

**REGULAR BOARD MEETING OF JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
JANUARY 27, 2020**

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its January 27, 2020 Regular Board Meeting in the Community Room, Main Terminal Building, at the Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 4:00 p.m. on Monday, January 27, 2020 (the “Meeting”), pursuant to proper notice.

Chairman LaWanda D. Harris, presided, called the Meeting to order at 4:00 p.m., and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call, for a quorum at the Board Meeting:

LaWanda D. Harris, Chairman
Robert E. Martin, Vice-Chairman
Lee A. Bernard Jr., Commissioner
Pastor James L. Henley Jr., Commissioner
LTC(R) Lucius Wright, Commissioner

Chairman Harris announced that a quorum was present at the Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Regular Board Meeting, scheduled for Monday, January 27, 2020, at the Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 4:00 p.m. The following other persons were also present at the Meeting:

Paul A. Brown, JMAA’s Chief Executive Officer
John L. Walker, Esq., Walker Group, PC, Attorneys at Law
Kevin Bass, Esq., Walker Group, PC, Attorneys at Law
And persons listed on **EXHIBIT A: Sign-in Sheet for 1-27-20**

II. INVOCATION

Commissioner Pastor James L. Henley Jr. gave the Invocation.

III. APPROVAL OF BOARD NOTICES

A. Notice of the Monthly Pre-Work Session Friday, January 17, 2020, occurring at Noon (12:00 p.m.) at Hawkins Field Airport.

- B. Notice of the Monthly Board of Commissioners Meeting location change from Hawkins Field Airport to Jackson-Medgar Wiley Evers International Airport on Monday, January 27, 2020, at 4:00 p.m.

RESOLUTION CY-2020-1

APPROVAL OF THE: (I) NOTICE OF THE JANUARY 17, 2020 PRE-WORK SESSION; AND (II) NOTICE OF THE LOCATION CHANGE OF THE BOARD OF COMMISSIONERS' REGULAR JANUARY 27, 2020 BOARD MEETING FROM HAWKINS FIELD AIRPORT TO JACKSON-MEDGAR WILEY EVERS INTERNATIONAL AIRPORT

After discussion and review, and upon the motion made by Commissioner Pastor Henley, second by Commissioner Bernard, and approved by a unanimous vote, the following resolution was made and entered.

RESOLVED, that the Board hereby approves the: (i) Notice of the January 17, 2020 Pre-Work Session; and (ii) Notice of the location change of the January 27, 2020 Regular Board Meeting from Hawkins Field Airport to Jackson-Medgar Wiley Evers International Airport

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

IV. APPROVAL AND EXECUTION OF MINUTES

- A. Regular Scheduled Monthly Work Session of the Board of Commissioners, Thursday, December 19, 2019, at 8:30 a.m.
- B. Regular Scheduled Monthly Board of Commissioners Meeting Monday, December 23, 2019, at 4:00 p.m.

RESOLUTION CY-2020-2

APPROVAL OF THE MINUTES OF THE: (I) DECEMBER 19, 2019 REGULAR MONTHLY WORK SESSION; AND (II) DECEMBER 23, 2019 REGULAR MONTHLY BOARD MEETING

After discussion and review, and upon the motion made by Commissioner Pastor Henley and seconded by Vice-Chairman Martin, the Minutes of the December 19, 2019 Regular Work Session, and the Minutes of the December 23, 2019 Monthly Board Meeting, were approved by a unanimous vote of the Commissioners, and the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Minutes of the December 19, 2019 Regular Monthly Work Session and the Minutes of the December 23, 2019 Regular Monthly Board Meeting, as presented, and directs that said Minutes be filed in the appropriate Minute Book and Records of the Authority.

Yeas: Bernard, Harris, Henley, Martin, Wright
Nays: None
Abstentions: None

January 27, 2020

V. PUBLIC COMMENTS

None.

VI. REPORTS

A. Report from the Chairman

Chairman Harris wished everyone a Happy New Year. She announced that 2020 is a year for change at JMAA, and the change will make JMAA a better organization. She again welcomed Mr. Paul A. Brown, Chief Executive Officer, to the Jackson Municipal Airport Authority team.

B. Chief Executive Officer

- 1. Airport Project Manager Summary, Period Ending December 31, 2019**
..... **Page 1¹**

Mr. Paul A. Brown, CEO, then directed the Board’s attention to the Airport Project Manager Summary (“APMS”), found at pages 1-15 in the January 27, 2020 Regular Board Meeting Packet and distributed to the Board before January 27, 2020 Regular Board Meeting. The Board reviewed the Report and had no questions.

- 2. Airport Activity Statistics Report, Period Ending December 31, 2019**
.....**Page 16**

Next, Mr. Brown directed the Board’s attention to the Airport Activity Statistics Report (“AASR”), found at pages 16-28 in the January 27, 2020 Regular Board Meeting Packet, and distributed to the Board before the January 27, 2020 Regular Board Meeting. The Board reviewed the Report and had no questions.

¹ The page numbers herein are the page numbers contained in the Meeting Packet which is attached as an Exhibit to the January 27, 2020 Regular Board Meeting (“Meeting”) Minutes.

C. Attorney

VII. ACTION ITEMS

A. Financial Matters

1. Financial Reports for December 2019:

a. *Balance Sheet: Accept.....Page 29*

RESOLUTION CY-2020-3

RESOLUTION ACCEPTING/APPROVING THE DECEMBER 2019 BALANCE SHEET

Upon motion by Vice-Chairman Martin and seconded by Commissioner Bernard, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the Authority's Balance Sheet for the month and period ending December 31, 2019, which is included in the Packet at pages 29-30, and was distributed to the Board prior to the January 27, 2020 Regular Board Meeting.

