683,632
FY 2024 - FY 2026 Overall Goal				26.08%	\$60,315,950	\$15,728,930

**Table 7b: Jackson Municipal Airport Authority
FY 2024 – FY 2026 Overall DBE Goals - HKS**

Hawkins Field Airport (HKS) - FY 2024 - FY 2026 DBE Goal						
Fiscal Year	Project	Step1	Step 2 adjustment	Overall Goal	AIP Dollars	DBE Goal (dollars)
FY 2024	Airfield Drainage Improvements, Phase 1	25.98%	28.30%	27.14%	\$890,000	\$241,552
FY 2024 Total				27.14%	\$890,000	\$241,552
FY 2025	Rehabilitation of Taxiway Charlie Phase 1	30.36%	28.30%	29.33%	\$7,295,000	\$2,139,564
FY 2025 Total				29.33%	\$7,295,000	\$2,139,564
FY 2026	Airfield Drainage Improvements, Phase 2	25.98%	28.30%	27.14%	\$445,000	\$120,776
FY 2026 Total				27.14%	\$445,000	\$120,776
FY 2024 - FY 2026 Overall Goal				28.99%	\$8,630,000	\$2,501,892

The total DBE goal in dollars was divided by the AIP dollars to derive the overall DBE goals.

**Table 8: Jackson Municipal Airport Authority
FY 2024 – FY 2026 Overall Goal Summary**

Airport	Overall Goal	Race-Neutral	Race-Conscious
Jackson–Medgar Wiley Evers International Airport (JAN)	26.08%	7.00%	19.08%
Hawkins Field Airport (HKS)	28.99%	7.00%	21.99%

IV. Process

JMAA will typically submit its overall goal to the FAA by August 1 of the required year of submission for small hub primary airports.

Before establishing the overall goal this year, JMAA consulted with minority, women and general contractor groups, community organizations, and other officials or organizations to obtain information concerning the availability of disadvantaged and

non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and JMAA's efforts to establish a level playing field for the participation of DBEs. JMAA published a notice of the proposed overall goal following this consultation on its website.

JMAA will begin using the overall goal on October 1 of each goal year unless JMAA has received other instructions from DOT/FAA (or, if the goal is established on a project basis) by the time of the first solicitation for a DOT/FAA-assisted contract for the projects.

V. Breakout of Estimated Race-Conscious/Race-Neutral Participation

JMAA will meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating DBE participation. JMAA will use a combination of the following race-neutral means to increase DBE participation:

- 1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE, and other small businesses participation (e.g., unbundling large contracts to make them more accessible to small businesses, encouraging prime contractors to subcontract portions of work that they might otherwise perform with their own forces);*
- 2. Disseminating information communications on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists for bidders, ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors).*

JMAA proposes race-conscious goals of **19.08%** for Jackson-Medgar Wiley Evers International Airport (JAN) and **21.99%** for Hawkins Field Airport (HKS). The reason for this breakout is the projects from previous years show that the median amount by which past DBE goals were over-achieved is **7.00%** (see **Table 6**).

JMAA will adjust the estimated breakout of race-neutral and race-conscious participation as needed to reflect actual DBE participation (26.51(f)) and it will track and report race-neutral and race-conscious participation separately. For reporting purposes, race-neutral DBE participation includes, but is not necessarily limited to, the following:

- DBE participation through a prime contract a DBE obtains through customary competitive procurement procedures.
- DBE participation through a subcontract on a prime contract that does not carry a DBE goal.
- DBE participation on a prime contract exceeding a contract goal.

VI. Contract Goals

JMAA will use contract goals to meet any portion of the overall goal that JMAA does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of our overall goal that is not projected to be met through the use of race-neutral means.

JMAA will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. JMAA does not need to establish a contract goal on every such contract, and the size of contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work).

JMAA will express its contract goals as a percentage of the federal share of a DOT-assisted contract.

Appendix A: Resource Listing

A. Resource Documents:

1. 2021 County Business Patterns, U.S. Census Bureau.
2. Mississippi UCP DBE Directory, November 2023.
3. Uniform Report of DBE Awards/Commitments and Payments.

**Appendix B: Jackson Municipal Airport Authority – DBE Stakeholder Meeting –
December 19, 2023**

Summary of Meeting: Wilfred Nixon, of Ken Weeden & Associates gave a PowerPoint presentation that covered and explained the following:

- Background, purpose, and goal requirements of the FAA-DBE program.
- Overview of the DBE goal methodology and basic requirements, such as use of most refined data, identification of a normal market area, and employment of a two-step process to establish the overall 3-year DBE goals.
- Calculation of the base-figure goal (step 1), and adjusted goal (step 2), through “weighting” and consideration of indicators of “capacity”.

**Stakeholder Meeting
Attendee List**

Name	Company/Organization
Helen Brown	Wheeldestrian by MUTW
Yolanda Clay-Moore	Visit Jackson
Dr. Latonia Lewis	Mississippi Development Authority - Minority & Small Business Development
Brian Smith	Smith Engineering and Associates, LLC
Alphonso Hunter	First construction inc
Farrell Thomas	Chiefs Construction
Andrea Hendricks	Jackson Municipal Airport Authority
Joyce Tilman	Jackson Municipal Airport Authority
Stephanie Morgan	Jackson Municipal Airport Authority
Kurt Furgurson	Jackson Municipal Airport Authority
Von Anderson	Jackson Municipal Airport Authority
Jerome Benjamin	Jackson Municipal Airport Authority
David Boackle	Jackson Municipal Airport Authority
Eugene Stewart	Jackson Municipal Airport Authority
Jana Greene	Jackson Municipal Airport Authority
Eric Williams	Jackson Municipal Airport Authority
Samuel Washington	Jackson Municipal Airport Authority
Nikki Jefferies	Ken Weeden & Associates
Wilfred Nixon	Ken Weeden & Associates
Danielle Andrew	Ken Weeden & Associates

Questions/Comments

1. **Does the FY 2025 Lighting project have any engineering opportunities?** The scope for the project is being developed but there will be some electrical engineering involved.
2. **Will the presentation be shared.** Yes, when the goal methodology is finalized.
3. **Can a list of DBEs used in the goal calculation be shared?** A list of DBEs certified by the Mississippi UCP can be found on the Mississippi DOT website [Civil Rights \(ms.gov\)](#).