

**SPECIAL MEETING OF JACKSON MUNICIPAL
AIRPORT AUTHORITY BOARD OF COMMISSIONERS
JULY 19, 2016**

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its July 19, 2016 Special Meeting in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 8:30 a.m., on Tuesday, July 19, 2016 (the “Meeting”), pursuant to proper notice. A copy of the Notice is attached as an Exhibit to the July 19, 2016 Special Meeting Minutes.

Chairman Rosie L.T. Pridgen, Ph.D., presided, called the Meeting to order at 8:30 a.m. and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call for a quorum at the Special Board Meeting:

Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman
Vernon W. Hartley, Sr., Commissioner
Evelyn O. Reed, Commissioner

The following Commissioner was present, telephonically, at the Board Meeting:

Pastor James L. Henley, Jr., Commissioner and Vice Chairman

Chairman Dr. Pridgen, announced that a quorum was present at the Special Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Special Meeting of the Board scheduled for 8:30 a.m. on Tuesday, July 19, 2016 in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi. The following other persons were also present at the Meeting:

Carl D. Newman, A.A.E., JMAA Chief Executive Officer
Perry Miller, A.A.E., JMAA Chief Operating Officer
John L. Walker, Esq., Walker Group, PC Attorneys at Law
Kevin Bass, Esq., Walker Group, PC Attorneys at Law
Regina May, Esq., The May Law Firm, PLLC, Attorneys at Law
John R. May, Jr., Esq., The May Law Firm, PLLC, Attorneys at Law
And persons listed on [EXHIBIT A: Sign in Sheet for 7-19-16](#)

II. INVOCATION

Chairman Dr. Pridgen gave the Invocation.

III. ACCEPTANCE OF NOTICE

- A. Notice of the Special Meeting of the Board of Commissioners (“The Board”) of the Jackson Municipal Airport Authority (“JMAA”) on July 19, 2016 at 8:30 a.m.in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport in Jackson, Mississippi.

RESOLUTION CY-2016-92

APPROVAL OF THE NOTICE OF THE JULY 19, 2016 SPECIAL MEETING

After discussion and review, and upon the motion made by Commissioner Hartley, seconded by Commissioner Reed, and approved by unanimous vote (4-0-0), the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Notice of the July 19, 2016 Special Meeting and directs that said notice be filed in the appropriate minute book and records of the Authority.

Yeas: Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

July 19, 2016

IV. PUBLIC COMMENTS

None.

V. ACTION ITEMS

A. OTHER MATTERS

1. *Employee Announcement*

Mr. Newman acknowledged the return to work of Mrs. Jean Frazier, JMAA’s Director of Business Development, Marketing & Communications, after sustaining an injury. The Board and Staff Members applauded and welcomed back Mrs. Frazier.

Mr. Newman then recognized and introduced Ms. Nikita Ransburg. He announced that Ms. Ransburg is a recent addition to JMAA’s finance department and asked her to address the Board.

Ms. Ransburg introduced herself and provided her education and some her previous finance experience. She stated that she is excited to be a part of JMAA and that she looks forward to providing support and assistance to Mrs. Arnetrius Branson, JMAA’s

Chief Financial Officer, to help JMAA to continue achieving its mission of excellence.

2. *JMAA Fiscal Year 2017 Operating Maintenance Budget Presentation by Carl D. Newman, A.A.E. and CEO and Arnetrius Branson, CFO.....Page 1*

Mr. Carl D. Newman, CEO, addressed the Commissioners and informed them that a draft of the Fiscal Year 2017 budget was being presented for their consideration, in order for them to be fully informed and have all their questions and concerns addressed. Mr. Newman provided information concerning the draft budget contained in the JMAA Fiscal Year 2017 Annual Budget Presentation at pages 1-3, while Mrs. Arnetrius Branson, JMAA's Chief Financial Officer, provided information as to the draft budget at pages 4-23. The JMAA Fiscal Year 2017 Annual Budget Presentation is attached as an exhibit to the July 19, 2016 Special Meeting Minutes. The components of the Budget Presentation included the following: "Financial Targets" (page 3); "Major Operating Revenue Changes FY 2017 Budget" (pages 10-11); "Major Operating Expense Changes" (pages 14-16); "Statement of Income and Expenses - FY17 Budget vs FY16 Forecast" (page 18); and "2017 Capital Budget" (page 21).

All of the Commissioners participating in the meeting, in person and telephonically, asked questions about the draft budget and information provided during the presentations. Mr. Newman, CEO, Mr. Perry Miller, COO, Mrs. Arnetrius Branson, CFO, Ms. Renee Antoine, Director of Human Resources & Administration and Ms. Meenakshi Nieto, Director of Capital Programming, responded to the questions asked by the Commissioners.

Mr. Newman asked the Commissioners to provide feedback, including any requests for changes to the budget, to the Staff prior to the Work Session on July 21, 2016. This is because the budget will be discussed during the Work Session on July 21, 2016. Afterward, Staff will be requesting the Board to approve the budget at the July 25, 2016 Board Meeting.

VII. ADJOURNMENT

Thereafter, it was moved by Commissioner Reed, seconded by Commissioner Hartley, and unanimously resolved (4-0-0) that the Special Meeting of the Board be ADJOURNED at 9:42 a.m.

Respectfully submitted,

Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman

Pastor James L. Henley, Jr., Commissioner and Vice Chairman

Ms. LaWanda D. Harris, Commissioner

Mr. Vernon W. Hartley, Sr., Commissioner

Ms. Evelyn O. Reed, Commissioner