IT IS, THEREFORE, RESOLVED that the Board hereby accepts and approves the December 2019 Balance Sheet.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

b. *Income Statement: Accept.....Page 31*

RESOLUTION CY-2020-4

RESOLUTION ACCEPTING/APPROVING THE DECEMBER 2019 INCOME STATEMENT

Upon motion by Vice-Chairman Martin, seconded by Commissioner Bernard, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the Authority's Income Statement for the month and period ending December 31, 2019, which is included in the Packet at pages 31-

33, and was distributed to the Board prior to the January 27, 2020 Regular Board Meeting.

IT IS, THEREFORE, RESOLVED that the Board hereby accepts and approves the December 2019 Income Statement.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

c. Claims Docket for December 2019: Approve.....Page 34

Chairman Harris announced that the Board would proceed with the remainder of the Agenda and return to the Claims Docket at a later point on the Agenda.

d. Quarterly Statistics.....Page 38

There were no inquiries or actions taken regarding the Quarterly Statistics.

2. Personal Property: Disposal of Surplus Property and Write-Off of Unlocated Property, JMAA: Authorization to Adopt a Resolution in Accordance with JMAA Policies and Procedures Regarding the Sales of Surplus Property to (i) Declare as Surplus the Pieces of Personal Property Owned by JMAA in Exhibit A; (ii) Dispose of the Personal Property Owned by JMAA Declared Surplus; and (iii) Write-Off the Unlocated Pieces of Personal Property Owned by JMAA as Outlined in Exhibit B.....Page 39

*a. Proposed Disposal of Surplus and Unlocated Property Resolution
.....Page 42*

b. Exhibit A.....Page 45

c. Exhibit B.....Page 57

In response to the question of Commissioner LTC(R) Wright, Mr. Brown, CEO, informed the Board that Staff would review the pieces of property declared surplus to determine if they may be useful at the Hawkins Field Airport.

Next, Commissioner Pastor Henley commented that the accountability issue regarding keeping track of property by each department has been questioned by the Board on several occasions. He added that this should not be an issue in the future.

Mr. Brown, CEO, then addressed the Board and informed them that Staff would consider introducing a program wherein the location of JMAA property will be maintained through

GPS technology. This will ensure that the location of each piece of property is always known by JMAA Staff. Mr. Brown added that he would update the Board regarding this in the future.

RESOLUTION CY-2020-5

RESOLUTION DECLARING VARIOUS PIECES OF PERSONAL PROPERTY OWNED BY JACKSON MUNICIPAL AIRPORT AUTHORITY (“JMAA”) TO BE SURPLUS PROPERTY AND AUTHORIZING JMAA’S STAFF TO SELL AND DISPOSE OF THOSE PIECES OF PERSONAL PROPERTY IN ACCORDANCE WITH SECTION 61-3-19 (2) (b) (c) or (d) MISSISSIPPI CODE OF 1972, AS AMENDED

Upon motion by Vice-Chairman Martin, seconded by Commissioner Bernard, the following **RESOLUTION** was made and approved by a majority vote 4-0-1.

WHEREAS, JMAA’s Staff requests the Board of Commissioners to declare as surplus property, the personal property identified in JMAA’s “Surplus Personal Property List as of December 31, 2019” which is attached as Exhibit A (“Surplus Personal Property List as of December 31, 2019”), to this Resolution; and

WHEREAS, if the Board of Commissioners declares as surplus property, certain pieces of Personal Property owned by JMAA, which are identified in Exhibit A attached to this RESOLUTION, JMAA’s Staff requests to dispose of said pieces of personal property; and

WHEREAS, as to the pieces of Personal Property owned by JMAA, identified in Exhibit A attached, JMAA Staff provided to the Board of Commissioners the information required by Section 1.2 of the POLICIES AND PROCEDURES OF JACKSON MUNICIPAL AIRPORT AUTHORITY REGARDING THE SALE OF SURPLUS PROPERTY in Board Memorandum No. Finance 2020-03, dated January 27, 2020, which is located at pages 39 to 41 of the Meeting Packet for January 27, 2020; and

WHEREAS, the Board finds the following as to each piece of Personal Property identified on Exhibit A attached:

1. The pieces of Personal Property are surplus property;
2. The Personal Property is no longer needed for JMAA’s purposes and is not to be used in JMAA's operation;
3. There is no state agency, board, commission, or any governing authority within the state that has expressed a need or use for the Personal Property and the federal government has not expressed a need or use for the Personal Property; and
4. The use of the Personal Property for the purpose for which it is to be sold, leased, or otherwise disposed of will promote and foster the development and improvement of JMAA.

WHEREAS, JMAA Staff requests to sell and dispose of the pieces of Personal Property identified in Exhibit A by accepting bids for the sale of the pieces of Personal Property identified in Exhibit A, in accordance with Section 61-3-19 (2) (b), Mississippi Code of 1972, as amended, and the Board authorizes JMAA Staff to sell and dispose of the pieces of JMAA's Personal Property identified in Exhibit A attached in said manner; and

WHEREAS, JMAA Staff requests that, if it is not able to sell and dispose of the pieces of Personal Property identified in Exhibit A, by accepting bids for the sale of the pieces of Personal Property identified in Exhibit A, in accordance with Section 61-3-19 (2) (b), Mississippi Code of 1972, as amended, the Board authorize it to sell and dispose of the pieces of Personal Property identified in Exhibit A by either: (i) public sale to the highest bidder, in accordance with Section 61-3-19 (2) (c), Mississippi Code of 1972, as amended; or (ii) by use of an internet auction website, available to the public, in accordance with Section 61-3-19 (2) (d), Mississippi Code of 1972, as amended, and the Board authorizes JMAA Staff to sell and dispose of the pieces of JMAA's Personal Property identified in Exhibit A, attached in either of said manners, if it is not able to sell and dispose of the pieces of Personal Property identified in Exhibit A, by accepting bids for the sale of the pieces of Personal Property identified in Exhibit A, in accordance with Section 61-3-19 (2) (b), Mississippi Code of 1972, as amended;

WHEREAS, JMAA Staff shall act in accordance with POLICIES AND PROCEDURES OF JACKSON MUNICIPAL AIRPORT AUTHORITY REGARDING THE SALE OF PERSONAL PROPERTY during the course of selling and disposing of the pieces of JMAA's Personal Property, identified in Exhibit A attached, and all money received from the sale of the pieces of JMAA's Personal Property, identified in Exhibit A attached, shall be deposited into the account of JMAA for use by JMAA; and

WHEREAS, JMAA Staff, during its 2019 property search efforts, could not locate the personal property identified in Exhibit B attached, and Staff requests authority to write off said personal property from JMAA's internal asset subsidiary ledger.

NOW BE IT, THEREFORE, RESOLVED that the Board of Commissioners declares as surplus property the pieces of JMAA's Personal Property, identified in Exhibit A attached; and

NOW BE IT, THEREFORE, FURTHER RESOLVED that the Board of Commissioners authorizes JMAA Staff to sell and dispose of the pieces of JMAA's Personal Property, identified in Exhibit A attached, by accepting bids for the sale of the pieces of Personal Property identified in Exhibit A, in accordance with Section 61-3-19 (2) (b), Mississippi Code of 1972, as amended; and

NOW BE IT, THEREFORE, FURTHER RESOLVED that if JMAA Staff is not able to sell and dispose of the pieces of Personal Property identified in Exhibit A by accepting bids for the sale of the pieces of Personal Property identified in Exhibit A, in accordance with Section 61-3-19 (2) (b), Mississippi Code of 1972, as amended, the Staff is authorized to sell and dispose of the pieces of Personal Property identified in Exhibit A by either: (i) public sale

to the highest bidder, in accordance with Section 61-3-19 (2) (c), Mississippi Code of 1972, as amended; or (ii) by use of an internet auction website, available to the public, in accordance with Section 61-3-19 (2) (d), Mississippi Code of 1972, as amended, and the Board authorizes JMAA Staff to sell and dispose of the pieces of JMAA’s Personal Property identified on Exhibit A attached, in either of said manners, if it is not able to sell and dispose of the pieces of Personal Property identified in Exhibit A, by accepting bids for the sale of the pieces of Personal Property identified in Exhibit A, in accordance with Section 61-3-19 (2) (b), Mississippi Code of 1972, as amended; and

NOW BE IT, THEREFORE, FURTHER RESOLVED that JMAA Staff shall act in accordance with POLICIES AND PROCEDURES OF JACKSON MUNICIPAL AIRPORT AUTHORITY REGARDING THE SALE OF PERSONAL PROPERTY during the course of selling and disposing of the pieces of JMAA’s Personal Property, identified in Exhibit A attached, and all money received from the sale of the pieces of JMAA’s Personal Property, identified in Exhibit A attached, shall be deposited into the account of JMAA for use by JMAA; and

NOW BE IT, THEREFORE, FURTHER RESOLVED that JMAA Staff is authorized to write off from JMAA’s internal asset subsidiary ledger the personal property identified in Exhibit B attached, which Staff could not locate during its 2019 property search efforts.

IT IS, THEREFORE, FURTHER RESOLVED that the Board finds that such requests are fully explained in the Memorandum dated January 27, 2020, and Exhibits A and B to the Memorandum, found at pages 39-58 of the Meeting Packet.

Yeas: Bernard, Harris, Martin, Wright
Nays: None
Abstentions: Henley

January 27, 2020

B. Construction Projects

- 1. Passenger Boarding Bridge, JAN: Authorization to (i) Award a Professional Services Agreement for the Passenger Boarding Bridge at Aircraft Gate No. 2: (ii) Increase Engineering Budget; and (iii) Increase Overall Budget (Allen & Hoshall).....Page 59*

RESOLUTION CY-2020-6

RESOLUTION: (I) AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY (“JMAA”) STAFF TO: (I) AWARD, AFTER REVIEW BY JMAA’S LEGAL COUNSEL, A PROFESSIONAL SERVICES AGREEMENT FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES TO ALLEN & HOSHALL;

(II) INCREASE THE ENGINEERING BUDGET; AND (III) INCREASE THE OVERALL PROJECT BUDGET

Upon motion by Commissioner Pastor Henley, seconded by Vice-Chairman Martin, the following **RESOLUTION** was made and unanimously approved.

WHEREAS, the Board has considered the request of Jackson Municipal Airport Authority (“JMAA”) Staff for authority to: (i) award, after review by JMAA’s Legal Counsel, a professional services agreement for design and construction administration services in connection with construction of the Passenger Boarding Bridge Replacement at Aircraft Gate No. 2 - East Concourse at Jackson-Medgar Wiley Evers International Airport (JAN) (“Agreement”), to Allen & Hoshall in an amount not to exceed \$110,924.83; (ii) increase the engineering budget by \$35,924.83 to include the construction administration services budget estimate; and (iii) increase the overall project budget to \$165,924.83; and

WHEREAS, Allen & Hoshall will be supported by SOL Engineering Solutions, LLC, a Mississippi Limited Liability Company, headquartered in Jackson, Mississippi and Mississippi Department of Transportation Certified Disadvantaged Business Enterprise (“DBE”), to perform Surveying and Geotech services, and TMM Hall Professional Services, headquartered in Jackson, Mississippi, a Mississippi Limited Liability Company and Mississippi Department of Transportation Certified Disadvantaged Business Enterprise (“DBE”), to perform Design Review, and Construction Administration services. They will provide support at a DBE participation level of approximately 48.57% of the contract value; and

WHEREAS, SOL Engineering Solutions, LLC shall be paid 27.22%, and TMM Hall shall be paid 21.35% of the amount paid to Allen & Hoshall under the proposed Agreement; and

WHEREAS, the Board finds that such requests, which are explained in the Memorandum dated January 27, 2020, found at pages 59-63 of the Meeting Packet, ought to be granted.

IT IS, THEREFORE, RESOLVED that: (i) JMAA’s Staff is authorized to award, after review by JMAA’s Legal Counsel, a professional services agreement for design and construction administration services in connection with construction of the Passenger Boarding Bridge Replacement at Aircraft Gate No. 2 - East Concourse at Jackson-Medgar Wiley Evers International Airport (JAN) (“Agreement”), to Allen & Hoshall in an amount not to exceed \$110,924.83; (ii) the engineering budget increase in the amount of \$35,924.83, which includes the construction administration services budget estimate, is approved; and (iii) the overall project budget increase to \$165,924.83 is approved; and

IT IS, THEREFORE, FURTHER RESOLVED that Allen & Hoshall will be supported by SOL Engineering Solutions, LLC, a Mississippi Limited Liability Company, headquartered in Jackson, Mississippi and Mississippi Department of Transportation Certified Disadvantaged Business Enterprise (“DBE”), to perform Surveying and Geotech services, and TMM Hall Professional Services, headquartered in Jackson, Mississippi, a Mississippi Limited Liability

Company and Mississippi Department of Transportation Certified Disadvantaged Business Enterprise (“DBE”), to perform Design Review, and Construction Administration services. They will provide support at a DBE participation level of approximately 48.57% of the contract value; and

IT IS, THEREFORE, FURTHER RESOLVED that SOL Engineering Solutions, LLC shall be paid 27.22%, and TMM Hall shall be paid 21.35% of the amount paid to Allen & Hoshall under the proposed Agreement; and

IT IS, THEREFORE, FURTHER RESOLVED that the Board finds that such requests are fully explained in the Memorandum dated January 27, 2020, found at pages 59-63 of the Meeting Packet.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

C. Procurements

- 1. Vehicle Purchases, JAN: Authorization to Purchase Three Vehicles, One Vehicle for the Department of Public Safety and Operations, One Vehicle for Hawkins Field, and One Vehicle for the Executive Department...Page 64***

In response to Commissioner Pastor Henley’s inquiry, Mr. Brown informed the Board that JMAA Staff contacted local vendors for prices that matched the State Contract price for the two (2) vehicles listed on the State Contract. However, JMAA Staff was unsuccessful.

RESOLUTION CY-2020-7

RESOLUTION AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY STAFF TO PURCHASE THREE (3) VEHICLES, ONE (1) FOR THE DEPARTMENT OF PUBLIC SAFETY AND OPERATIONS, ONE (1) FOR HAWKINS FIELD, AND ONE (1) FOR THE EXECUTIVE DEPARTMENT, FOR A TOTAL COST NOT TO EXCEED \$104,000.00.

Upon motion by Vice-Chairman Martin, seconded by Commissioner Bernard, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board has considered the request of Jackson Municipal Airport Authority (“JMAA”) Staff for authority to purchase three (3) vehicles, one (1) vehicle for the Department of Public Safety and Operations, one (1) vehicle for Hawkins Field, and one vehicle for the Executive Department for a total cost not to exceed \$104,000.00; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated January 27, 2020, located at pages 64-65 of the Meeting Packet, ought to be granted.

IT IS, THEREFORE, RESOLVED that Staff is authorized to purchase three (3) vehicles, one (1) vehicle for the Department of Public Safety and Operations, one (1) vehicle for Hawkins Field, and one vehicle for the Executive Department for a total cost not to exceed \$104,000.00; and

IT IS, THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated January 27, 2020, located at pages 64-65 of the Meeting Packet.

Yeas: Bernard, Harris, Henley, Martin, Wright
Nays: None
Abstentions: None

January 27, 2020

D. Service Agreements

- 1. Tree and Brush Removal along the East Perimeter Fence, HKS: Authorization to (i) Advertise for a Request for Bids for Removal of Approximately 1.5 Miles of Trees and Brush Along the Fence Line; and (ii) Approval of the Total Project Budget.....Page 66*

In response to Commissioner Bernard’s inquiry, Mr. Pat Minor, Director of Hawkins Field, informed the Board that the City of Jackson is the listed owner of the property along Lavernet Road at Hawkins Field Airport.

RESOLUTION CY-2020-8

RESOLUTION: (I) AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY STAFF TO ISSUE A REQUEST FOR BIDS FOR TREE AND BRUSH REMOVAL SERVICES ALONG THE EAST PERIMETER FENCE; AND (II) APPROVAL OF THE TOTAL PROJECT BUDGET IN AN AMOUNT NOT TO EXCEED \$85,000.00

Upon motion by Commissioner Pastor Henley, seconded by Vice-Chairman Martin, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board has considered the request of the Jackson Municipal Airport Authority (“JMAA”) Staff for: (i) authority to issue a Request for Bids (“RFB”) for Tree and Brush Removal Services along the East Perimeter Fence, removing approximately one and a half (1.5) miles of trees and brush, which is located adjacent to Hinds Community College along the fence line to Lavernet Road at the Hawkins Field Airport (“HKS”) in Jackson, MS

("Services"); and (ii) approval of the total project budget in an amount not-to-exceed \$85,000.00.

WHEREAS, the Board finds that such requests, which are explained in the Memorandum dated January 27, 2020, located at pages 66-67 of the Meeting Packet, ought to be granted.

IT IS, THEREFORE, RESOLVED that: (i) Staff is authorized to issue a Request for Bids ("RFB") for Tree and Brush Removal Services along the East Perimeter Fence, removing approximately one and a half (1.5) miles of trees and brush, which is located adjacent to Hinds Community College along the fence line to Lavernet Road at the Hawkins Field Airport ("HKS") in Jackson, MS ("Services"); and (ii) the total project budget in an amount not-to-exceed \$85,000.00 is approved; and

IT IS, THEREFORE FURTHER RESOLVED that the Board finds that such requests are fully explained in the Memorandum dated January 27, 2020, located at pages 66-67 of the Meeting Packet.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

- 2. *Clearing and Grubbing Services, JAN: Authorization to Advertise for a Request for Bids for Clearing and Grubbing Services of 31.7 Acres Near East Metro Corridor Parkway; (ii) Approval of 60 Calendar Day Term for Services: and (iii) Approval of the Services Total Budget.....Page 68*

In response to Vice-Chairman Martin's inquiry, Mr. Brown informed the Board that regarding the possible need for termite and lead remediation services as to the 31.7 acres, Staff would investigate. Afterward, Staff will advise the Board about the investigation findings.

RESOLUTION CY-2020-9

RESOLUTION: (I) AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY STAFF TO ISSUE A REQUESTS FOR BIDS FOR THE CLEARING AND GRUBBING OF 31.7 ACRES OF JMAA PROPERTY LOCATED ON SITE 1 BETWEEN RUNWAY 16L/34/R AND THE EAST METRO CORRIDOR PARKWAY AT THE JACKSON-MEDGAR WILEY EVERS INTERNATIONAL AIRPORT; AND (II) APPROVAL OF SIXTY (60) CALENDAR DAY TERM FOR THE SERVICES; AND (III) APPROVAL OF A BUDGET FOR THE SERVICES IN AN AMOUNT NOT TO EXCEED \$190,000.00

Upon motion by Commissioner Pastor Henley, seconded by Commissioner Bernard, the

following **RESOLUTION** was made and approved by a majority vote 4-0-1.

WHEREAS, the Board has considered the request of Jackson Municipal Airport Authority (“JMAA”) Staff for: (i) authority to issue a Request for Bids (“RFB”) for the clearing and grubbing of 31.7 acres of JMAA property located on Site 1 (“Services”), between Runway 16L/34R and the East Metro Corridor Parkway at the Jackson-Medgar Wiley Evers International Airport (“JAN”); (ii) approval of a sixty (60) calendar day term for the Services; and (iii) approval of a budget for the Services in an amount not-to-exceed \$190,000.00; and

WHEREAS, the Board finds that such requests, which are explained in the Memorandum dated January 27, 2020, located at pages 68-69 of the Meeting Packet, ought to be granted.

IT IS, THEREFORE, RESOLVED that: (i) Staff is authorized to issue a Request for Bids (“RFB”) for the clearing and grubbing of 31.7 acres of JMAA property located on Site 1 (“Services”), between Runway 16L/34R and the East Metro Corridor Parkway at the Jackson-Medgar Wiley Evers International Airport (“JAN”); (ii) the sixty (60) calendar day term for the Services is approved; and (iii) the budget for the Services in an amount not-to-exceed \$190,000.00 is approved; and

IT IS, THEREFORE, FURTHER RESOLVED that the Board finds that such requests are fully explained in the Memorandum dated January 27, 2020, located at pages 68-69 of the Meeting Packet.

Yeas: Bernard, Harris, Henley, Martin

Nays: None

Abstentions: Wright

January 27, 2020

E. Grants

None.

F. Other Matters

1. *Raspert Flight Research Laboratory Letter of Agreement, JAN: Authorization to (i) Execute an Agreement for Unmanned Aircraft Systems (UAS) Flight Operations (Mississippi State University).....Page 70*

RESOLUTION CY-2020-10

RESOLUTION AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY STAFF TO ENTER AND EXECUTE, AFTER REVIEW BY JMAA’S LEGAL COUNSEL, A LETTER OF AGREEMENT WITH THE MISSISSIPPI STATE UNIVERISITY’S RASPET FLIGHT RESEARCH LABORATORY

Upon motion by Commissioner Pastor Henley, seconded by Vice-Chairman Martin, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board has considered the request of Jackson Municipal Airport Authority (“JMAA”) Staff for authority to enter and execute, after review by JMAA’s Legal Counsel, a Letter of Agreement (LOA) with the Mississippi State University Raspet Flight Research Laboratory;

WHEREAS, the LOA will establish procedures related to Unmanned Aircraft Systems (UAS) Flight Operations conducted from JAN, including but not limited to, approval and cancellation of flights, flight coordination, standard operations, and emergencies;

WHEREAS, and the UAS Flight Operations supports research and development, test and evaluation efforts, and academic and scientific research projects; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated January 27, 2020, located at pages 70-71 of the Meeting Packet, ought to be granted.

IT IS, THEREFORE, RESOLVED that Staff is authorized to enter and execute, after review by JMAA’s Legal Counsel, a Letter of Agreement (LOA) with the Mississippi State University Raspet Flight Research Laboratory; and

IT IS, THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated January 27, 2020, located at pages 70-71 of the Meeting Packet.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

2. *Terminal Space Lease Agreement, HKS, Authorization to Execute a Terminal Space Lease Agreement for Approximately 1537 Square Feet of Space to (PHI Air Medical, LLC).....Page 72*

In response to Commissioner LTC(R) Wright’s inquiry, Mr. Brown, CEO, informed the Board that JMAA is currently preparing the space to become operational.

RESOLUTION CY-2020-11

RESOLUTION AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY STAFF TO EXECUTE, AFTER REVIEW BY JMAA’S LEGAL COUNSEL, A TERMINAL SPACE LEASE AGREEMENT WITH PHI AIR MEDICAL, LLC FOR

OFFICE SPACE IN THE WEST TERMINAL BUILDING AT THE HAWKINS FIELD AIRPORT (“HKS”)

Upon motion by Commissioner Pastor Henley, seconded by Commissioner Bernard, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board has considered the request of Jackson Municipal Airport Authority (“JMAA”) Staff for authority to execute, after review by JMAA’s Legal Counsel, a Terminal Space Lease Agreement (“Agreement”) with PHI Air Medical, LLC (“PHI”) for office space in the West Terminal Building at Hawkins Field Airport (“HKS”); and

WHEREAS, PHI is an Arizona limited liability company with a principal place of business in Phoenix, Arizona which is licensed to do business in Mississippi with the Mississippi Secretary of State and currently operates four (4) traditional helicopter-bases in Mississippi; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated January 27, 2020, and the attached exhibits, located at pages 72-76 of the Meeting Packet, ought to be granted.

IT IS, THEREFORE, RESOLVED that Staff is authorized to execute, after review by JMAA’s Legal Counsel, a Terminal Space Lease Agreement (“Agreement”) with PHI Air Medical, LLC (“PHI”) for office space in the West Terminal Building at Hawkins Field Airport (“HKS”); and

IT IS, THEREFORE, FURTHER RESOLVED that the Board finds that such request is fully explained in the Memorandum dated January 27, 2020, and the attached exhibits, located at pages 72-76 of the Meeting Packet.

Yeas: Bernard, Harris, Henley, Martin, Wright
Nays: None
Abstentions: None

January 27, 2020

G. New Business

OPEN SESSION

The Board, pursuant to the motion of Commissioner Pastor Henley, seconded by Commissioner LTC(R) Wright, by a unanimous vote, resolved to close the Meeting. Chairman Harris asked all, except Mr. Paul A. Brown, CEO, and attorneys from Walker Group, PC, to vacate the room.

All present, with the exception noted, were directed to vacate the room; this was done.

The Board went into Closed Session at 4:26 p.m.

CLOSED SESSION

After discussion regarding matters proposed to be discussed in Executive Session, Commissioner Pastor Henley moved that the Board enter Executive Session to consider a potential litigation regarding a construction matter. Vice-Chairman Martin seconded the motion, and the Commissioners unanimously resolved to enter Executive Session for the stated purposes.

The Closed Session ended at 4:40 p.m.

OPEN SESSION

Chairman Harris then invited all persons outside the room to re-enter, and some did. Chairman Harris then stated in Open Session that the Board, during Closed Session, voted to enter Executive Session to discuss a potential litigation regarding a construction matter. Further, she stated that Commissioner Pastor Henley made the motion to go into Executive Session, and Vice-Chairman Martin seconded the motion. Continuing, she said the Commissioners unanimously resolved to enter Executive Session for the stated purpose.

Chairman Harris asked all present, except for Mr. Paul A. Brown, CEO, and attorneys from Walker Group, PC, to vacate the room.

The Board went into Executive Session at 4:42 p.m.

EXECUTIVE SESSION

During the Executive Session, the Board discussed a potential litigation regarding a construction matter

The Board took no action as to the potential litigation regarding a construction matter.

Mr. Dorsey Carson, Attorney at Law, entered the Executive Session at 4:43 p.m. and exited at 5:36 p.m.

Upon motion by Commissioner Pastor Henley, seconded by Vice-Chairman Martin, and unanimous approval of the Commissioners present, the Executive Session ended at 5:38 p.m.

OPEN SESSION

Open Session reconvened at 5:46 p.m.

All persons outside the room were invited to rejoin the meeting in open session, and some persons present outside the room re-entered.

Chairman Harris announced that the meeting was open. She then announced that during Executive Session, no actions were taken as to the potential litigation regarding a construction matter.

The Board then considered the below topics and resolved the Resolutions set forth below.

1. *Early Issue*

RESOLUTION CY-2020-12

RESOLUTION AMENDING THE CLAIMS DOCKET TO INCLUDE THE EARLY ISSUE PAYMENT AMOUNT OF \$10,000.00 REGARDING EDUCATIONAL SERVICES FOR HOPE, LLC'S PLANNING, DESIGNING, AND FACILITATION SERVICES

Upon motion by Commissioner Pastor Henley, seconded by Vice-Chairman Martin, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the \$10,000.00 Claim regarding Educational Services for Hope, LLC's Planning, Designing, and Facilitation Services to be added to and included in the Authority's Claims Docket for the month and period ending December 31, 2019, which is included in the Packet at pages 34-37, and was distributed to the Board prior to the January 27, 2020 Regular Board Meeting; and

WHEREAS, the Board of Commissioners desires to amend the Claims Docket, by including a Claim for payment to Educational Services for Hope, LLC's Planning, Designing, and Facilitation Services in the amount of \$10,000.00.

IT IS, THEREFORE, RESOLVED that the Claims Docket for the month and period ending December 31, 2019, is amended to include payment of \$10,000.00 to Educational Services for Hope, LLC's Planning, Designing, and Facilitation Services

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

2. *Claims Docket*

RESOLUTION CY-2020-13

RESOLUTION APPROVING THE AMENDED CLAIMS DOCKET FOR THE MONTH AND PERIOD ENDING DECEMBER 31, 2019

Upon motion by Vice-Chairman Martin, seconded by Commissioner Pastor Henley, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the Authority's Amended Claims Docket ("Claims") for the month and period ending December 31, 2019, and the unamended version of the Claim Docket which was included in the Packet, at pages 34-37 and distributed to the Board prior to the January 27, 2020 Regular Board Meeting; and

WHEREAS, the Claims Docket ending December 31, 2019, was amended to include the Claim of Educational Services for Hope, LLC, in the amount of \$10,000.00.

IT IS, THEREFORE, RESOLVED that the Board hereby authorizes payment of Claims in the amount of \$868,616.20, which includes payment of \$10,000.00 to Educational Services for Hope, LLC.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

3. *Vice-Chairman Martin Vehicle Travel.*

RESOLUTION CY-2020-14

RESOLUTION AUTHORIZING STAFF OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY ("JMAA") TO REIMBURSE VICE-CHAIRMAN ROBERT E. MARTIN FOR MILEAGE FOR VEHICLE TRAVEL TO APPROVED SEMINARS

Upon motion by Commissioner Pastor Henley, seconded by Chairman Harris, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board of Commissioners ("Board") of the Jackson Municipal Airport Authority ("JMAA") finds that it was medically necessary for Vice-Chairman Martin to travel by motor vehicle instead of commercial airlines to attend an approved seminar in Phoenix, AZ during the period December 8 through 11, 2019; and

WHEREAS, the Board finds that Vice-Chairman Martin is entitled to receive the full amount of vehicle mileage reimbursement for his previously described travel despite said amount exceeding the cost of travel by commercial airline to the location of the seminar attended by Vice-Chairman Martin.

IT IS, THEREFORE, RESOLVED that JMAA’s Staff shall reimburse Vice-Chairman Martin for the full amount of his vehicle mileage as to his travel to an approved seminar in Phoenix, AZ during the period December 8 through 11, 2019.

Yeas: Bernard, Harris, Henley, Martin, Wright
Nays: None
Abstentions: None

January 27, 2020

4. *The Walker Group, PC, Entering Appearance in Jones v. Common et al., Hinds First Judicial District Circuit Court No. 25 CI1: 19-CV-00763-EFP*

RESOLUTION CY-2020-15

RESOLUTION DIRECTING WALKER GROUP, PC TO ENTER AN APPEARANCE AS ADDITIONAL ATTORNEYS FOR DEFENDANTS IN JONES V. COMMON ET AL., HINDS COUNTY FIRST DISTRICT CIRCUIT COURT NO. 25 CI1: 19-CV-00763-EFP

Upon motion by Commissioner Bernard, seconded by Commissioner Pastor Henley, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, Jessie Jones, Plaintiff, filed a lawsuit against the Jackson Municipal Airport Authority (“JMAA”) and its employee Yolanda Commons in the Circuit Court for the First Judicial District for Hinds County Mississippi with the file No. 25 CI1: 19-CV-00763-EFP; and

WHEREAS, JMAA’s automobile liability insurance carrier, pursuant to its duty to defend, employed the law offices of Scott C. Campbell to defend JMAA and Ms. Common; and

WHEREAS, JMAA’s Board of Commissioners desires for Walker Group, PC, General Counsel for JMAA, to enter an appearance on behalf of JMAA and its employee, Ms. Common, in order to monitor the litigation and keep JMAA’s Board of Commissioners informed of new developments in the litigation.

IT IS, THEREFORE, RESOLVED that Walker Group, PC, General Counsel for JMAA, shall enter an appearance on behalf of JMAA and its employee, Yolanda Common, in the case presently pending on the docket of the Circuit Court for the First Judicial District of Hinds County Mississippi being civil action No. 5 CI1: 19-CV-00763-EFP, in order to monitor the litigation and keep JMAA’s Board of Commissioners informed of new developments in the litigation.

Yeas: Bernard, Harris, Henley, Martin, Wright
Nays: None
Abstentions: None

January 27, 2020

4. Agreement with Epic, LLC

RESOLUTION CY-2020-16

RESOLUTION AUTHORIZING JACKSON MUNICIPAL AIRPORT AUTHORITY STAFF TO NEGOTIATE AND EXECUTE, AFTER REVIEW BY JMAA'S LEGAL COUNSEL, AN AGREEMENT WITH EPIC RESOURCES, LLC FOR DISADVANTAGED BUSINESS ENTERPRISE AND PROCUREMENT CONSULTING SERVICES

Upon motion by Commissioner Bernard, seconded by Vice-Chairman Martin, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the JMAA Board of Commissioners desires to enter a professional service agreement for Disadvantaged Business Enterprise and Procurement Consulting Services for the Jackson Municipal Airport Authority ("JMAA"); and

WHEREAS, the JMAA Board of Commissioners considered the PowerPoint Presentation presented by Epic Resources, LLC's President Shellie Michael and discussion held during the January 23, 2020 Regular Work Session, as well as the written Proposal submitted; and

WHEREAS, the JMAA Board of Commissioners authorizes Staff to negotiate and execute, after review by JMAA's Legal Counsel, a professional service agreement with Epic Resources, LLC, to provide Disadvantaged Business Enterprise and Procurement Consulting Services to JMAA.

IT IS, THEREFORE, RESOLVED that the JMAA Board of Commissioners considered the PowerPoint Presentation presented by Epic Resources, LLC's President Shellie Michael and the discussion held during the January 23, 2020 Regular Work Session, as well as the written Proposal submitted by Epic Resources, LLC; and

IT IS, THEREFORE, FURTHER RESOLVED that JMAA's Board authorizes JMAA Staff to negotiate and execute, after review by JMAA's Legal Counsel, a professional service agreement with Epic Resources, LLC to provide Disadvantaged Business Enterprise and Procurement Consulting Services to JMAA.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

5. Board Travel

RESOLUTION CY-2020-17

RESOLUTION APPROVING THE JMAA BOARD OF COMMISSIONERS CHAIRMAN LAWANDA D. HARRIS, VICE-CHAIRMAN ROBERT E. MARTIN, LTC(R) LUCIUS WRIGHT, AND PASTOR JAMES L. HENLEY JR.'S TRAVEL TO AND PARTICIPATION IN THE FARNBOROUGH INTERNATIONAL AIRSHOW 2020 AT FARNBOROUGH, ENGLAND, UNITED KINGDOM, JULY 20-24, 2020

Upon motion by Vice-Chairman Martin, seconded by Commissioner Pastor Henley, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the 2020 edition of the Farnborough International Air Show will take place at the Farnborough International Exhibit and Conference Centre in Farnborough, England, United Kingdom, July 20-24, 2020, and it brings together all the leading aviation persons and entities in the global aviation industry around economic development opportunities and the latest aviation technological innovations; and

WHEREAS, the Farnborough International Air Show 2020 will offer a unique opportunity for engagement with all the economic, political, institutional, and technological global aviation industry persons and entities in a single venue regarding aviation trends and a multitude of aviation and economic development issues of importance to the Jackson Municipal Airport Authority (“Authority” or “JMAA”), as set forth in the information for the Farnborough International Air Show 2020, attached to the Minutes of the January 27, 2020 Regular Board Meeting; and

WHEREAS, the Board of Commissioners of JMAA recommends, approves, and authorizes the travel, lodging, and related expenses for Chairman Harris, Vice-Chairman Martin, Commissioner Pastor Henley, and Commissioner LTC(R) Wright to attend and participate in the Farnborough International Air Show 2020, July 20-24, 2020, in Farnborough, England, United Kingdom for the reasons cited above; and

WHEREAS, based upon the above the Board of Commissioners finds that it will be extremely beneficial to the Authority for Chairman Harris, Vice-Chairman Martin, Commissioner Pastor Henley, and Commissioner LTC(R) Wright to attend the Farnborough International Air Show 2020; and

WHEREAS, the current Travel Policy for the Board (“Travel Policy”), states that travel outside the continental limits of the United States by a Commissioner on behalf of the Authority shall not be permitted at Authority’s expense unless there is specific prior approval by the Board and a determination by the Board that such travel would be “extremely beneficial” to the Authority; and

WHEREAS, the Board has considered the foregoing and has considered the benefits which will accrue to the Authority from the attendance by Chairman Harris, Vice-Chairman Martin, Commissioner Pastor Henley, and Commissioner LTC(R) Wright at the Farnborough

International Air Show 2020.

IT IS, THEREFORE, RESOLVED that the Board hereby: (i) finds and determines that the attendance of and participation in the Farnborough International Air Show 2020, July 20-24, 2020, in Farnborough, England, United Kingdom, by Chairman Harris, Vice-Chairman Martin, Commissioner Pastor Henley, and Commissioner LTC(R) Wright will be extremely beneficial to the Authority for the reasons cited above; and (ii) approves and authorizes payment and reimbursement for travel, lodging, and related expenses for Chairman Harris, Vice-Chairman Martin, Commissioner Pastor Henley, and Commissioner LTC(R) Wright to attend and participate in Farnborough International Air Show 2020 as described above, all in accordance with the Travel Policy for JMAA's Commissioners.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

5. *Staff Travel*

RESOLUTION CY-2020-18

RESOLUTION AUTHORIZING THE TRAVEL OF THE FOLLOWING JMAA STAFF MEMBERS TO THE FARNBOROUGH INTERNATIONAL AIRSHOW 2020 IN FARNBOROUGH, ENGLAND, UNITED KINGDOM, JULY 20-24, 2020: CHIEF EXECUTIVE OFFICER, CHIEF COMMERCIAL OFFICER, AND DIRECTOR OF COMMERCIAL DEVELOPMENT

Upon motion by Commissioner LTC(R) Wright, seconded by Vice-Chairman Martin, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board after considering and discussing the benefits of certain Staff Members of Jackson Municipal Airport Authority ("JMAA") to attend the Farnborough International Airshow 2020: (i) authorizes the international travel of JMAA's Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development to travel to and attend the 2020 edition of the Farnborough International Air Show in Farnborough, England, United Kingdom, July 20-24, 2020 ("Air Show"); and (ii) determines that the proposed travel by JMAA's Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development to the Air Show will be extremely beneficial to JMAA; and

WHEREAS, the current Travel Policy for JMAA Staff ("Travel Policy"), states that no travel outside the continental limits of the United States, on behalf of the Authority, shall be permitted by an employee, to include the CEO, at the Authority's expense, without specific prior approval by the Board and a determination by the Board that such travel would be extremely beneficial to the Authority; and

WHEREAS, the Board considered the foregoing and determined the benefits which will accrue to the Authority regarding JMAA’s Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development’s travel to and attendance at the Farnborough International Air Show 2020; and

WHEREAS, the Travel Policy for Airport Authority Staff adopts the per diem rates established by the U.S. General Services Administration which provides for a per diem for “Farnborough, England, United Kingdom” at \$98.00 per day for meals; and, \$25.00 per day for incidentals; and

WHEREAS, the Board finds that a resolution authorizing the above-identified travel and participation of the above-identified JMAA Staff members, along with the information for the Farnborough International Air Show 2020, attached as an exhibit to the Resolution, ought to be adopted by the Board.

IT IS, THEREFORE, RESOLVED that JMAA: (i) authorizes the international travel of JMAA’s Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development to the 2020 edition of the Farnborough International Air Show in Farnborough, England, United Kingdom, July 20-24, 2020; and (ii) determines that the proposed travel by JMAA’s Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development to the Air Show will be extremely beneficial to JMAA; and

IT IS, THEREFORE, FURTHER RESOLVED that JMAA approves and authorizes payment of the cost for JMAA’s Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development to travel to and attend the Air Show event, including payment of per diem rates, to JMAA’s Chief Executive Officer, Chief Commercial Officer, and Director of Commercial Development for meals and incidentals, per the JMAA Travel Policy For Airport Authority Staff Revised: March 21, 2014: Paragraph 3, Subparagraph 3.1, in order for JMAA’s Chief Executive Officer, Chief Commercial Officer, and Director of Commercial to travel to the Farnborough International Air Show in Farnborough, England, United Kingdom July 20-24, 2020, all in accordance with the Travel Policy of JMAA.

Yeas: Bernard, Harris, Henley, Martin, Wright

Nays: None

Abstentions: None

January 27, 2020

VIII. ADJOURNMENT

Thereafter, it was moved by Vice-Chairman Martin, seconded by Chairman Harris, and resolved by a unanimous vote, that the meeting of the Board was ADJOURNED at 5:54 p.m.

Respectfully submitted,

Ms. LaWanda D. Harris, Commissioner and Chairman

Mr. Robert. E. Martin, Commissioner and Vice-Chairman

Mr. Lee A. Bernard Jr., Commissioner

Pastor James L. Henley, Jr., Commissioner

LTC(R) Lucius Wright, Commissioner